



Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA
Parks, Beaches and Recreation Commission
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Wednesday, February 23, 2022
7:00 PM Regular Session
Virtual Meeting via Zoom Link: <https://zoom.us/j/95832189618>

CORONAVIRUS DISEASE (COVID-19) NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-08-21 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting.

To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

- To Observe the Meeting click: <https://zoom.us/j/95832189618>
- To dial-in via phone +1 (669) 900-6833
- Then webinar ID: 958 3218 9618

How to Submit Public Comments:

During the Meeting: Live verbal public comments may be made by members of the public joining the meeting via Zoom (computer, smartphone/tablet app, or phone). Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. City staff will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment. You will have 3 minutes to speak unless modified by the meeting chair.

Before the Meeting: Written public comments for the record may be submitted in advance by 4:00 p.m. on the meeting date by email to: rcollier@pacifica.gov and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following:

Clearly indicate the Agenda Item No. or topic, or specify "Oral Communications" in the Subject Line for items not on the agenda

Include the submitter's full name.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at www.cityofpacifica.org for any updates.



AGENDA
Parks, Beaches, and Recreation Commission
City of Pacifica

Regular Meeting – 7 PM

Wednesday, February 23, 2022

VIA Zoom: <https://us06web.zoom.us/j/95832189618>

CALL TO ORDER

7:00 PM REGULAR MEETING

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES:

01/26/2022 Meeting Minutes

IV. ADOPTION OF AGENDA

V. SPECIAL PRESENTATION - None

VI. ORAL COMMUNICATION

This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.

VII. ITEMS FOR CONSENT - None

VIII. ITEMS FOR CONSIDERATION

- A. Life Ring Buoy Stations
- B. Bike Park

IX. REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS

X. REPORTS FROM STAFF

Director Michael Perez

XI. ADJOURNMENT

Next Regular Meeting: 03/23/2022

The City of Pacifica will provide special assistance for disabled citizens upon at least 24-hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



**Minutes
Parks, Beaches and Recreation Commission
City of Pacifica**

REGULAR MEETING – 7 PM

Wednesday, January 26, 2022

VIA Zoom Link: <https://zoom.us/j/95832189618>

CALL TO ORDER:

Chair Abbott: called the meeting to order at 7:00 pm.

Recreation Specialist Kenda Seeley read the COVID notice and Zoom criteria.

I PLEDGE OF ALLEGIANCE:

Commissioner Lusson: led the Pledge of Allegiance.

II ROLL CALL:

Commissioners Present: Chair Abbott, Commissioners: Benton-Shoemaker Kellogg, Lusson, and Nicolari

Commissioners Excused: Commissioners Marchetti and Heywood

Staff Present: Director Michael Perez, Recreation Specialist Kenda Seeley, and Child Care Site Coordinator Eva Tong

III APPROVAL OF MINUTES:

Chair Abbott called for a motion to approve the minutes. **A motion was made by Commissioner Kellogg, seconded by Commissioner Lusson, Commissioner Benton-Shoemaker abstained, and motion carried 4-0.**

IV ADOPTION OF THE AGENDA:

Chair Abbott asked for approval of the agenda for the 01/26/2022 meeting with the addition of Coordinator Eva Tong special presentation from Child Care. **A motion was made by Commissioner Kellogg, seconded by Commissioner Lusson, motion carried 5-0**

V SPECIAL PRESENTATION:

Child Care Site Coordinator, Eva Tong introduced herself to the commission and explained her background and status with the City. She gave an overview of the Child Care program, sites' information and changes made for adaption to Covid protocols. She recapped and elaborated on some special events and field trips which included:

- Halloween Parade
- Pumpkin Patch
- Santa's Visit
- Holiday Pizza Party
- Wildlife Show
- End of Summer Celebration

- Magic Shows
- Daly City Famers Market Field Trip
- Arata Pumpkin Farm Field Trip
- Oceana Market Field Trip

She thanked the Commissioners for their time and opened the discussion for questions.

Commissioner Lusson: Thanked her for the presentation and expressed appreciation to all Child Care staff for all their work.

Commissioner Benton-Shoemaker: Thanked her for all the work and stated many parents in the community are grateful for their children being able to attend various Child Care programs.

