

**Master Schedule of Fees and Charges 2014-2015**

Fee Description		Adopted Fee 9/08/14
<b>CITY CLERK</b>		
<b>City Council Agenda Packets</b>		
	One meeting packet	\$45.00
		\$0.25
<b>Photocopies (per page)</b>		
<b>Other</b>		
	Pacifica Municipal Code	\$181.00
	Annual Code Maintenance Fee	\$90.00
	Ordinances and Resolutions	\$0.25
	City Council Agenda Packets	\$1,091.00
	Appeal of Planning Commission Decisions to the City Council	<b>\$100.00</b>
<b>FINANCE</b>		
<b>Bond Search Requests</b>		
	Current	\$60.00
	Delinquent	\$60.00
<b>Fireworks Permit</b>		
	Part 1	\$303.00
	Part 2	\$484.00
<b>Other</b>		
	Bond Reports	\$43.25
	<b>Business License: Penalty for False Reporting of Gross Receipts</b>	<b>\$500.00</b>
	Annual Financial Report	\$34.00
	Computer Review	\$99.00
	Non-Sufficient Funds Charge	\$26.00
<b>FIRE</b>		
<b>Permits</b>		
	Annual Fire Code Permits (Each)	\$200.00
	Permitted activities less than 90-days. <b>Initial fee includes 1 hour; hourly charge thereafter. Temporary Permit Required.</b>	\$140.00
<b>Plan Review Fire Sprinklers/Stand Pipes</b>		
	Alteration/repair of existing underground pipe systems. <b>Includes underground, hydro/flush, rough and final.</b>	\$345.00
	Commercial underground pipe system installations. <b>Includes underground, hydro/flush, rough and final. Hourly thereafter.</b>	\$490.00
	Fire sprinklers - tenant improvements. 9 or less sprinkler heads Unlimited head change-outs. (Permit required only). <b>Initial fee includes 1 hour; hourly thereafter.</b>	\$135.00
	New commercial & residential sprinkler installations. First 3,000 sq. ft. <b>Includes underground, hydro/flush, rough and final inspections. Hourly thereafter.</b>	\$665.00

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	New manufactured home sprinkler systems. Includes underground, hydro/flush, rough and final inspections. Hourly thereafter.	\$455.00
	Standpipe system installation, per standpipe and includes underground, hydro/flush, rough and final inspections.	\$595.00
	Tenant Improvements - installation/alteration of 10 or more heads. (Head change-outs are not included in count). First 300 sq. ft.; hourly thereafter.	\$245.00
	<b>Plan Review General</b>	
	Additional Plan review beyond the first 3000 sq. ft.; per hour.	\$104.00
	Plan Check Re-Submittals; initial fee includes first hour; hourly charge thereafter.	\$135.00
	<b>Plan Review New Construction and/or Tenant Improvements</b>	
	Additional plan review for major changes, additions, as-builts, or resubmittals; initial fee includes first hour; hourly charge thereafter.	\$140.00
	Misc. items w/o sq. footage - e.g. Install hazardous material, storage tank, HVAC smoke detection, partition wall, etc. Initial fee includes first hour; hourly charge thereafter.	\$140.00
	Subdivision map review; per hour fee.	\$150.00
	Base rate - all occupancies. Initial fee includes first 3,000 sq.ft.; hourly thereafter, includes rough and final inspections.	\$350.00
	<b>Plan Reviews Fire Alarms</b>	
	Existing Fire Alarm Panel Upgrades. Initial fee includes first 3,000 sq.ft.; hourly thereafter, includes rough and final inspections.	\$245.00
	Installation of additional devices on existing system. Initial fee includes first 3,000 sq.ft.; hourly thereafter, includes rough and final inspections.	\$385.00
	New installations. Initial fee includes first 3,000 sq.ft.; hourly thereafter, includes rough and final inspections.	\$455.00
	New installations -- Other Fire Protection Systems. Initial fee includes first 3,000 sq.ft.; hourly thereafter, includes rough and final inspections.	\$700.00
	<b>Requested Services</b>	
	All Other Reports. Cost per report.	\$38.00
	Digital Photographs - CD, plus \$1 for CD cost	\$64.00
	Digital Photographs - Print. Plus \$1.40 per photo cost.	\$69.00
	Fire Code Variance Application; per request and none-refundable.	\$546.00
	Fire incident reports (per report charge)	\$38.00
	Inspection Outside Normal Business Hours (Per hour, OT rate)	O.T. Rate
	Non-Subpoenaed Fire Investigation Reports (per report)	\$38.00
	Pre-Inspection / Consultation for daycare facilities, construction projects, etc. Initial	\$119.00
	Pre-Inspection of care facilities with 25 or fewer occupants. (Flat Fee)	\$119.00
	Pre-Inspection of care facilities with 26 or more occupants. (Flat Fee)	\$225.00
	Processed Photographs, plus cost of developing	\$72.00



