



Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA
Parks, Beaches and Recreation Commission
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www.cityofpacifica.org

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Wednesday, October 27, 2021,
7:00 PM Regular Session
Virtual Meeting via Zoom Link: <https://zoom.us/j/95832189618>

CORONAVIRUS DISEASE (COVID-19) NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-08-21 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting.

To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

- To Observe the Meeting click: <https://zoom.us/j/95832189618>
- To dial-in via phone +1 (669) 900-6833
- Then webinar ID: 958 3218 9618

How to Submit Public Comments:

- **During the Meeting:** Live verbal public comments may be made by members of the public joining the meeting via Zoom (computer, smartphone/tablet app, or phone). Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. City staff will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment. You will have 3 minutes to speak unless modified by the meeting chair.
- **Before the Meeting:** Written public comments for the record may be submitted in advance by 4:00 p.m. on the meeting date by email to: seeleyk@ci.pacificaca.us and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following:
 - Clearly indicate the Agenda Item No. or topic, or specify "Oral Communications" in the Subject Line for items not on the agenda
 - Include the submitter's full name.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at www.cityofpacifica.org for any updates.

Path of Portola 1769 • San Francisco Bay Discovery Site



AGENDA

Parks, Beaches, and Recreation Commission

City of Pacifica

Regular Meeting – 7 PM

WEDNESDAY, October 27, 2021

VIA Zoom: <https://zoom.us/j/95832189618>

CALL TO ORDER

7:00 PM REGULAR MEETING

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES:

09/22/2021 Meeting Minutes

IV. ADOPTION OF AGENDA

V. SPECIAL PRESENTATION

VI. ORAL COMMUNICATION

This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.

VII. ITEMS FOR CONSENT

- A) Administrative Narrative
- B) Aquatics Update
- C) Child Care Update
- D) Recreation, Youth and Teen Program Update
- E) Senior Services and Food Services Update
- F) BPAC Transportation Development Act (TDA) Article 3 Grant Funding* this item requires Commission approval for the Chair to sign a letter of support for this grant program

VIII. ITEMS FOR CONSIDERATION

- A) Surf Camp/School Policy Recommendations – Surf Camp/School Policy Advisory Task Force
- B) Discussion to Receive Input of Return to In-Person Meetings

IX. REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS

X. REPORTS FROM STAFF

Director Michael Perez

XI. ADJOURNMENT

Next Regular Meeting: 11/17/2021 Tentative

The City of Pacifica will provide special assistance for disabled citizens upon at least 24-hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



**Minutes
Parks, Beaches and Recreation Commission
City of Pacifica**

REGULAR MEETING – 7 PM

Wednesday, September 22, 2021

VIA Zoom Link: <https://zoom.us/j/95832189618>

CALL TO ORDER:

Chair Abbott: called the meeting to order at 7:01 pm.

Recreation Specialist Kenda Seeley read the COVID notice and Zoom criteria.

I PLEDGE OF ALLEGIANCE:

Commissioner Lusson: led the Pledge of Allegiance.

II ROLL CALL:

Commissioners Present: Chair Abbott, Commissioners: Benton Shoemaker, Heywood, Kellogg, Knowles, Lusson, and Marchetti.

Commissioners Absent:

Commissioners Excused:

Staff Present: Director Michael Perez, Senior Services/Recreation Supervisor Beth Phipps, Aquatics Coordinator Anthony Schriver, Recreation Specialist Rebecca Collier, and Recreation Specialist Kenda Seeley

III APPROVAL OF MINUTES:

Chair Abbot called for a motion to approve the minutes of the 07/27/2021 and 08/25/2021 meeting. **Commissioner Benton Shoemaker** requests a correction of the 08/25/2021 minutes that the wording for her response to the Special Presentation V reflects that the Tree Memorial Event has not happened yet. **A motion was made by Kellogg to adopt the minutes as amended, seconded by Commissioner Knowles, motion carried 7-0.**

IV ADOPTION OF THE AGENDA:

Chair Abbott called for motion to approve the agenda of 09/22/2021. **Motion was made by Commissioner Lusson, seconded by Commissioner Knowles, motion carried 7-0.**

V SPECIAL PRESENTATION:

Senior Services/Recreation Supervisor Beth Phipps introduced herself and explained that it has been a very busy time in the Senior Services Department at the Community Center. She gave a detailed overview of the following:

- Grab & Go – Creating theme days as appropriate.
- Meals-On-Wheels – Servicing 8,332 meals this last quarter and they are

serving about 142 seniors a day.

- Introduced the new Chef Jessica Molina, Chef Steve Humphry staying on part-time as a Relief Chef.
- COVID Activities – Virtual Bingo with Coordinators Dana Dieterle and Sydney Bliss.
- Outdoor Activities – Bocce Ball court open, Puzzle Swap, held a 2nd Outdoor Rummage Sale and made \$1,000.00.
- Pen Pall Program- Seniors and the City of Pacifica Cabrillo Child Care kids become great friends.
- CaR Program: 309 people have registered for the program and they service anywhere from 50-75 rides a month.
- Grand Reopening Ribbon Cutting Ceremony – September 1, 2021. The opening ceremony included speeches from the PB&R Director Perez, City Manager Kevin Woodhouse, Pacifica Mayor Sue Beckmeyer. “Welcome Back Seniors” cake provided.
- Lunch Process – Seniors come and check off their name and take a seat, they are served coffee or tea and converse. Lunch is served by volunteers through the Grab-N-Go packages. Currently serving about 15-24 seniors a day.
- SIA Membership Drive – For a \$25.00 membership fee they get a discount on classes, parking placard, and a few other perks. \$330.00 has been raised so far this year.
- Current Activities – Indoor Bingo, indoor Mahjong, and outdoor Ukulele Songs.
- Senior Transportation – A recruitment is happening now for a Transportation Specialist.

Cindy Abbott: thanked Supervisor Phipps for the presentation. She asked if there will be additional advertising on the SIA Membership versus people just coming into the Community Center.

Supervisor Phipps: advised that it was advertised in the Seniors Newsletter that went out along with the application and they plan to advertise when more seniors feel comfortable going back into the center.

Commissioner Knowles: asked if seniors have to be a member of SIA to benefit from the Meals on Wheels program.

Supervisor Phipps: answered no they do not and recapped the member benefits.

Commissioner Benton Shoemaker: asked if the Transportation Specialist Class B Driver position was a full-time position with benefits and asked if it was that way before.

