

## MINUTES

Beautification Advisory Committee  
2075 Coast Highway  
Pacifica, CA 94044

October 3, 2018

The meeting was called to order at 6:49pm by committee Chair Patti Hontalas. Members of the Beautification Advisory Committee (BAC) in attendance were: Chair Patti Hontalas, Vice Chair Avelino Pombo, Melinda Moses, and John Edwards. Also in attendance were Lawrence Henriquez, Aren Clark and Maria Suzuki from the City of Pacifica Public Works Department. Dan Wells and Linda Jonas were also in attendance as members of the public.

Agenda Item #3 – Approval of Agenda: the agenda was approved with no changes.

Agenda Item #4 – Approval of Minutes: Approval of the minutes of the June 6, 2018 and August 1, 2018 meetings was tabled for the next meeting since there was no quorum present from either of those meetings.

Agenda Item #5 – Public Comment - Dan Wells spoke about cleaning up at the community center.

Agenda item #6 – Project Updates

- 1) Linda Mar Medians – Dave and Ginny will address this at the next meeting – a lot of the plants died and are missing. New sponsors are needed to plant new plants. Aren Clark mentioned that there is no water because the pipe needs repair and Public Works is working on getting this fixed.
- 2) Sanchez Art Center - The dedication ceremony is scheduled for 10/20/18 at 1:00pm. Pictures of the ceremony will be posted on the BAC website.
- 3) Greenhouse project – Dave Martinez was not present to give an update.
- 4) Oceana Blvd./Ocean Shore School & Rotary Club - Patti confirmed the dedication ceremony is scheduled for 10/20/2018 @ 10:00AM
- 5) Spindrift School - Dave Martinez was not present to give an update.
- 6) Upkeep of completed projects:
  - a. Grace McCarthy Overlook – Linda mentioned that the Rotary Club maintains this area regularly which includes weeding. Linda plans to place buckets of sand for cigarette butts there. Patti asked if BAC should put signs up that say “Do not litter” or “Keep America Clean”. The previous sign put up by the BAC was painted with graffiti so now they use signs with anti- graffiti coating.
  - b. Linda Mar Medians – Planting needs to be done for this area soon and we are hoping El Nino can help us with the watering if we get some rain. Patti suggested we ask the previous sponsors to sponsor again.
  - c. Maravilla Park – no comment
  - d. Community Center Planter Boxes – Placement of sign will be discussed further

7) Continuing Business:

- a) Palmetto Planting Project – Avelino sent Ginny names of possible sponsors. A lot of the bulb outs have been spoken for. Friends of the library have enlisted. It has been suggested that planting days be Nov. 3 and Nov.10. Aren will set up an account number for this project with Finance for all payments received. All checks received need to be submitted Maria Suzuki in the engineering department. The “non-potable water” signs have been approved to go on the curb, and John the “sign guy” will put the names of the sponsors on the sign. Melinda asked if public art has been approved to be included and Patti said it will need to be discussed and added to the agenda next month.
- b) Mayor’s Beautification Awards – Avelino expressed that not enough people know about it and he will help push it out to social media.
- c) Manor Safeway Parking lot planting – Avelino has received 2 bids. He will submit the bids to the landlord. He also stated that the landscapers are willing to work with him on pricing. Because there is no irrigation, we need to work with native plants.
- d) Adopt-a-Garden signage – Avelino brought in 6 signs that he paid for out of pocket, and he will give them to Dave for placement in high traffic areas.
- e) Adopt-a-Spot – Avelino will help share this out to social media
- f) Highway 1/Caltrans – received a lot of positive comments from everyone about the re-paved highway

8) New Business

- a) National Wildlife Federation’s Community Wildlife Habitat Pacifica/San Bruno - the program is looking for Pacifica and San Bruno to be a wildlife habitat. They encourage 10% of everyone’s front yard to be a wildlife habitat. Patti will resend the requirements for further discussion to see if it’s something we want to do. This topic will be discussed in 2019.
- b) Update all BAC member’s phone numbers and send out – Everyone was asked to send Patti their latest information. Avelino suggested sending out a group text.

9) Reports from Staff – none

10) Items for next meeting agenda – Next meeting is on Nov. 7<sup>th</sup>. We will have one planting before the next meeting and Aren needs to order plants for all the adopted areas.

11) Good for the order

- a. Reminder: Please email or call if you are not able to attend the next meeting
- b. Please review Minutes and Agenda before meeting

12) Next meeting date: November 7, 2018