Commissioner Nicolari: Thanked Coordinator Tong, he asked that if current resources would be able to keep up with the demand or will the resources start to be stretched beyond their support.

Coordinator Tong: Answered, they are currently meeting the needs of the community; however, there are children on the waitlist due to staffing issues.

Commissioner Kellogg: Thanked Coordinator Tong for her hard work during these challenging times.

Chair Abbott: First time seeing a magic show. Glad to see the programs are being held outside more and asked if it is something that will continue going forward.

Coordinator Tong: Answered, that they are still conducting some parts of programs inside, find students have more space and able to explore more when outside.

Chair Abbott: Agreed, asked for an update in the future on percentage of the program that is covered by subsidies from the department of education, full cost child and what is the balance remaining for the general fund to cover.

Coordinator Tong: referred to Director Perez to give more information

Director Perez: Answered, Pre-Covid Child Care program was self-reliant at 105% or more. The extra funding helped top build two new playgrounds, one at Fairmont west at Child Care center and created and hired five new Child Care positions the summer before Covid. Two additional positions would have been added at the beginning of 2020, if not for Covid. During Covid less children were allowed in classrooms, the same number of teachers were still needed due to ratios required. Less children meant less income for the program. Child Care had losses during the last couple of years with both expenditures and revenue being down. Mid-year budget review will be made available to the commission when complete.

Chair Abbott: Appreciated the update and commented it was understandable what is happening and thanked Coordinator Tong for all her work during a trying time.

VI ORAL COMMUNICATION:

None

VII ITEMS FOR CONSENT:

- A) Administrative Narrative
- B) Aquatics Update
- C) Child Care Update
- D) Recreation, Youth and Teen Program Update
- E) Senior Services and Food Services Update

Chair Abbott: Asked, for comments or questions from commissioners.

Commissioner Benton- Shoemaker: Asked, about senior housing and senior village that was mentioned in the report by senior services and wanted more information.

Director Perez: No, further information but will obtain more and follow-up for the commission. Staff may host a similar information presentation in the future.

Chair Abbott called for a motion to approve the Items for Consent. **Motion was made by Commissioner Benton-Shoemaker, seconded by Commissioner Nicolari, motion carried 5-0.**

VIII ITEMS FOR CONSIDERATION:

A. 2022 Commission Work Plan Discussion

Director Perez: Captured information from the November 2021 commission meeting that was laid out previously and added new items at the commissioner's request. 2022 Parks Beaches and Recreation Commission work plan topics have been part of the annual report to City Council.

- Surf Camp and School Policy - outside of the Commission it is being discussed by staff and working to get requested information back to the California Coastal Commission. Chair Abbott and Director Perez presented to City Council on January 10th, supportive comments, and positive presentation. Still work to be done over the next year, moving in a positive direction.
- Liaison Assignments- The November 2021 commission meeting, discussed volunteering or filling openings.
- Poet Laureate- The challenge has been receiving enough qualified applicants.
- Bike Park- Flash Vote survey was sent out and extended to the end of 2021. Discussion of the results at recent Bike Park meeting. Staff will be putting together a report for City Council and present along with the Bike Park Committee to receive support for the project and location at lower Frontierland Park.
- Tree Appeals - There was Heritage Tree Ordinance joint study session between Planning Commission, Parks, Beaches and Recreation Commission, and the Beautification Advisory in September 2021. Heritage Tree consultants from Davey Resources Group Inc. are coming back to City Council tentatively in March 2022. Commissioners will be notified when it will happen.
- Playground Improvement Program - Part of the City's Capital Improvement Program for the past several years. Staff made a few updates and presentations to the Commission. Parks, Beaches and Recreation staff will work with Public Works staff to update information on 2022 program progress. Playground Equipment Improvement Project was sent to City Council on Monday, January 24, 2022, meant to improve outdated citywide playground equipment.
- Beach Safety- Several discussions over the past few years. Prior to COVID-19, staff engaged with the president of the Pedro Point Surf Club to discuss ways to address safety. Suggestions included education, signage, workshops/classes, and safety videos. Aquatics Coordinator Anthony Shiver will follow - up information about buoy

- program.
- Additional items for future discussion, protection of marine life and sensitive environments, all abilities playground in Pacifica, park visit field trip by commissioners and skatepark improvements. Skatepark improvements will be moving forward with public works involvement.