Supervisor Phipps: replied that yes it is now, but that no it was not previously

Chair Abbott: commented that the numbers of attendance are surprisingly low with all the interest they had regarding the reopening of the Community Center. She asked if staff had any suggestions to getting folks over health and safety concerns.

Supervisor Phipps: answered that the main issue now is the Delta Variant rise, some seniors are still cautious about gathering in public and that they would also prefer to have plated lunches versus the brown bag Grab-and-Go style which is what they are getting now.

Chair Abbott: asked if there was a timeline prepared for more programs to start.

Supervisor Phipps: answered that 11 programs are running now in person, six

that are virtual, and two that are hybrid between virtual and in person. She hopes that by Christmas, they are back to full-class offerings.

Chair Abbott: asked what the feeling is regarding the utilization of space now with the city hall staff being there.

Supervisor Phipps: answered that for the most part, it is going very well except for a few who do not like the arrangement.

Commissioner Heywood: thanked Beth Phipps for the presentation and for the work that they are doing within the Senior Services Department.

VI ORAL COMMUNICATION:

None

VII ITEMS FOR CONSENT:

None

VIII ITEMS FOR CONSIDERATION:

A. Bike Park Survey:

Aquatics Coordinator Anthony Schriver greeted the Commissioners and introduced himself. He gave a detailed overview of the following:

- The Pacifica Bike Park Committee reached out to the community at Fog Fest, PEF-a-thon, Gearhead Bicycles, and Fall Fiesta and asked them survey questions.
- The 5 Survey Questions.
- Ages of those Surveyed.
- Graph of Survey Questions & Results
- Conclusion of Survey Results.
- How Flash Vote Works.
- Future questions that the Pacifica Bike Park Committee will be asking the community in a new survey format using Flash Vote.
- Commission Action Requested.

Chair Abbott: asked when will the survey be going out to the public.

Coordinator Schriver: advised they are still working on the wording/questions, but no definitive date has been set. He advised no later than December 2021.

Commissioner Heywood: asked if there has been a conversation regarding what type of design the bike park will have.

Anthony Schriver: answered yes, but that it all depends on the location, the funding, the environmental impact. Once those are decided, then they can decide on the design. He showed an example of an asphalt/dirt design concept that has been discussed but not decided on.

Cindy Abbott: asked if the example photo would be sent out with the survey.

Coordinator Schriver: said yes.

Cindy Abbott: reminded the Commission that the discussion topic is on the survey questions, not the track design.

Commissioner Benton Shoemaker: asked how the Committee will respond to the list of concerns.

Coordinator Schriver: answered that with the concern section of the survey, they are trying to handle any issues before they happen. They are asking what concerns there might be, but they will take measures to reduce those concerns before opening the park.

Cindy Abbott: commented that we need to be open to hearing any issues because we have asked them for their comments. She advised that she would like to see as an option for #3 if there are concerns that there are other uses for the area. She also specified that on #4 it should be asked if it was built and maintained with private funds or city funds and grants.

Commissioner Knowles: commented that under the concerns section of the survey, it states, "attracts a bad crowd" and feels like that may single people out and may need to be reworded.

Commissioner Benton Shoemaker: stated that the comments seem prejudicial.

Chair Abbott: asked for a language update for that question.

Commissioner Lusson: suggested that people will put that in the open comments section if they want to say it.

Chair Abbott: suggested clarifying what not safe means and noted that the survey should go out at the end of October or the beginning of November at the latest.

Coordinator Schriver: agreed that they would like to get it out sooner than later.

Commissioner Kellogg: asked if there is a deadline for responses from the Commission before the surveys go out.

Coordinator Schriver: reiterated that they would like to get the survey out as soon as possible, so if Commissioners could get any recommendations to him one week from today.

Commissioner Kellogg: suggested having a scale rating system on the survey. The scale of 1-10 with 10 being a big concern and 1 being of no concern.

Coordinator Schriver: agreed that they can implement a scale rating in the survey.

Commissioner Kellogg: explained that it would be better way to count concerns from the public. If everyone is selecting a 10 for safety, then they will know that safety is a big concern and can address all safety issues beforehand.

Commissioner Benton Shoemaker: advised that she supports Kevin's scale rating idea for the survey. If the people being surveyed are anonymous, this would clarify concerns and how to address them.

Coordinator Schriver: responded that they are aware of the surveyor's demographics like where they live, and their ages.

Chair Abbott: reiterated that concerns about the survey from the Commission should be submitted to Coordinator Schriver no later than Sept. 29, 2021, and that they are looking forward to seeing the results. She advised they the Commission has received information regarding the telescopes and that Director Perez will be updating them on that next.

B. Telescopes on the Beach

Director Perez: greeted the Commissioners and then gave a detailed overview of the following:

- Telescope Proposal that was sent to staff on June 8, 2021.
- Proposal to install telescopes at Linda Mar Beach
- Point of View Telescopes Owner Gary Warhaftig of
- The proposal packet included the history, pictures, examples of telescopes, recommendation letters, and an Insurance Certificate.

- No cost to the city

Chair Abbott: advised that the telescopes are fully serviced by the company with no cost to the City. She mentioned that she doesn't envision them at Linda Mar Beach but possibly at Rockaway Beach or Sharp Park Beach. She suggested Rockaway Beach Blvd on the Plaza where the public art is near the Whale Trail sign stands.

Commissioner Heywood: commented that he has seen these telescopes at various places and confirmed that they are well built and executed. He thinks these would be a good option for Pacifica.

Commissioner Lusson: asked what the general timeline for maintenance and repairs of the telescopes was.

Gary Warhaftig: answered that he lives near Linda Mar Beach and that he passes near the beaches at least five times a week and will have scheduled maintenance to take care of the telescopes.

Chair Abbott: asked Director Perez if they should take a vote to see if Staff can explore the idea further.

Director Perez: commented that yes, the beaches that have been discussed are good locations to look at. He mentioned that the California Coastal Commission (CCC) may require a Coastal Development Permit (CDP) for this type of thing and then asked Gary Warhaftig if he has had to deal with permitting issues at any other locations.

Gary Warhaftig: explained that he has telescopes at Pillar Point Harbor, Moss Beach Distillery, and other places up and down the coast and has never had to go through or has heard of going through the CCC for a permit. He said the telescopes have had to be approved through a City Council but not an actual permit.

Director Perez: stated that it would be the City that gets the permit from the CCC.

Commissioner Kellogg: asked if Gary Warhaftig if he knew about how many telescopes he would like to disburse.

