

## RESOLUTION NO. 73-2021

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA AUTHORIZING AN ADDITIONAL TEMPORARY, FULL-TIME COMMUNITY SERVICE OFFICER POSITION IN THE POLICE DEPARTMENT FOR UNHOUSED LIAISON SERVICES AND OVERSIZED VEHICLE ORDINANCE ENFORCEMENT

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**WHEREAS**, the City will be developing and implementing a new safe parking permit program in conjunction with the City's enforcement of the City's Oversized Vehicle Ordinance, which regulates parking of oversized vehicles; and

**WHEREAS**, this temporary position will be responsible for providing unhoused liaison services and enforcing the Oversized Vehicle Ordinance throughout the City; and

**WHEREAS**, the job description for Community Service Officer has been in place since April 1999 and reviewed by staff and found to be accurate and appropriate for the duties assigned; and

**WHEREAS**, the Community Service Officer position will be a full-time, temporary, non-sworn position, managed within the Police Department and serve a variety of functions related to unhoused liaison services and oversized vehicles including, but not limited to the following:

- Communicate with the unhoused and those living in oversized vehicles to provide connection to outreach resources related to the Pacifica Resource Center, mental health services and substance abuse services;
- Regular meetings with the Pacifica Resource Center to maintain a positive stream of communication, assuring those desiring unhoused services are aware of how to receive these services;
- Coordinate with Code Enforcement and Police Department staff related to criminal or serious health and safety issues;
- Collaborate with Public Works staff related to debris clean-up related to oversized vehicles and encampments; and

**WHEREAS**, the Community Service Officer position shall also serve a variety of functions related to enforcement including, but not be limited to, the following:

- Enforcement of the Oversized Vehicle Ordinance
- Enforcement of the 72-hour parking ordinance, relating to oversized vehicles
- Enforcement of health and safety regulations pertaining to trash, sewage and other hazardous materials related to oversized vehicles; and

**WHEREAS**, the established salary range for the position of Community Service Officer is \$5,325 to \$6,336 per month; and

**WHEREAS**, the position is temporary and expected to expire after one-year but may be continued for an additional year contingent on annual funding approval.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Pacifica that an additional temporary, full-time Community Service Officer is authorized in the Police Department.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pacifica, California, held on the 8<sup>th</sup> day of November, 2021, by the following vote:

**AYES**, Councilmembers: Beckmeyer, Bier, Bigstycck, O'Neill, Vaterlaus.

**NOES**, Councilmembers: n/a.

**ABSENT**, Councilmembers: n/a.

**ABSTAIN**, Councilmembers: n/a.



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Sue Beckmeyer, Mayor


ATTEST:



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Sarah Coffey, City Clerk

APPROVED AS TO FORM:



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Michelle Kenyon, City Attorney






# For Signature: ResolutionNo73-2021-NewTemp Position\_CS0\_UnhousedLiaison

Final Audit Report

2021-11-22

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