Chair Abbott: Thanked Director Perez, asked regarding the playgrounds, parks improvements, and master plan, asked if staff could consolidate a process with information to the Commission. Parks, Beaches and Recreation Commission are chartered with advising City Council on city parks maintenance, acquisitions, and improvements, would like the commission to be out in front of these projects. The Bike Park and Playground Improvement program are going to in front of City Council before the commission had the full scope of information or involvement with the upcoming projects. She is delighted all the mentioned projects are moving forward and understanding Public Works Department has many other projects. She would like the Commission to get ahead with and be more involved in the process, since a key Commission mandated is being engaged in making recommendations to City Council. She wants a work plan item to consolidate items under an umbrella for parks and facilities improvements and how does the Parks, Beaches and Recreation Commission get engaged at the start without delaying the progress of the projects.

Director Perez: Responded, there have been presentations to the Commission in the past and that information was shared. Playground Improvement Program was not approved by City Council, what was approved was a contract with a landscape architect. The Playground Improvement Program was in the pipeline with the Capitol Improvement project through 2026 funding. Bike Park did come through the Commission and the next step was to go in front of City Council. Staff reports are used to update Commission on projects status and process and stated that if he had not done enough on these, he apologizes. The Bike Park has been waiting for some time and the next logical step was approval on concept from City Council. Understands what Chair Abbott stated, and staff will work on consolidating information better and staff updates have information on status of current projects.

Chair Abbott: Responded, understands all the folks that are involved in the process. She stated that it is still important to keep the Commission updated, there are new commissioners that may not know the history behind some of the projects/plans. In the future, she would like to see other departments involved in Parks, Beaches and Recreation projects attend Commission meetings on a constant timeline to keep the Commission updated on project(s) status and the importance of keeping the Commission informed and engaged throughout the process for each project.

Commissioner Benton-Shoemaker: Agreed with Chair Abbott, in the past she had asked for a parks overview. Many of the commissioners may not be aware of all the parks, especially the pocket parks. She stated this was the first time she had heard of the Priority Parks Project. Information can be useful with other committees such as the Beautification Committee. She is the liaison for the Beautification Committee and if she had more information, she might be able to create a partnership to improve some of the mini- parks. She requested for the work plan a parks overview, to include park standards, opportunities for improvements and new locations. A field trip would be nice but a meeting with

park pictures would be very helpful with presentations.

Commission Kellogg: He attended the Bike Park Meeting and no additional information to add to what Director Perez had already spoke. The Commission did give input on survey questions and the results of the Flash Vote information and results from the community that will be presented to the City Council. He shared that if our role is to advise City Council on these topics, would it be beneficial for the commission to give recommendations to council based on the Flash Vote and previous discussion, along with the Bike Park groups presentation?

Director Perez: Answered, the Bike Park Committee would be more than willing to do a presentation for the Commission. Reminded the Commission that the Bike Park Committee is not a city committee but a non-profit and there are commissioners who are liaisons to this group. The Bike Park Committee has the results, and the City has allocated any money to this project. The flow of information from the committee to the staff has been inconsistent throughout the process. In a previous meeting with the Bike Park Committee, he advised to study all the data, favorable and unfavorable.

Commissioner Kellogg: Asked, would it be appropriated to have a recommendation on the concept?

Director Perez Answered, that it could be, but wasn't sure what we were asking for outside of approval of the concept. In previous Parks, Beaches and Recreation Commission meeting, there may have just been a presentation and no decision.

Commissioner Kellogg: Stated, attending the Bike Park Committee meetings, the committee feels that they need a location approved before moving forward and are at a standstill.

Director Perez: Answered, when Bike Park Committee came to the Commission, they had been advised they needed to gather information from the community around the proposed locations. The City was the one who moved forward with the Flash Vote, and it may not be moving as fast as the Bike Park Committee wants due to the lack of consistent information and communication to the City staff.

Chair Abbott: Responded, if there could be an update in February on the progress of the Bike Park Committee and view the results from the Flash Vote survey and have a commission discussion. The Parks, Beaches and Recreation Commission never a vote or came to agreement.

Director Perez: Remarkd, it tentatively can be placed on the agenda item for February. He will contact the Bike Park Committee to do a presentation to the Commission in February. Confirm with the commission within a week.