Gary Warhaftig: advised that he was only thinking of Linda Mar Beach for the location and thinks four to five telescopes to start with may be a good number. He advised having a visitorship figure would be beneficial when determining how many telescopes to place.

Commissioner Kellogg: asked if they wanted to place a telescope on the Pier, would that go through the City.

Director Perez: commented that the Pier would be an interesting location.

Commissioner Benton Shoemaker: stated that behind the building at Linda Mar Beach where the murals are, would be a good location for maybe one or two telescopes.

Chair Abbott: asked how beachgoers would maintain privacy and asked what the line of sight are for the telescopes.

Gary Warhaftig: advised that he can control the horizontal pivots by where he places the stops which varies the degrees in which the telescopes have an angle. He doesn't know if they can do this with vertical tilts and will investigate that.

Commissioner Heywood: asked why the Commission is suggesting that Gary Warhaftig put telescopes at another beach beside the beach where he was requesting that they go in the first place. He doesn't feel that privacy is

a concern at Linda Mar Beach.

Chair Abbott: mentioned that they are looking forward to the telescopes as being a positive for the community. She advised that there is enough interest from Commission to explore the implementation and asked Director Perez for the next steps.

Director Perez: said that staff will be in contact with Gary Warhaftig about locations and permitting.

Gary Warhaftig: advised that he only suggested Linda Mar Beach from an economic judgment, but that he is open to mixing and matching locations that will best serve all needs.

Commissioner Heywood: asked if it was easy to replace or move the telescopes to different locations if needed by cutting the bolts off.

Gary Warhaftig: commented that the red head anchor bolts can be cut flush to move the telescope.

Chair Abbott: Thanked Gary for being there to answer questions and moved the discussion to the next item.

IX REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS:

Chair Abbott: called on Commissioner Knowles to start with the sharing of Reports and Announcements:

Commissioner Knowles: gave a brief update that she was a Coast Side Captain at the Pescadero Beach cleanup. In July there was a search and rescue present at San Gregorio State Beach that she felt was comforting and would like to see something like that at Linda Mar Beach.

Commissioner Marchetti: advised that Anthony Schriver went over all of the Bike Park updates that he was going to mention so that was all from him.

Commissioner Lusson: advised that the bike park updates had already been discussed. He observed some of the Big Chillout Surf Contest and it was good to see people out at events. He complimented the improvements at Frontierland Park.

Commissioner Benton Shoemaker: advised she was at the dog park in the Presidio near Lake and 8th and commented that they use mulch and brought this up as a possibility for the Sanchez dog park versus the decomposed granite. She attended the Beautification Committee meeting, and they have a new member who is a landscape architect. The Library Advisory Committee is still not meeting. She attended the Tree City Pacifica meeting. The group is working hard with the Public Works Department, the schools, the Fairmont Subdivision Improvement Association, and the Garden Club preparing for Arbor Day activities on November 13, 2021.

Commissioner Kellogg: advised that he did not have any updates and thanked Beth Phipps for the presentation.

Commissioner Heywood: advised no report but commented that three beach swimmers have been swept away in the last month. He agrees with Commissioner Knowles that there should be safety presents at the beach.

Chair Abbott: advised that the 50/50 show opened at the Sanchez Art Center. They are opening up special hours for seniors from 1:00 pm– 5:00 pm. No Seniors in Action meeting this month. The Pacifica Age-Friendly Community Coalition is working towards an Affordable Housing Workshop to be held Nov

18, 2021, from 2:00 pm – 3:30 pm. She participated in the Coastal Cleanup. She reminded the Commission that Tuesday, September 28, 2021, at 6:00 pm they will be having the Joint Study Session on the Heritage Tree Ordinance. There is a coordination meeting taking place on Friday morning for Commission members and the chairs. If they have important information, they will provide updates.

Commissioner Benton Shoemaker: asked how would a senior sign up for the Affordable Housing Workshop?

Chair Abbott: advised that they are still in the process of planning the workshop, but when the information becomes available, they will notify members of the Commission and community.

X REPORTS FROM STAFF

Director Perez: gave brief updates on the following:

- **Pickle Ball Courts:** Public Works has been working at Frontierland Park on drainage and the paving of paths, which has included the re-painting of the basketball court. PB&R has received inquiries regarding putting in a Pickle Ball Court, and through working with PB&R and Public Works, they decided to stripe the basketball court at Frontierland Park with Pickle Ball lines. The players will need to bring their own nets.
- **Civic Center Campus Facilities Project:** Staff is settling in as they are coming close to 2 months of the Civic Center Services being located at the Pacifica Community Center, 540 Crespi Dr.
- **Aquatics:** some plans for summer/pre-summer Lap swim continues to be a success M-Sa 8 am-2 pm, M, W, F evenings 7 pm-9 pm with water aerobics M-F 11 am-12 pm.
 - Offered an American Red Cross Blended learning lifeguarding course on August 28th and 29th with five participants successfully passing the course.
 - Adult water polo continues to be very popular on Sundays 9 am-11 am.
 - There was an average of 25 participants both male and female conduct drills, practice, and then scrimmage against one another.
 - PSLAC continues to rent the pool M-F 4 pm-7 pm. They had one of our first swim meets since September 11th and 12th with a total of 473 swimmers swimming that weekend.
 - San Francisco Marionettes, an Artistic Swimming group (synchronized swimming=artistic swimming) is practicing at the pool Wednesday night's 7-9 pm and on Sundays 3-7 pm.
- **Child Care:** Both the Pacifica school district and City Child Care continue to work together by following current health orders. They are now following modified quarantine orders.
 - When there has been a direct COVID exposure, classrooms no longer need to be closed. The exposed individuals need to have 2 negative COVID tests within 10 days to return to school/ Child Care.
 - They are continuing to experience staff shortages. They have again begun utilizing substitute agencies but are continuing recruitment efforts. As we fill and retain open staff positions, we will be able to enroll additional children.