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Subpoenaed Fire Investigation Report - through City Attorney's Office, plus attorney's fees per evidence code.	\$54.00
<b>Site Inspections</b>	
Additional inspections beyond the first 3000 sq ft	\$104.00
Fire alarms - repair or exchange devices and radio transmitters; <b>Initial Fee includes first hour; hourly charge thereafter.</b>	\$135.00
Inspection for which no fee is indicated; <b>Initial Fee includes first hour; hourly charge thereafter.</b>	\$135.00
Installation of hazardous materials storage tank	\$178.00
Re-inspections; <b>Initial Fee includes first hour; hourly charge thereafter.</b>	\$104.00
Removal of hazardous material storage tank. <b>Per tank charge. Temporary permit required.</b>	\$135.00
Replacement of hazardous material storage tank piping, dispensers. <b>Per tank charge. If piping work is done as part of tank installation, there is no charge.</b>	\$178.00
<b>Penalties</b>	
Unpermitted construction work	<b>Fee plus 2 times fee</b>
False Alarms - 1st Response	\$0.00
False Alarms - 2nd Response	\$283.00
False Alarms - 3rd Response	\$361.00
False Alarms - 4th+ Response	\$515.00
<b>ANNUAL Commercial Fire Inspection &amp; Re-inspections</b>	
A 1 -4 Assembly Occupancies	\$158.00
B Business Office Occupancies	\$90.00
E Educational Occupancies	\$158.00
F Factory Occupancies	\$158.00
H Hazard Occupancies	\$158.00
I Institutional (Nursing Homes) Occupancies	\$158.00
M Mercantile Occupancies	\$118.00
M Mercantile Occupancies (Motor Fuel Sales)	\$131.00
R-1 Occupancies Hotels	\$158.00
R-2 Residential 3 to 20 units	\$80.00
R-2 Residential 21 - 40 Units	\$96.00
R-2 Residential 41 - 70 Units	\$118.00
R-2 Residential 71 - 90 Units	\$141.00
R-2 Residential 91 - 120 Units	\$186.00
R-2 Residential Over 120 units	\$233.00
R-3 Residential Care less than 24 hours	\$131.00
R-3.1 Licensed Residential Care 24 hour 6 or less	\$158.00
R-4 Residential care 6 or more	\$158.00
S Storage Facilities	\$131.00
U Utility Structures	\$131.00