Commissioner Lusson: Stated, He is pleased with the current items on the work plan. He asked about the master plan in the past but does not need a big formal master plan presentation. Rather wanted to hear from Director Perez, about his plan be for the next five, ten or twenty years for parks in the City, and that a roadmap for the future could be helpful for the Commission. Second question, what role if any does the Commission play in the City's general plan process?

Director Perez: Answered, the general plan started a while ago and at this point the plan is up for public comments and commissioners would have input only as a member of the public. In 2019, the Planning Department presented the general plan to the Parks, Beaches and Recreation Commission. He has

been in contact with the general plan consultants over the years and starting to move forward. Encourage commissioners to make public comments on the general plan as a private individual.

Chair Abbott: Asked, Commissioner Lusson if he too is asking for a parks overview?

Commissioner Lusson: Answered, yes that would tie into the future for parks in the city.

Chair Abbott: Responded, Thank you for the clarification.

Commissioner Nicolari: Echoed some points from Commissioner Lusson, as the newest Commissioner reading through the Director Perez detailed work plan there is a mixture as large-scale capital projects and smaller efforts such as the poet laureate, and beach safety. There was not an indication of priority for the items on the work plan. It would be helpful to develop stack rank and prioritize items that the Commission must accomplish versus what Commission would like to accomplish in 2022.

Chair Abbott : Replied, some of this could be in the overview of understanding the process. The Capital Improvement Plan, all the departments in the City put together and it is a five-year project. Hearing from Public Works and Parks, Beaches and Recreation staff on how items were prioritized would be helpful to include in the Parks Overview. In the future, a presentation about the Parks Overview and process would be helpful for new commissioners. Bike Park Committee presentation in February, Parks Overview require Director Perez and Public Works staff to present as a study session. Add a study session or change a regular commission meeting to a study session. Since there are several new employees in Public Works it will give the commission the opportunity to meet. Surf Camps are important to keep as a topic for every meeting as there still a massive amount of work to be done and there will be focus from outside entities this year. Beach Safety was brought up several times last year and can use community partnerships to help with improvements. Poet Laurate, there will be a meeting with Supervisor Beth Phipps on relaunching the programs. Will update the commission in February with information from the meeting. To recap, the 2022 Work Plan items, Bike Park, Parks Overview, Surf Camps, Poet Laurate, and Beach safety are a priority for 2022.

Commissioner Kellogg: Remarked, satisfied with the topics and might be an ambitious for the year.

Commissioner Benton-Shoemaker: Commented, she agreed the topics. She also would like to hear Director Perez five-year vision, not a top priority but in a report to the commission it would be enlightening.

Chair Abbott: Asked, Director Perez if he needed more information from the Commission on top priorities.

Director Perez: Confirmed, Bike Park presentation on the agenda for February Commission meeting, Poet Laurate update next month, Surf camp monthly updates, beach safety and Parks Overview study session perhaps in March, will speak with staff from Public Works. Discussion of master plan and five-year vision. Skate Park maintenance has been sent to Public Works. In five months do a progress update on 2022 Work Plan.

Chair Abbott: Asked, Heritage Tree is on the list but not a work plan item, would like an update on the process and program once more information is available.

Director Perez: Response, working with Public Works Deputy Director for more information and March was the date given for an update. Information will be sent to the commission as soon as it is available.

Chair Abbott: Thank you, Liaison assignments originally discussed in November 2021 and delayed until this month to give commissioners time to review. Current vacancies are the Aquatic/Pool liaison, Beach Coalition Committee, Chamber of Commerce, Mural Subcommittee, and Open Space and Parkland. She asked the commissioners if they would want to fill one of the vacancies or switch current liaison assignment. She currently pleased with her current assignments, Economic Development Committee, Seniors in Action, Poet Laureate and Surf Camp/School Committee.

Commissioner Kellogg: Replied, he will stay with his current assignments until his term expires in May of 2022.

Commissioner Benton-Shoemaker: Commented, that she will stay with the Beautification Committee, Poet Laurate, and Tree City Pacifica. She is also on the Library Advisory Committee, but they did not meet during 2021. She encouraged another commission member to be on the Open Space & Parkland advisory committee, she would be willing to be the liaison but there is a conflict of interest. The committee liaison could help the commission with the overview of Open Space and Parkland in conjunction with the city parks.