- **Recreation:** J-Teen Afterschool at Vallemar started on September 7th and has 16 participants. They are having fun and staying safe with recreation leaders Monday-Friday after school.
 - The Halloween Walk-Thru will take place this year at the Pacifica Community Center on October 23rd from 5:30-7:30 pm. The Walk Thru will be free for participants and consist of booths, games, tricks, and treats.
- **Facilities/Rentals:** Pacifica Beach Coalition Beach Cleanup at Sharp Park Sat, October 16, 2021. Challenge Athletes Charity Bike Tour Linda Mar Beach Sat, October 16, 2021, PNLL Movie Night Fairway Fields Sat, October 16, 2021.
- **Surf Camp/School Policy Advisory Task Force:** The Task Force has met monthly since February and July's meeting was set to be the last. As the Task Force was unable to work through all the items for their final recommendations, an additional meeting was held on August 17. Staff is now working on a final recommendation report from the Task Force to the Commission. The Task Force is planning to meet one more time on October 12th to go over the report before it is presented to the Commission at the October 27th regular meeting.
- **Tree Ordinance Meetings:** Staff (Department of Public Works – DPW) is planning to hold a joint BAC, Planning, and PB&R Commission Zoom meeting on Tuesday, September 28, 2021, to present the Pacifica Ordinance Benchmark Summary Report and receive any comments and input from Committee and Commission members. Staff will add a section in the report that summarizes the comments from this joint commission meeting and then will hold a study session with City Council on Tuesday, October 26, 2021, to receive comments and direction to update the ordinance.
- **Staff Updates: Director Perez wanted** to take the opportunity to introduce our new Recreation Specialist, Rebecca Collier. Rebecca comes to us having worked most recently as Recreation manager for the US Navy both locally and abroad.
 - Recreation Specialist Kenda Seeley continues working remotely after moving out of the area. She is helping to serve as a bridge to Rebecca. Kenda has been helping with training and special projects and assignments.
 - Currently, PB&R is recruiting and hiring for part-time positions in child care, recreation, and aquatics. They are looking to hire at least one full-time child care teacher and are also establishing an eligibility list for three lead teacher positions. These positions were approved before COVID, and they want to establish an eligibility list in preparation for when the program begins to once again "fill out" in terms of enrollment.
 - PB&R is recruiting for our full-time Transportation Specialist/Bus Driver position, which was approved pre-COVID. As there was no transportation program since Shelter-in-Place, they postponed hiring that position.
 - PB&R will be starting the recruitment for our vacant Recreation Manager position as well.
- **Playground Improvement Project Update:** Staff is connecting with Public Works Department on trying to get an update on the playground improvement projects. They will work to get that in front of the Commission either at a future meeting or in a memo/email update.
 - Earlier in the year, PB&R determined these three parks would be worked on this Fiscal Year, in addition to Oddstad Park:

1. Skyridge Park
 2. Imperial Park
 3. Maravilla Park
- o Do not have proposals/concepts for either Skyridge or Imperial, but Public Works is reaching out to vendors. Maravilla is looking to enlist a firm to aid in drafting up different design options that they could take to engage the Community.

Commissioner Benton Shoemaker: commented that she too knows a few people who have asked about Pickle Ball Courts. She reminded that in the past there was talk about a Parks Master Plan and that a review was going to take place so that they could get an overview of where the parks stand. She also asked if they would get a packet for the joint meeting coming up.

Director Perez: he answered that with the agenda, a packet should go out with it.

Chair Abbott: asked if there will be an Elf Market this holiday season.

Director Perez: answered that staff is talking about the event but there has not been a firm decision made whether to hold it.

Commissioner Knowles: asked for a repeat about the Movie Night details.

Director Perez: explained the PB&R is working with Pacifica National Little League who is working with Beach Break Entertainment to permit them for a community movie fundraiser for Fairway Park Fields on October 16, 2021.

XI ADJOURNMENT:

Chair Abbott: asked for a motion to Adjourn. Motion was made by

Commissioner Knowles, seconded by Commissioner Lusson. Motion Carried 7-0.

Next Regular Meeting: 10/27/2021

Respectfully submitted by,
Kenda Seeley, Recreation Specialist
Parks, Beaches, and Recreation

X

Chair Cindy Abbott



Staff Report

Item VII. A)

Date: October 27, 2021
To: Members of the Parks, Beaches and Recreation Commission
From: Michael Perez, Director
Subject: Administrative Narrative – July - September 2021

On the following pages you will find highlights on the most recent quarter of work done by the department as well as information on upcoming events and activities.

We now find ourselves 20 months since the initial shut down due to COVID in March of 2020, and just having completed our second summer of COVID programming. Our dedicated Parks, Beaches and Recreation (PB&R) staff and volunteers have continued to offer programming during the pandemic, all the while displaying their dedication, hard work, efforts and compassion as frontline workers in Child Care, Senior/Food Services and the Recreation and Aquatics Divisions. They have worked extremely hard to serve our community during very challenging times.

Civic Center Campus Facilities Project

Staff are settling in as we are coming close to 2 months of the Civic Center Services, which opened on August 16th, being located at the Pacifica Community Center. This was followed by our reopening of Senior Services programming on September 1st.

Surf Camp/School Policy Advisory Task Force

The Task Force met monthly from February through August 2021, skipping September and meeting in October to review the final report. Their recommendations will be presented tonight to the Commission.

Staff Updates

Staff is in the process of hiring two full-time lead teachers in Child Care. This is to replace staff members Jillian Robinson and Herlyn Cresino, who have accepted job opportunities with other agencies. We'd like to thank them both and wish them well in their future endeavors. In addition, the Child Care Division is working to establish an eligibility list for approximately three other lead teacher positions, to be ready to meet the demand for services and increased enrollment.

Our Senior Services Division is putting the finishing touches on recruitment/hiring of our full time Transportation Specialist/Bus Driver position, which was approved pre-COVID. As there was no

transportation program since Shelter-in-Place, we postponed hiring that position. We look forward to bringing our new hire on in November.

In addition, recruitment for our vacant Recreation Manager position will begin soon, with the hopes of having someone on board by January 2022.



Staff Report

Item VII. B) October 27, 2021
 TO: Members of the Parks, Beaches and Recreation Commission
 FROM: Anthony Schriver, Recreation Coordinator
 SUBJECT: Aquatics Division Update (July – September 2021)

Adult Lap Swim and Water Aerobics

During the months of July, August, and September we were fortunate to open up more lap lanes for our drop-in Adult Lap Swim and Water Aerobic programs at the Jean E. Brink Pool. On July 7th we allowed two people per lap lane for 45 minutes. Since the pandemic started, we were only allowing one swimmer per lap lane. Allowing two swimmers greatly alleviated the demand we've been experiencing for lap swim and water aerobics programs. Swimmers from across San Francisco and Peninsula areas have been coming to our pool throughout the pandemic as local pools had been shut down until late August. Participants were very happy with this change. Swimmers were even happier that we reopened drop-in lap swim and water aerobics on July 17th. Our drop-in lap swim program allows swimmers to come and swim for as long as they like in a lane that best suits their needs. We are currently open for adult lap swim

Monday – Saturday 8am – 2pm, Monday, Wednesday, Friday evenings 7pm – 9pm and water aerobics Monday – Friday 11am-12pm. Everyone entering the facility is required to wear face masks except when they are in the water. Beginning on August 2nd locker rooms and showers became fully open to swimmers to use at their convenience.



