



# CITY OF PACIFICA ECONOMIC DEVELOPMENT COMMITTEE AGENDA

**Tuesday, May 11, 2021, 6:00 PM**

**Virtual Meeting via Zoom Link: Join URL: <https://zoom.us/j/94123660482>**

## ***CORONAVIRUS DISEASE (COVID-19) NOTICE***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT AND PURSUANT TO THE ORDER OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED JUNE 17, 2020. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

### **How to Join the Meeting:**

- Join using Zoom meeting link: <https://zoom.us/j/94123660482>  
(By Phone, dial-in to: **1-669-900-6833** and enter **Webinar ID: 941 2366 0482**)
- Contact City Manager Kevin Woodhouse by email at [woodhousek@ci.pacifica.ca.us](mailto:woodhousek@ci.pacifica.ca.us) for meeting access questions.

### **To Participate in the Meeting by Providing Public Comment:**

- (1) **PRIOR TO THE MEETING:** By email to [woodhousek@ci.pacifica.ca.us](mailto:woodhousek@ci.pacifica.ca.us). Comments submitted by email should adhere to the following:
  - Subject Line: "Public Comment – EDC Mtg 5/11/2021 [AGENDA ITEM NO. or "ORAL COMMUNICATIONS" for topics not on the agenda]"
  - Submitter's Full Name
  - Limit word count to 350 words
- (2) **DURING THE MEETING:** Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press \*9 to "raise hand") during the public comment period for the agenda item you wish to address. You will be recognized to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at [www.cityofpacifica.org](http://www.cityofpacifica.org) for any updates.

## **CALL TO ORDER:**

### **Roll Call:**

- a. Members: Matthew Dougherty (Chair), Kathleen Courtney, Daisy Fong, Jim Heldberg, Archie Judan, Beth Lemke, Tripp Marotto, Grace Sobieski, Sean Thompson
- b. City Council Liaisons: Sue Beckmeyer, Mike O'Neill
- c. Staff Liaison: Kevin Woodhouse

## **ADMINISTRATIVE BUSINESS (5 minutes):**

- a. Approval of Order of Agenda

## **COMMUNITY COMMUNICATIONS (5 minutes):**

### **Oral Communications at opening:**

This portion of the agenda is available to the public to address the Committee on any issue within the subject matter jurisdiction of the Committee that is not on the agenda.

## **PRESENTATIONS (15 minutes):**

None.

## **STAFF COMMUNICATIONS (5 minutes):**

- a. Introduction of Yulia Carter, Chief Financial Sustainability Officer for the City of Pacifica
- b. Update re: COVID-19 response and other economic development related items

## **COMMITTEE COMMUNICATIONS (60 minutes):**

1. **Committee Workplan Actions and Updates:** Hear updates from workplan subcommittees and discuss next steps;
2. **Outdoor Commercial Activities Survey Results:** Hear a presentation from City staff about the results from a recent survey of businesses that are currently conducting outdoor activities;
3. **Draft of Committee Annual Update Presentation to City Council:** Provide input on a draft presentation for the Committee's Annual Update to be provided to the City Council at the June 14, 2021, City Council meeting;
4. **June 8 Committee Meeting:** Discuss whether to change the time, date, or postpone the June 8, 2021 Committee meeting due to conflict with a special Fire Preparedness workshop to be held that same night.

## **INFORMATIONAL ITEMS (5 minutes):**

5. Update from Chamber of Commerce – Archie Judan

## **POTENTIAL FUTURE AGENDA TOPICS (5 minutes)**

6. The Committee will discuss and determine potential future agenda items

## **ORAL COMMUNICATION FROM THE COMMITTEE (5 Minutes)**

7. Updates from Committee Members
8. Next Scheduled Meeting Date – June 8, 2021 (unless changed per Item #4 discussion above).

## **ADJOURNMENT**

### **Notes:**

\*Please note that timeframes were provided at the request of the Committee Chair and are meant to provide guidance and not limitations.