Commissioner Lusson: Answered, he has been working on the Bike Park Committee, but the Family Fun Fest & JR. Olympic committee did not meet during 2020 or 2021. Asked, is that due to Covid.

Director Perez: Answered, yes and there will not be a JR. Olympics this spring, Family Fun Fest may happen in September.

Commissioner Lusson: Asked for more information on the Aquatics/Pool Liaison.

Director Perez: Answered, be in contact with the Aquatics Coordinator about the happenings of the program and it is a big program.

Commissioner Lusson: Replied, he will fill the vacant spot for the Aquatics/Pool Liaison.

Chair Abbott: Commented, as the liaison you would share comments from the public and any other information related with the commission.

Commission Nicolari: Stated, he would be interested in the Beach Coalition Committee and asked if there have regular meetings.

Chair Abbott: Answered, Beach Coalition Committee does have regular meetings and are a local non-profit. Past commissioners were involved and share what events and other information that was happening within the organization. Meeting have been virtual but previously in person meetings were held at the Sharp Park meeting room.

Commission Nicolari: Replied, he would fill the vacant spots for the Beach Coalition Committee and Open Space and Parkland Advisory Committee.

Chair Abbott: Stated, there is a vacancy for Mural Subcommittee, that has changed since the Public Art and Mural program was approved by City Council, she does share updates with commission due to her day job at the Sanchez Art Center.

Director Perez: Asked, due to the change should the Mural Subcommittee be taken off the list of Liaison assignments?

Chair Abbott: Replied, it should be taken off the list and the group does still meet but would get next steps in the process from the Beautification Committee

and will update the commission later.

Director Perez: Stated, there is still an opening for the Earth Day Committee and the Beach Coalition are involved in putting on the event with some support with the Parks, Beaches and Recreation Department. Commissioner Nicolari may end up with the assignment or at the very least be aware of the Earth Day event.

Chair Abbott: Stated, there was a survey of organizations to ask if there would be support for a larger Earth Day event, she has not seen the results. Asked Director Perez if he had information from the results of the survey?

Director Perez: Answered, he has not seen the results, had discussion with Lynn Adams from the Pacific Beach Coalition in December about thoughts around the event. The Earth Day Event happens in April on a Saturday.

Chair Abbott: Asked, any other comments from the commissioners?

Commissioner Benton-Shoemaker: Commented, it was helpful when staff did an introduction between the newly assigned commissioners and the committees. She asked if staff would be willing to do once more?

Director Perez: Answered, staff will send introductory emails to the committees and commissioners to make the connections.

Chair Abbott: Asked, any other comments on the work plan or liaison assignments? Nice progress and interesting year ahead for all involved.

IX REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS:

Commissioner Kellogg: Commented, no further comments about the Bike Park Committee meeting, looking forward for the Bike Park committee to share their finds with commission in February.

Commissioner Benton Shoemaker: She gave brief updates on the following:

- Beautification Committee meetings, and the committee is very proud of the Cabrillo bioswale. Bioswales are channels designed to convey stormwater runoff using native plants to filter out debris and pollution. Also working on sponsorships for plots of land that are created by the master gardeners and landscape architects on the committee.
- Tree City Pacifica meetings discussed pros from last Arbor Day Event and changes for the next event. Future projects with the Beautification Committee and Rotary Club.
- Reviewing the General Plan especially the areas covering parks, beaches access, trails and items related to Parks, Beaches and Recreation. She understands that she cannot make comments but will be making comments as a member of the public in the future.

Commissioner Nicolari: Commented that a few residents have expressed concerns on the condition of a Mori Point trail that starts near Rockaway Beach to the cliff base. The trail has area of erosion after the winter storms, not sure what agency is responsible for putting up warning signage. Will send pictures of the area to Director Perez.

Chair Abbott: Commented, the area might be privately held land and borders to Golden Gate Nation Recreation Area.

Commissioner Nicolari: Asked if Director Perez could possibly find and contact the owner for signage to be placed.

Chair Abbott: Commented, the area being discussed is covered by the Open

Space and Parkland Advisory Committee and signage is a discussion as a liaison that could be helpful to the committee.