Swim Lessons

Thanks to the return of some of our college age staff we were able to hold minimal swim lessons from July 13th – August 5th. These lessons included semiprivate, private, and upper division swim lessons. Youth participants took classes twice a week for four weeks on Tuesday and Thursday nights.

Parents, participants, and swim lesson teachers were happy to be back in the water playing, learning, and teaching a lifelong skill. We had 19 participants in swim lessons this summer and hope to offer more in the near future.



Lifeguarding Classes

American Red Cross Blended learning lifeguarding course was held on August 28th and 29th with five participants successfully passing the course. This was our first time offering blended learning where lifeguard participants did 7 hours of online coursework before completing 16 hours of in person CPR/AED, First Aid, and Pool Lifeguard training. We are hiring lifeguards and cashiers year-round to fill our lifeguard shortage that we've been experiencing since the pandemic hit. We plan on holding another Lifeguarding course this winter in hopes in hopes of adding to our staff.



Adult Water Polo

Adult FOG water polo continues to be very popular on Sundays 9am-11am. We have an average of 25 participants both male and female who conduct drills, practice, and then scrimmage against one another. All skill levels are welcome to come and join the fun.



Pool Rentals

In July the city entered into an agreement with the Pacifica Sea Lions Aquatic Club. This agreement passed control of the team over to the club. The team continues to rent the pool M-F 4pm-7pm. On September 11th and 12th, the South San Francisco Swim Team hosted the first swim meet at Jean E. Brink Pool since the pandemic hit, with a total of 473 swimmers swimming that weekend. COVID protocols were in place to ensure the safety of all participating.



Beginning in September the San Francisco Marionettes, an Artistic Swimming group (previously known as synchronized swimming) began practicing/renting the Jean E. Brink Pool on Wednesday night's 7-9pm and on Sundays 3-7pm. They are thrilled to be using our pool as it is the deepest indoor pool for them to use in the San Francisco Bay Area.





Staff Report

Item VII. C)

Date: October 27, 2021

To: Members of the Parks, Beaches and Recreation Commission

From: Tracy Gilbert, Child Care Services Supervisor

Subject: Child Care Division Update July-September 2021

CHILD CARE UPDATE/ SUMMER CHILD CARE

Child Care's summer went well. The Child Care division worked very hard to continue to offer summer Child Care based on following current health orders and following the continued adaptation to additional health regulations as a result of the COVID-19 epidemic.



The children in our programs have been through a lot of changes and to celebrate, the Child Care division wanted to give the children a special treat. Over the summer, the Kona Ice truck visited all of the Child Care sites. Pacificans Care funds were used to fund the event.



WILD THINGS ASSEMBLY

The Wild Things assembly visited the Child Care sites on July 21, 2021. Gabe brings rescued wild animals that are unable to return to their natural habitats to meet the children. They have traveled with Gabe, their caretaker for several years and he teaches the children about them and the importance of keeping animals in their natural habitats.

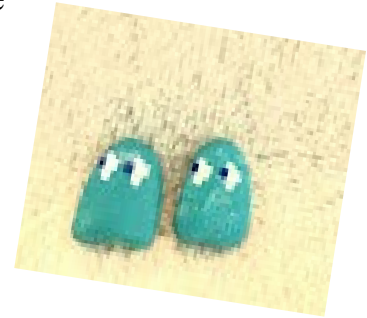
The mission statement of the Conservation Ambassadors or Wild Things is: giving a worldwide voice to wildlife by providing a permanent, loving home for displaced, abused, abandoned or permanently injured wild and exotic animals. Sharing these animal ambassadors helps us and inspiring them to protect the planet.



EIF MARKET FUNDRAISING OPPORTUNITY



On Friday, October 8, 2021, Fairmont West is having its very own Elf Market. They will be selling items to raise funds for their Field Trip to Arata's Pumpkin Farm. The GOAL is to raise \$350 in order to pay for the 16 students and 3 teachers to attend the field trip.



Items for sale include: a variety of art, jewelry, rock paintings, photographs, and other wonderful trinkets! The items are creations by teachers and former students who have agreed to use them in the fundraiser. Two of the items for sale appear to the left and right.



4RS GRANTS PROGRAM

PACIFICA RISING ROOTS GARDENING PROJECT

The Child Care division applied for and has been awarded a grant in the amount of \$5,000 on behalf of the Office of Sustainability, County of San Mateo to build and plant garden beds and plant and harvest vegetables. The 4Rs Grants Program's objective is to divert waste from being sent to the landfill by financially supporting eligible entities create and implement projects in San Mateo County that focus on the 4Rs: reduce, reuse, recycle and rot-compost.

The objective of the program is to educate the children in our care about composting, gardening and sustainable agriculture. The project will allow the children to be involved in the process of learning how to take care of living organisms (Red Wiggler worms).

The process of the project will teach, allow interaction and engage the children in the process of gardening. At harvest time, the children and staff will enjoy a meal together with the food the children themselves helped to grow and harvest.

COVID FUNDING RECEIVED

The Child Care division has recently received \$60,500 in funding to support programs with COVID related expenses. The funds and the specific amounts received came from the following sources:

\$10,500 from SMCOE (San Mateo County Office of Education) from AB 82 (a bill funded through federal COVID relief funds).

\$45,000 from AB 131 from State of California for COVID financial relief funded by ARPA Stabilization (American Rescue Plan Act) (\$600 per child).

\$5,000 from CDSS (California Department of Social Services) for a licensed facility stabilization stipend (this is for 1 licensed facility and our agency is eligible to apply for each facility license). Child Care Supervisor Gilbert completed the applications for the remaining facilities, which breaks down to: \$4,000 - \$6,500 per license x 8 more facility licenses= \$45,000 in additional funding that will be received.



Staff Report

Item VII. D)

Date: October 27, 2020
To: Members of the Parks, Beaches and Recreation Commission
From: Sydney Bliss, Recreation Coordinator
Subject: Recreation Division and Community Center Rentals Update July – September 2021

Youth & Teens

Youth Advisory Board

Currently, there are three high school aged youth on the Youth Advisory Board (YAB). Recruitment is continuing as the goal is to get that membership number up to 10. The Pacifica YAB started meeting and planning for the upcoming school year in August 2021 with meetings scheduled for every other Wednesday from 6pm to 7pm at the Pacifica Community Center.