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Fee Description		Adopted Fee 9/08/14
<b>POLICE</b>		
<b>False Alarms</b>		
	First Response	No Charge
	Second through fifth responses	\$125.00
	Six or more responses	\$195.00
<b>False Alarms without permit</b>		
	First Response	No Charge
	Second through fifth responses	\$195.00
	Six or more responses	\$195.00
<b>Photograph (digital)</b>		
	First Page of Photographs (4 to a page)	\$22.00
	Subsequent pages of photographs (4 to a page)	\$7.00
	Disc of photos	\$30.00
<b>Arcade Permit</b>		
	Annual Renewal Fee	\$49.00
	Application Fee	\$29.00
<b>Block Party Permits</b>		\$50.00
<b>Massage Parlor/Outcall</b>		
	New	\$162.00
	New - State Certified/Outcall	\$50.00
	Renewal Fee	\$50.00
	Renewal Fee - State Certified	\$25.00
<b>Masseur / Masseuse</b>		
	New	\$331.00
	New - State Certified	\$50.00
	Renewal Fee	\$100.00
	Renewal Fee - State Certified	\$25.00
	Massage Trainee - State Certified	\$50.00
<b>Administrative Fee for Firearms (Per Penal Code 12021.3J1)</b>		
	For release to owner	\$384.00
<b>Taxi Cab Operation</b>		
	Permit / Background Investigation	\$129.00
	Fingerprinting and Submittal to DOJ	\$94.00
	Vehicle Inspection	\$99.00



**Master Schedule of Fees and Charges 2014-2015**

	Fee Description	Adopted Fee 9/08/14
<b>General</b>		
	Case Reports (Per Public Records Act)	No Charge
	Good conduct letter for Visa (record review)	\$53.00
	Bingo Permit: New	\$29.00
	Bingo Permit: Annual Renewal Fee	\$29.00
	Second Hand Dealers	\$130.00
	Tow Service Contract	\$197.00
	Massage Trainee	\$162.00
	Alarm Permit	\$82.00
	Alarm Permit Renewal	\$43.00
	Application for Concealed Weapon (To be paid to licensing agency)	\$100.00
	Application for Concealed Weapon: Renewal Fee (To be paid to licensing agency)	\$25.00
	Fortune Telling	\$58.00
	Audio / Video "CD/DVD" duplication	\$30.00
	Private Property abatement	\$220.00
	Vehicle Release Administrative Costs (all but victims)	\$133.00
	General Research	\$83.00/Per Hour
	Storage of Property	\$1.00/Per Day
	Tobacco Retailer License	\$76.00
	Police Officer Subpoena (Per G.C. 68097.2)	\$275.00
	Live Scan Fingerprinting	\$45.00
	Loud Party Response	\$179.00
	San Mateo County Booking Fee	Based on Current County Fee
	DUI with Incident	Cost of hours and car
	TapeTransaction	Cost of Outside Service
	Dance Permit	\$49.00
	Repossession Fee (Per G.C. 26751)	\$15.00
<b>PLANNING</b>		
<b>Competitive Evaluation System Determination</b>		
	Competitive	\$29.00
	Non-Competitive	\$29.00
<b>Planning Commission Agenda Packet</b>		
	Full Packet	\$130.00
<b>Planning Commission Agenda</b>		
	Picked-up or stamped envelopes provided	\$22.00
	Mailed by the City	\$7.00
<b>Planning Commission Minutes</b>		
	Picked-up or stamped envelopes provided	\$197.00
	Mailed by the City	\$29.00

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	Fee Description	Adopted Fee 9/08/14
	Planning Commission Agenda or Minutes	
	Email	\$115.00
	General	
	Planning and Planning Related Documents	Actual Cost of Reproduction
	Code Books or Other Technical Manuals	Publisher's Cost + 10% Handling Fee
	General Research Fee	\$180, plus actual material cost
	City Attorney's Review of Projects and Permits	Hourly cost of Contract Attorney
	Processing of all development applications; hourly cost plus materials	\$180.00
	Study Sessions. Commercial projects or the commercial portion of a mixed-use project that received final building inspection approval shall be entitled to a refund. If the projects is 50% commercial, they should get a 50% refund for the study session; hourly cost plus materials.	\$180.00
	Business License Request for zoning consistency and Building and Fire Dept Inspection	\$180.00
	Home Occupation Permits	\$180.00
	Minor Modifications and Other Administrative Permits; hourly cost plus actual material cost.	\$180.00
<b>PUBLIC WORKS</b>		
	Encroachment permits and inspection; hourly charge rate basis	\$180.00
	Sidewalk repair and street openings by private contractor; hourly charge rate basis	\$180.00
	Publication vending machine permit	\$413.00
	<b>City Maps</b>	<b>Per Page Fee</b>
	Black	\$4/square foot
	Color	\$5/square foot
	<b>Photocopies</b>	<b>Per Page Fee</b>
	8 1/2" x 11"; \$0.25/black; \$1.00/color	" "
	8 1/2" x 14"; \$0.50/black; \$1.50/color	" "
	11" x 17"; \$1/black; \$2/color	" "
	24" x 36" or larger; \$20/black; \$25/color	" "
	<b>Engineering Standard Drawing</b>	
	Picked up	" "
	Mailed (Regular mail -Series 100)	" "