Chair Abbott: Gave brief updates on the following:

- Attended Economic Development Committee (EDC) meeting on January 11, 2022, presentation from the San Mateo Silicon Valley Convention and Visitors Bureau. During the presentation the EDC was interested in the Bureau's E-Bikes rental pilot program. She raised the concern of safety on the trails with peddle powered bike and the issues that E Bikes may bring on the trails. She found articles regarding several coastal cities wanting to ban E Bikes on coastal areas. She passed the concerns about safety and other information to Director Perez and EDC. In future, when the discussion of E Bikes occurs, she wants Park, Beaches and Recreation Commission would be involved. EDC reached out to Chair Abbott about restarting festivals in town and other community engagement events. She will update Director Perez after her meeting with EDC.
- City of Pacifica launched a city-wide gift card program, can purchase a gift card through the City website and is valid at participating local businesses. A way to encourage consumers to shop local.
- The third wall of mural at Linda Mar State Beach was completed last week, and the work on the final fourth wall will start in February -March timeframe. Will be coordinating with Public Works to help with logistics.
- Attended the Seniors in Action meeting, staff devised a plan using Connect a Ride program to help seniors with free rides to and from the senior center for lunch and other senior center programs while the search for a new bus driver continues. During the meeting she shared and age friendly business checklist and will go over at the next Seniors in Action meeting.
- Sanchez Art Center opened first exhibits on Friday, January 21st and February 13th closing talk with art cars and food trucks.
- Pacifica's environmental family held an event on open space and will be sharing with different commission and committees where the programs are posted on the website.
- She is also working through the 1500+ pages of the General Plan.

X REPORTS FROM STAFF

Director Perez: Stated, that he took several notes during the meeting and will response with more information. Thanked Site Coordinator Eva Tong for presenting on behalf of Child Care.

He gave brief updates on the following:

- Surf Camps- Anticipate handing in the additional responses to the requested information to the Coastal Commission next week and meeting Coastal Planner assigned to the Parks, Beaches and Recreations developmental permit. Will start working on RFP's and timeline to start official launch of program in 2023.
- E Bikes - will attend an upcoming meeting with new management fellow and Economic Development department . During the upcoming will bring up safety concerns and will communicate any meaningful information.
- Budget outlook- will be coming soon

- Attended meeting with other Peninsula, Park and Recreation Directors, along with the Assistant County Manager Peggy Jenson. The County is working on a grant program that would support summer learning and emotional care programs. It has not been approved or pitched to the County Board of Supervisors yet. She was looking for information about various programs and gave a general overview for grant proposal. More information will be coming in February.
- Bioswales are also located at the dog park, helps prevent debris and pollution coming from the dog park to the creek.
- Pickleball courts - spoke with the Assistant Superintendent of Jefferson Union School District about possibility of painting pickleball court lines on their tennis courts. The cost would have to come from the Parks, Beaches and Recreation Department and is being researched by staff.
- Department Staffing – there are five full time vacancies, Community Service Coordinator will be filled on February 14th and the new Recreation Coordinator will start on February 28th. Transportation Specialist position is still open, using the Connect a Ride to fill the gap until the position is filled.

Commissioner Benton-Shoemaker: Commented, Emergency Preparedness Safety Commission was interested in the E Bike usage and safety on multi-use trails and may want to add them into the conversation. Had questions about Tennis courts at Oceana School not opened for public to play. The addition of pickleball courts would be fabulous if it can come together.

Director Perez: Answered, Parks, Beaches and Recreations Department does not control the availability of the courts. The School District may have issues with staffing for opening and closing the courts at Oceana School. The City did purchase new lighting system for the tennis courts at Terra Nova School that were installed in December.

Commissioner Benton-Shoemaker: Thanked Director Perez for investigating the pickleball courts, there are several interested individuals.

Chair Abbott: Asked for any more questions or comments for Director Perez.

XII ADJOURNMENT:

Chair Abbott: Asked for motion to Adjourn. Motion was made by

Commissioner Lusson, seconded by Commissioner Kellogg, Motion Carried 5-0.