Summer Adventure Camp:

The City of Pacifica Recreation Programs have been redesigned to support families impacted by COVID-19. The Division and City are closely monitoring State and County Health Department guidelines and regulations and the Centers for Disease Control and Prevention (CDC) for any changes or updates to protocols. The goal of our programs is to provide a clean, safe, fun, loving, and enriching environment for children.

Due to COVID-19, recreation programs have been modified to ensure the health and welfare of children and staff. Children were divided into small groups of 20 or fewer per room with continuing oversight by the same recreation leaders throughout the day for a minimum of 2 consecutive weeks. These groups were engaged with age-appropriate activities, movement, arts and crafts, creative projects, etc. We practiced social distancing, masking, and implemented systems to continue to keep our children, staff, and families healthy and safe. This year we had a total of 230 campers attend Summer Adventure Camp, generating \$92,000 for the department.

Some of the feedback we received from families for this program included:

“Thanks for a great experience and making our son feel welcome and just being a kid having fun! see you next year! :D”

“I just wanted to thank you for a great camp experience! Aiden had his last day of the summer today, and he just has such a great time 😊 Please thank Stephanie and Teddy for me - Aiden absolutely adored them both, and we felt so safe and comfortable leaving him in their care.”

“Tyson had such a great time and absolutely adored his counselors in the blue group! He is sad it's over and asked to keep going. I wanted to email to let you know on the off chance that there was a cancellation, I'd be interested to backfill a spot in the July 5 to July 16 group. Even if it comes up halfway through, we would be interested. Please keep us in mind if that happens! Thank you again for such a great experience after a tough year!”

Some of the highlights of this year's Summer Adventure Camp program included:

- Tie-dye
- Noodle Tag
- Walking Fieldtrips to Rockaway Beach
- Sandcastle Building
- Burying Staff in the sand
- Camp show and tell
- Building and erupting volcanoes





Pacifica Community Center

Between the months of July and September, the Community Center remained closed to community renters. The building was, however, bustling with the continuing Seniors Meals on Wheels and Seniors Grab and Go lunch, as well as the City Hall staff move to the center and of course our Summer Adventure Camp. On Sept 1, the Center opened back up to Senior programming which was very exciting. Ongoing rentals and special event rentals stopped on March 13th, 2020 due to COVID-19. Staff are currently looking into reopening the building to special event rentals and ongoing rentals based on what special protocols will be required when this happens.

Upcoming Special Events

Halloween Walk Thru – October 23rd, 5:30pm-7:30pm

Holiday Events-

Pacifica staff are working closely with the Pacifica Chamber of Commerce to organize events around the holidays. Some of these events include:

The Annual PB&R Elf market and holiday tree lighting

Letters to Santa

Home decorating contest

Santa ride around town.



**HALLOWEEN
WALK THRU**
FREE EVENT

JOIN PACIFICA PARKS, BEACHES, AND
RECREATION IN COSTUME FOR A
SPOOKTACULAR EVENING FULL OF TRICKS
AND TREATS!

SATURDAY OCTOBER 23, 2021, 5:30 PM -
7:30 PM
540 CRESPI DRIVE
EVENT WILL TAKE PLACE IN EAST
PARKING LOT BEHIND THE COMMUNITY
CENTER
PARKING AVAILABLE IN WEST PARKING
LOT
COVID FRIENDLY PROTOCOLS WILL BE
FOLLOWED
CONTACT (650)738-7376 FOR MORE
INFORMATION





Staff Report



Item VII. E) October 27, 2021

TO: Members of the Parks, Beaches and Recreation Commission

FROM: Beth Phipps, Acting Senior Services Supervisor

SUBJECT: Senior Services Division Update July - September 2021

Supervisor's Report

Funding update:

Pacificans Care Grant once again met our \$25,000 grant request for f/y 2021/22 to help offset program costs. Pacificans Care has been a great partner of Senior Services over the years but especially during COVID with donating additional funds which allowed us to purchase much needed equipment to meet the new demand on our meal program. We thank them for their continued partnership.

The County is once again offering extra funding to support our Home Delivered Meal (MOW) program during COVID. California Department on Aging (CDA) has continued with the change of the rules that will allow Senior Centers to continue with our current Grab and Go program.

The Giving Tree program received \$2, 738.00 between the months of July- September. These program funds allow Senior Services to improve and/or add to our existing services without using budgeted funds. Some past uses of this fund were the installation of the bocce ball court and the recent upgrade to the gift shop.

COVID-19 updates:

Due to the continued absence of any in-person fundraising events, Senior Services sent out a second plea letter as part of a campaign to SIA members which raised approximately \$10,000. The campaign was an effort to recoup lost revenue from the cancellation senior programming and lost revenue from the Center being closed.

Grab and Go program continues to be a great success and well appreciated by the participants. Prior to COVID-19 we averaged 56 clients daily in our Congregate program. Currently our Grab and Go program serves between 80 and 90 meals daily. Our Meals on Wheels program added clients from the Second Course program which added an additional 32 clients to those we are already serving. Due to this addition, we were able to ask for additional funding from the state for serving an additional 6,000 meals per year.

During the months of July and August the center was busy welcoming our new co-workers as City Hall finally made the big transition to the center. This was quite a change from relative silence for the last 18 months. Senior programs and activities on September 1st with a (low key) ribbon cutting ceremony that included the Mayor and City Manager. The Seniors were extremely grateful to be able to return and see their friends and participate in much loved and missed activities as well as dine in the lunchroom with friends. The Delta variant made many Seniors

hesitant to return at first but as the month of September progressed the number of Seniors returning increased, with the average number of in person diners increasing from 15 to almost 30 by the end of September.

Age Friendly Cities (AFC) update

The Pacifica AFC Community Coalition is still meeting monthly for discussions regarding moving forward on projects. Roy Earnest, Pacifica’s AFC Chair, will be presenting a forum on affordable senior housing in the auditorium of the Community Center on Thursday, November 18th from 2-3. PB&R Commission Chair and Coalition member Cindy Abbott is working on Age Friendly businesses and Michael Mau, another Coalition member and a County Commissioner on Aging is working on recruitment information in order to expand the number of Coalition members.



CaR Program (Connect a Ride) update:

CaR ridership has begun increasing and expanding since the COVID-19 “Shelter in Place”. We have witnessed an increase in trips for medical appointments and number of rides. There are currently 264 Pacifica residents 65+ years old registered in the program since the roll-out November 4, 2019.