**Master Schedule of Fees and Charges 2014-2015**

	Fee Description	Adopted Fee 9/08/14
	Mailed (Regular mail -Series 200)	" "
	Mailed (Regular mail -Series 300)	" "
	<b>Beach Parking</b>	
	Annual Permit	\$65.00
	Day Pass	\$8.00
	Four Hour Pass	\$4.00
	<b>General</b>	
	Heritage tree removal, destruction, or substantially trim	\$271.00
	General Engineering Development Application Reviews; hourly charge	\$180.00
	Final Subdivision Map Checking. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services including legal shall be charged separately to the applicant as additional cost and may require additional deposit.	\$1800 initial deposit \$180/hour
	Certificate of Compliance, notices of violation, property mergers, parcel map waivers, minor boundary line adjustments, reversions to acreage, and parcel map checking	\$2,250 initial deposit \$180/hour
	Street/curb openings by utilities; hourly charge	\$180.00 per hour
	Right of Way/Street Vacations. Staff may require an initial deposit equivalent to 10 hours minimum. All costs for contract or consultant services including legal shall be charged separately to the applicant as additional cost and may require additional deposit.	\$1,800 initial deposit \$180/hour
	Street Excavation Handbook	\$30.00
	Block Party / Barricade Rental	\$118.00
	Barricade Rental	\$7/pair; \$50 refundable deposit per 10 barricades
	Surface Mining and Reclamation Annual Inspection Fee; hourly charge	\$300.00 and \$180.00
	Violation (found during inspection)	\$412.00
	<b>BUILDING</b>	
	Building Standards Administrative Fee	\$1 per \$25000
	Education Fee	\$2 per permit
	General Plan	0.005% of construction value
	Archive Fee	\$15
	Plan Check fee	65% of Permit Fee
	SMIP ( C )	0.00028 of valuation
	SMIP ( R )	0.00013 of valuation

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Fee Description	Adopted Fee 9/08/14
<b>Building Permit Fee (Based on Dollar Valuation)</b>	
\$0-500	TBD
First \$500	\$51.50
<b>\$501-\$2000</b>	
First \$500	\$51.50
Each additional \$100 or fraction thereof	\$3.61
<b>\$2001-\$25000</b>	
First \$2000	\$105.58
Each additional \$1000 or fraction thereof	\$15.45
<b>\$25001-\$50000</b>	
First \$25000	\$460.93
Each additional \$1000 or fraction thereof	\$14.42
<b>\$50001-\$100000</b>	
First \$50000	\$821.43
Each additional \$1000 or fraction thereof	\$8.24
<b>\$100001-\$500000</b>	
First \$100000	\$1,233.43
Each additional \$1000 or fraction thereof	\$7.21
<b>\$500001-\$1,000,000</b>	
First \$500000	\$4,117.43
Each additional \$1000 or fraction thereof	\$6.18
<b>\$1,000,001 and above</b>	
First \$1,000,000	\$6,692.43
Each additional \$1000 or fraction thereof	\$5.15
(N) Residential Bldg; cost per square foot	\$0.10
Electrical Services (<=200 AMP); cost for each	\$40.30
Electrical Services (<200 to 1000 AMP); cost for each	\$81.10
Electrical Services (<1000 AMP); cost for each	\$164.20
Residential Appliances; cost for each	\$6.30
(N) Multi-Family Bldg; cost per square foot	\$0.10
Signs, Outline Lighting and Marquees; cost for each	\$32.60
Misc Apparatus, Conduits and Conductors; cost for each	\$24.10
Light Fixtures (First 20 fixtures); cost for each	\$1.45
Light Fixtures (Additional fixtures); cost for each	\$1.00
Power Apparatus (Up to and including 1)	\$6.30