Next Regular Meeting: 02/23/2022

Respectfully submitted by,
Rebecca Collier, Recreation Specialist
Parks, Beaches, and Recreation

X _____
Chair Cindy Abbot



Staff Report

PARKS, BEACHES AND RECREATION COMMISSION
AGENDA SUMMARY REPORT

February 23, 2022

SUBJECT:

Sea Valor/Arunay Foundation Lifesaving Stations

RECOMMENDED ACTION:

Discuss item following the presentation and make a recommendation to staff regarding the Life Ring Buoy Station program.

BACKGROUND/DISCUSSION

Over the years, the Commission has discussed beach safety and recently confirmed the importance of this item by placing it on the 2022 work plan. Prior to COVID-19, staff had been researching ways in which to address this item with the intent to engage local groups and bring forward ideas to the Parks, Beaches and Recreation (PB&R) Commission. Suggestions have included education, signage, workshops/classes and even safety videos.

Recently, Chair Abbott shared information about a buoy safety program that was recently installed in Half Moon Bay. Staff followed by contacting and meeting with the founder and CEO of Sea Valor staff to discuss their program.

Sea Valor's mission is to use sailing and other ocean activities to help improve the quality of life to those with physical or emotional wounds (PTSD), underprivileged youth and local heroes. Sea Valor teamed up with the Arunay Foundation following the tragic drowning of Arunay Pruthi last January, to create a life ring buoy station.

Together they built, and modified the current Life Ring Buoy Stations, and presented the idea to the San Mateo County Harbor District Board of Supervisors. The Board voted unanimously to install four stations in and around Pillar Point harbor, which were installed on November 10, 2021.

Following a meeting with PB&R staff, Sea Vaolor founder/CEO Eric Jones submitted information regarding what Sea Valor could provide to the City of Pacifica relating to their Life Ring Buoy Stations.

- The life ring buoy stations consists of four components: a 4x6 pressure treated pole, two warning signs, and the life ring storage cabinet containing the ring buoy and rope.
- The two warning signs were designed and copyrighted by Sea Valor to help prevent people from getting caught off guard by sneaker waves.
- A triangular yellow sign acts as a graphic warning and has the word "danger" spelled out in 12 languages.

- A larger sign explains the dangers of sneaker waves and provides information on the use of the ring buoy, instructions to call 9-1-1, and accurate location information which can save crucial minutes when a caller reports an emergency to 9-1-1.
- The ring buoy cabinet and ring buoy are top-of-the-line, American made equipment with proven track records and existing installations along hundreds of beaches, rivers, and waterways in the US.
- All the signs are printed and made locally at a shop in Berkeley, CA.

Sea Valor worked extensively with the Coast Guard, Cal Fire, Half Moon Bay Harbor District, the San Mateo Sheriff's department, lifeguards, and various other agencies to develop the wording and graphics on the signs. The current version was approved and endorsed by Coast Guard Sector Commander Captain Taylor Lam in November 2021, and Cal Fire Chief David Cosgrave.

Once the signs are installed, the GPS coordinates for each are shared with 9-1-1 dispatch, and they tell us exactly what location we should label each sign. For instance, one might read "Montara beach, North Entrance". This simple addition will reduce confusion and save valuable response time (on the day that Arunay drowned, callers reported the location as "Cowell Beach" instead of "Cowell Ranch Beach" which resulted in a delayed response).

On September 24, 2021, Sea Valor received a permit waiver from the Coastal Commission to install the stations. The commission has pledged their full support for subsequent installations.

Tonight, there will be a presentation on the Life Ring Buoy Station program given by Sea Valor and there will be an opportunity for Commission to ask questions and discuss the information.

RELATION TO CITY COUNCIL GOALS AND WORK PLAN:

This action supports protecting people and engaging in emergency preparedness activities which is a component of **Maintaining a Safe Community**.

COMMISSION ACTION REQUESTED

Discuss the item following the presentation and make a recommendation to staff regarding the Life Ring Buoy Station program.

FISCAL IMPACT:

Each Life Ring Buoy Station cost \$1,500 including installation. Sea Valor has indicated they will donate up to six.



Staff Report

PARKS, BEACHES AND RECREATION COMMISSION
AGENDA SUMMARY REPORT
February 23, 2022

SUBJECT:

Bike Park

RECOMMENDED ACTION:

To recommend to City Council the approval of the concept of a Bike Park in Pacifica. To consider recommendation of approval of the concept of a Bike Park at the lower Frontierland Park site.