Month	Days of Service	Total Rides	Avg. Daily Rides	Fare Totals	Avg. Monthly Fare	Medical	Bart	Local
July	30	50	1.6	1,233	24.66	22	0	28
August	31	55	1.7	1,248	22.69	22	0	33
September	30	52	1.7	1,308	25.15	24	0	28
TOTAL	91	157	1.7 avg.	3789	24.13 avg.	68	0	89

Senior Services Administration

With the retirement of Chef Steve, at the end of May we turned to Trio, a catering company out of Santa Clara, until the Food Services Coordinator position could be filled. Fortunately, we were able to fill this position and our new Chef Jessica Molina started on July 6th. The Seniors were delighted to return to fresh cooked meals again and Jessica is quickly learning her way around Pacifica’s kitchen and getting to know her senior clients.

Recruitment has just closed for our vacant Transportation Specialist “Class B” Bus Driver position. We have some very strong candidates and hope to fill this position soon. This position will assume responsibility for all transportation services operations--including the CaR program.

Programs & Activities (Submitted by Dana Dieterle, Program Coordinator)

Pacifica Senior Services held an Outdoor Rummage Clearance Sale on July 17, 2021 near the front entrance of the Pacifica Community Center. The idea of this event was to clear out storage space in the Community Center. Volunteers and staff helped set up, break down, and sell items fundraising nearly \$1,000 for Senior Services in one day.



Pacifica Senior Services held our first Puzzle Swap event outdoors on July 21st where participants could bring in puzzles they have completed and swap them. This event was intended for members to trade the old and go home with something new(ish). Nearly 60 puzzles were swapped and donated.



SIA Membership

The SIA membership expired September 30, 2021. Due to the COVID-19 crisis, staff decided to extend the 2020 membership until September 30, 2021. New and renewing members will be welcome to join for \$25.00 throughout the upcoming year. Currently, we have 450 SIA members signed up for the 2022 year.



After 18 months of being closed to the public, the Pacifica Senior Center finally opened its doors on September 1, 2021. A grand reopening ribbon cutting ceremony was held the morning of September 1 in front of the Community Center that included brief remarks from Parks, Beaches and Recreation Director Michael Perez, City Manager Kevin Woodhouse and Mayor Sue Beckmeyer, and a ribbon-cutting by members of the Seniors in Action Council. Following the ceremony, Seniors were welcomed back inside the Center with friends, music, and sweet treats.



All in-house classes, programs, services, and activities resumed in-person as of September 1, 2021. While a few programs remain virtual, the majority of classes are now held at the Center. Guitarists and vocalists Scott Hill and Gene Gibson, Jr. brought back their magic to the Center in September as did DJ Rey Hauser. Big Bucks Bingo also returned on September 15th. Seniors 60+ years old now have the option to dine-in with their Grab and Go lunch. Masks are required for all programs regardless of vaccination status, unless actively eating or drinking.



September brought a special island celebration to the Center as the Coastside Strummers, our own ukulele band performed on September 8 outdoors near the front entrance of the Center. Following the performance, Seniors were invited to come inside for a Hawaiian luncheon.



Senior Nutrition Programs (Submitted by Stephanie Coy, Community Services Coordinator)

Meals on Wheels (MOW)

- Meals on Wheels volunteers delivered 8,694 meals 8,207 meals to our frail homebound clients enrolled in the MOW program and an additional 387 meals to Seniors Sheltered in Place during the first quarter of 2021-22.
- Unduplicated clients were 157 homebound Seniors (147 MOW clients + 10 Grab and Go delivered clients). Meals continue to be delivered fresh daily M-F and frozen meals for weekend and holidays delivered on Fridays or the day before the holiday.
- The average client donation for service is \$1.56 per meal (4% increase from Last Year).

- We are currently operating 7 meal delivery routes (5 routes were our standard prior to COVID-19). In July, MOW experienced program growth when 35 new clients joined our program. These Seniors were previous recipients of a temporary COVID program offered by San Mateo County (Great Plates). The 35 new clients were integrated into our current existing 7 routes.
- Meals on Wheels completed its first semester of partnership with Unitek College Nursing School. Unitek College Nursing students completed 60 telehealth calls that served as re-assessments to ensure Seniors continue to qualify for Meals on Wheels and checked in on the health and well-being of our clients. The Unitek College Nursing students also supported other areas of our programs including Congregate. We are looking forward to another partnership with Unitek College in the future.

Congregate (currently Grab and Go turned hybrid on Sept. 1)

- “Grab and Go” drive-thru program has served 5,378 meals during the first quarter of 2021-22.
- There were approximately 140 unduplicated Seniors picking up meals during the months July-September.
- Fresh meals continue to be picked up M-F between 11:30am-12:30pm from the East driveway of the Community Center.
- With the reopening of the Center on Sept. 1, 2021 patrons are now given the choice of taking their meal home or eating it in the lunchroom with other Seniors.

Staff Report



AGENDA SUMMARY REPORT
October 27, 2021
VII. F)

SUBJECT:

Recommendation of the proposed Palmetto Avenue and Esplanade Avenue Bicycle & Pedestrian Improvements Project for Transportation Development Act (TDA) Article 3 Grant Funding.

BACKGROUND:

One of the responsibilities of the City's Bicycle/Pedestrian Advisory Committee is to ensure an intermodal perspective towards bicycle and pedestrian planning and project prioritization.

On September 10, 2021 The City/County Association of Governments (C/CAG) sent out a Call for Projects associated with the Transportation Development Act (TDA) Article 3 Program. The Transportation Development Act (TDA) Article 3 Program is intended to fund specific projects that encourage and improve bicycling and walking conditions in San Mateo County. Bicycling and walking are sustainable forms of transportation and contribute to the overall goals of the TDA Article 3 to reduce commute corridor congestion, make regional connections, enhance safety, and meet local mobility needs.

Based on the grant's guidelines, staff has identified the following project from the City's Bicycle & Pedestrian Master Plan:

Palmetto Avenue from Paloma Avenue to West Avalon Drive and Esplanade Avenue from West Avalon Drive to Palmetto Avenue, then Palmetto from Esplanade Avenue to Westline Drive. The improvements will be comprised of upgraded bicycling facilities, new ADA-compliant curb ramps with bulb-outs, rectangular rapid flashing beacons, and high-visibility crosswalks. The bicycling facilities will be comprised of Class II bike lanes and Class III bike routes which will complete a continuous bicycling circuit between Palmetto Avenue at Paloma Avenue through Esplanade Avenue and conclude at the Palmetto Avenue / Westline Drive intersection.