## Master Schedule of Fees and Charges 2014-2015

	Fee Description	Adopted Fee 9/08/14
	Power Apparatus (Over 1 and not over 10)	\$16.30
	Power Apparatus (Over 10 and not over 50)	\$32.60
	Power Apparatus (Over 50 and not over 100)	\$65.60
	Power Apparatus (Over 100)	\$98.40
	Receptacles, Switch & Light Outlets (First 20 fixtures); cost for each	\$1.45
	Receptacles, Switch & Light Outlets (Additional fixtures)	\$1.00
	Electrical Permit Issuance; cost for each	\$32.00
	Electrical Permit Issuance (Special Cases)	\$11.30
	<b>Mechanical</b>	
	Furnace (<=100k BTU)	\$22.00
	Furnace (>100k to 500k BTU)	\$26.90
	Appliance Vents	\$10.70
	Boilers, Compressors, and Absorption Systems (<=3hp or 100k BTU)	\$20.80
	Boilers, Compressors, and Absorption Systems (<=15hp or 500k BTU)	\$38.40
	Boilers, Compressors, and Absorption Systems (<=30hp or 1000k BTU)	\$52.70
	Boilers, Compressors, and Absorption Systems (<=50hp or 1750k BTU)	\$77.50
	Boilers, Compressors, and Absorption Systems (>=50hp or 17500k BTU)	\$77.50
	Hood	\$16.80
	Air Handlers (<=10k CFM)	\$16.80
	Air Handlers (>10k CFM)	\$26.80
	Evaporative Cooler	\$16.80
	Vent Fan (Single Duct)	\$11.20
	Vent System	\$16.80
	Incinerators (Residential)	\$16.80
	Incinerators (Comm)	\$16.80
	Miscellaneous Mechanical	\$16.80
	Mechanical Permit Issuance	\$32.00
	Mechanical Permit Issuance (Special Cases)	\$11.40
	<b>Plumbing</b>	
	Fixtures & Vents;	\$10.40
	Fixtures & Vents (Repair/Alteration)	\$10.40
	Cesspool	\$14.50
	Sewage Disposal System	\$56.65
	Grease Interceptors	\$9.90
	Rainwater systems	\$14.50
	Water Piping	\$14.50
	Water heater	\$14.50
	Public Spa	\$86.00
	Gas Piping	\$7.40

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	Fee Description	Adopted Fee 9/08/14
	Public Pool	\$129.30
	Private Pool	\$86.00
	Private Spa	\$86.00
	Sewer	\$22.10
	Backflow	\$14.50
	Backflow device over 2"	\$14.50
	Miscellaneous Plumbing	\$14.50
	Plumbing Permit Issuance; cost for issuing each permit.	\$32.00
	Plumbing Permit Issuance (Special Cases). For issuing each supplemental permit for which the original permit has not expired, been cancelled or finalized.	\$11.30
	<b>Miscellaneous</b>	
	Inspection. Hourly with a minimum 30 minutes.	\$114.30
	Permits. Hourly with a minimum 30 minutes.	\$118.50
	<b>ANIMAL CONTROL</b>	Fees shall be consistent with those charged by the San Mateo County Division of Animal Control Services. For a list of those fees, contact the County of San Mateo at (650) 363-4220.
<b>WASTEWATER TREATMENT PLANT - SEWAGE CONNECTION FEES</b>		
	<b>The sewage connection fee is based on a number of project specific factors; Please call the Wastewater Dept. (650) 738-4660 for your exact charge.</b>	
	The average sewage connection fee for a new Single Family Residence is approximately:	\$3,200
	The average sewage connection fee for a new Mixed-use Commercial Building is approximately:	\$15,000.00
	Inspection and Review Charges	\$150/hour