## **MINUTES**

City of Pacifica Emergency Preparedness & Safety Commission Pacifica Police Department Conference Room 2075 Coast Highway Pacifica, CA 94044

**DATE:** Wednesday, November 20, 2013

**TIME:** 6:00 p.m.

**CALL TO ORDER:** The meeting was called to order 1800 hrs.

**ROLL CALL:** 

Commissioners Present: Shaw, Chiechi, Blackburn, Erbacher, Johnson, Salisbury

Commissioners Absent: Taverna

Ex Officio Members Present: Crowe

Ex Officio Members Absent: Schultz, Mahaley

**STAFF PRESENT:** Captain Spanheimer

Sergeant Londerville

APPROVAL

**OF MINUTES:** The minutes for the October 16, 2013 meeting were approved.

APPROVAL

**OF AGENDA:** Agenda for the November 20, 2013 was approved.

### **COMMISSION COMMENTS:**

Commissioner Chiechi stated he would be attending the City of Pacifica's study session on communication on December 3, 2013.

Commissioner Shaw reported that the Pacifica Tribune ran an article about the program "Map Your Neighborhood". There are currently a few groups in Pacifica starting the process to start the program in their neighborhood.

The Map Your Neighborhood program was set as a goal for the Commission to promote the program in the City of Pacifica.

The Commission discussed reviving the High School Internship program in 2014. The Commission will discuss the internship program in more detail in 2014.

Commissioner Erbacher attended the CERT group meeting for the south portion of Pacifica. The group discussed the Map Your Neighborhood program and conducted radio training.

### **EX-OFFICIO COMMENTS:**

Olga Crowe advised that Red Cross would be putting on the Psychological First Aid training on Saturday December 7, 2013. There would be additional classes available in 2014.

#### **STAFF COMMENTS:**

Sergeant Londerville reported on the City of Pacifica's involvement in the Great Shake Out exercise on October 17, 2013. The City of Pacifica's EOC was partially opened and communication with the County EOC was tested through Web EOC, Microwave phone and the amateur radio operators tested their equipment.

Sergeant Londerville attended the CERT Train the Trainer course.

The police department will be hosting a CERT course starting on January 2014.

Captain Spanheimer attended the CERT coordinator training and CERT Train the Trainer course.

The Commission members drew term limit dates that will spread out the dates when commission members will appear before the city council to be reappointed. Commissioner Chiechi 2014, Commissioner Blackburn 2014, Commissioner Shaw 2015, Commissioner Taverna 2015, Commissioner Johnson 2016, Commissioner Erbacher 2016 and Commissioner Salisbury 2017.

Captain Spanheimer stated that CERT volunteer Breck Hitz is coordinating with the Map Your Neighborhood groups and will be creating a tracking mechanism showing where the active groups are.

CERT members will be offered traffic control training by the police department. The idea is to use CERT members in local emergency situations where traffic control may be needed such as during heavy storms where roads are closed.

The tsunami sign plan was completed and approved.

**PUBLIC COMMENTS: None** 

**PUBLIC HEARINGS: None** 

# **UNFINISHED BUSINESS: None**

# **NEW BUSINESS:**

Nominations for the position of Commission Chairman and Vice-Chair were completed. Commissioner Chiechi was nominated for Chair Person and Commissioner Blackburn was nominated for Vice-Chair.

**OTHER: None** 

**ADJOURNMENT: Hrs. 1854**