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BACKGROUND/DISCUSSION:

The Pacifica Bike Park Committee (PBPC) presented their plans and initial proposal for a bike park during a Parks, Beaches and Recreation study session in June of 2019. Commissioners asked questions and gave feedback to the group. The Committee has since become a 501c3 non-profit and returned to the Commission for a presentation in August 2020. The status of the Bike Park workplan milestones is as follows:

- June 2019, held a pre-study session with Parks, Beaches, and Recreation staff and PBPC members
- June 2019, held a study session with the Parks, Beaches, and Recreation Commission; PBPC made a presentation. Covered topics which included:
 - o History of Bike Park efforts in Pacifica
 - o Location criteria/info, and preference for Frontierland Park
 - o Commissioners wanted to hear more about community support and specifically regarding the preferred location
- Effective June 2019, Pacifica Bike Park became a 501(c) 3, elected board members

- In September 2019, PBPC participated in the Fog Fest, hosting a booth to collect signatures for support and gather information via a survey
- September 2019 through January 2020, surveys continued
- In February 2020, PBPC members met with PB&R staff for an update and to discuss next steps
- August 26, 2020, the Pacifica PBPC gave a presentation at a second study session with the PB&R Commission engaged in discussion and received input

In the past, groups have looked at a long list of potential sites for a bike park location. Many were eliminated from consideration based on failure to meet some of the basic criteria, such as whether the site was City-owned.

The PBPC looked at and highlighted three sites for their current evaluation - Fairmont Park, Rifle Range, and lower Frontierland Park. The criteria considered for the evaluation of these sites included looking at:

- Whether or not it was of adequate size - 30,000sf or greater
- Desirable existing slope, terrain, and contour
- Existing infrastructure - bathrooms, irrigation/drainage, parking
- Location - ease of access, public transportation, proximity to neighbors
- Minimal anticipated environmental impact
- Whether or not it is City-owned

The outcome of this evaluation resulted in a list of pros and cons for each site and an ultimate recommendation of lower Frontierland Park as their preferred location.

The PB&R Commission recommended a joint study session with City Council be held to discuss the Bike Park concept. Several questions remain to be considered, including:

- design and construction costs
- maintenance costs and operational considerations
- environmental impacts
- addressing potential concerns from neighbors

On November 19, 2020, a joint study session with City Council and PB&R Commission was held to discuss the Bike Park concept. The Council and Commission gave input regarding the PBPC's recommendation of lower Frontierland Park as a preferred location to help the Committee more thoroughly define the project. They asked the PBPC to gather more specific information regarding the chosen location and to engage the local neighborhood.

This process was delayed due to continued set-backs caused by COVID-19 restrictions. In October and November of 2021, staff along with PBPC put together a survey, which included feedback from the Commission, using the City-wide FlashVote system for Pacifica residents. To include more people and increase the opportunity for engagement, the survey was extended through the end of December.

A total of 1,382 participants took the survey between November 16th – 18th and December 1st-31st. Results indicated that most of the people taking the survey thought that a bike park would be a good addition for Pacifica. Most respondents said their families would utilize the bike park

if it were built at Lower Frontierland Park. There was also a difference in responses regarding funding with almost 60% supporting funding the park with private funds/grants and almost 50% supporting the park being built with City funds.

Concerns that participants expressed and weighed in were about not enough parking, that the location is too hard to get to, too noisy, too dangerous for riders, not a safe place for kids, and not enough features for beginners/kids. More than half of participants said that none of the above were concerns to them.

Of the five questions that were asked, three of the questions had open ended/unfiltered response options where participants could express anything that they felt was important. Responses and concerns were graffiti, parking, bathrooms, delinquency, secluded and not well patrolled, opening and closing of the park, and drug/alcohol use. The PBPC plans on addressing the feedback, suggestions, and comments during the next stages in the process.

RELATION TO CITY COUNCIL GOALS AND WORK PLAN:

This action helps to support youth services, which is a component of **A Healthy and Compassionate Community**. It also promotes **An Engaged Community**, taking actions to restore trust in City government, expanding communication and building community.

FISCAL IMPACT:

There is no fiscal impact associated with approving the concept of a bike park. City support of an actual project and expending staff resources, including City funding would be contingent on the fundraising and other efforts of the Pacifica Bike Park Committee.