Staff is asking the committee to provide a letter of support for this grant.

ATTACHMENTS

Letter of support

Project Map

Axiom Site Examples

COMMISSION ACTION REQUESTED

Recommendation of support for the City of Pacifica Palmetto Avenue and Esplanade Avenue Bicycle & Pedestrian Improvements Project Grant Funding; signing of support letter by the BPAC/PB&R Chair.



Scenic Pacifica
Incorporated Nov. 22, 1957

CITY OF PACIFICA

540 Crespi Drive • Pacifica, California 94044-2506
www.cityofpacifica.org

MAYOR
Sue Beckmeyer

MAYOR PRO TEM
Mary Bier

COUNCIL
Mike O'Neill
Sue Vaterlaus
Tygarjas Bigstycck

October 27, 2021

Mr. Sam Bautista, P.E.
Acting Public Works Director
170 Santa Maria Avenue
Pacifica, CA 94044

Subject: Palmetto Avenue and Esplanade Avenue Bike and Pedestrian Improvements Project

Dear Mr. Bautista:

On behalf of the Bicycle and Pedestrian Advisory Committee, I am writing in support of the TDA 3 grant application by the City of Pacifica for the Palmetto Ave. and Esplanade Avenue Bike and Pedestrian Improvements Project.

The project will install Class 2 and Class 3 bike lanes along Palmetto Ave between Paloma Ave, West Avalon Drive, and Esplanade Avenue, which are busy thoroughfares in Pacifica. The bike lanes also lead to the popular Manor Shopping Plaza. Aside from the scenic beauty while biking or walking along Esplanade Avenue, the roadway narrows causing visibility hazards for bicyclists. Furthermore, the grant will also seek to install pedestrian improvements consisting of high-visibility crosswalks and ADA-compliant curb ramps.

We encourage and support any effort by the City of Pacifica to improve these critical pedestrian and bicycling routes within the City. On behalf of the Bicycle and Pedestrian Advisory Committee, I would like to express our support and best wishes on these projects.

Sincerely,

Cindy Abbott, Chair
Bicycle/Pedestrian Advisory Committee
Parks, Beaches & Recreation Commission

TDA Article 3 Grant : Palmetto Ave & Esplanade Avenue Bicycling/Pedestrian Improvements Project

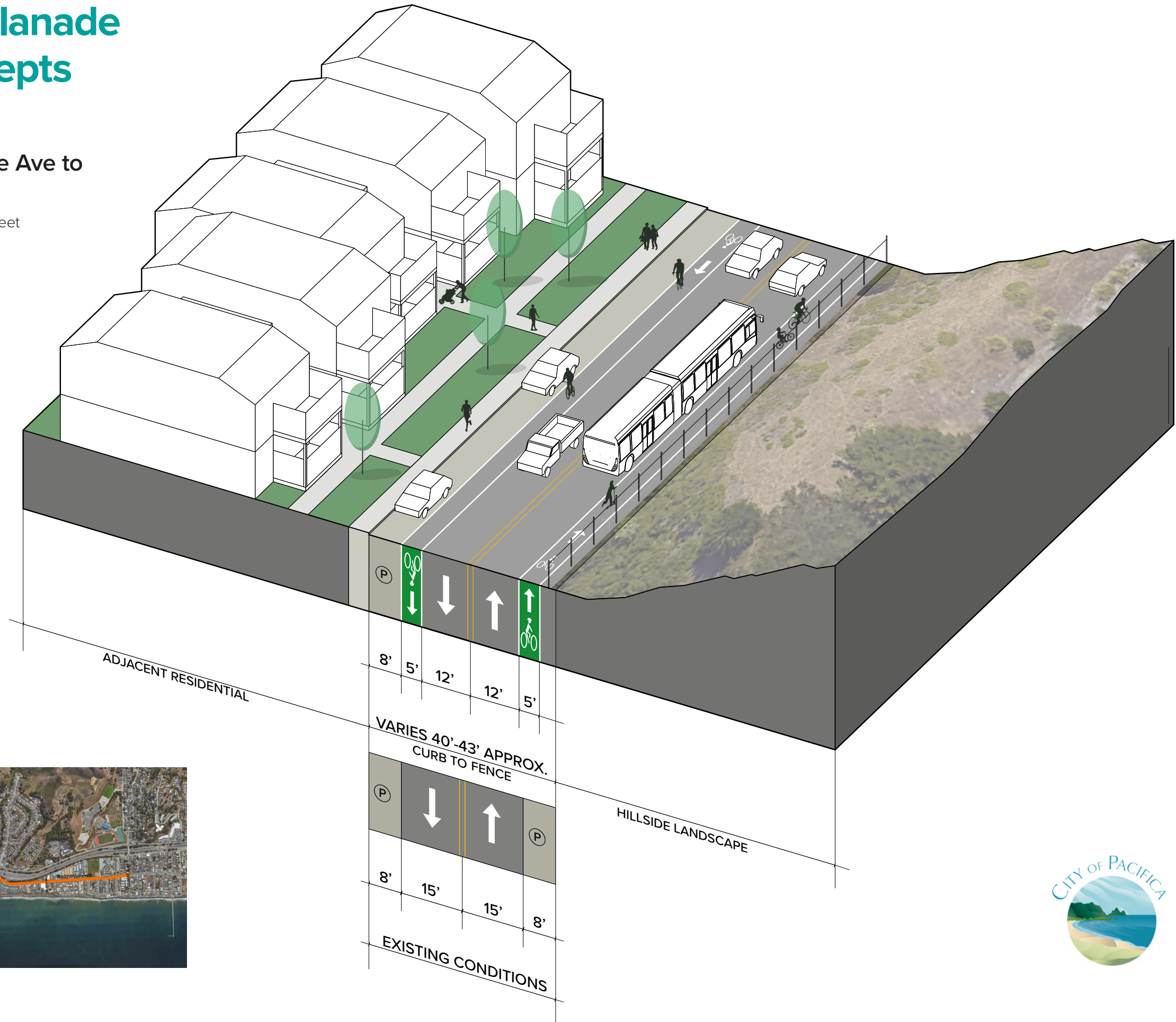


Palmetto - Esplanade Bikeway Concepts

Segment 01

Palmetto Ave - Esplanade Ave to Westline Drive (typical)

- Parking Maintained on one side of street
- Narrowed travel lanes
- Class II bike lanes

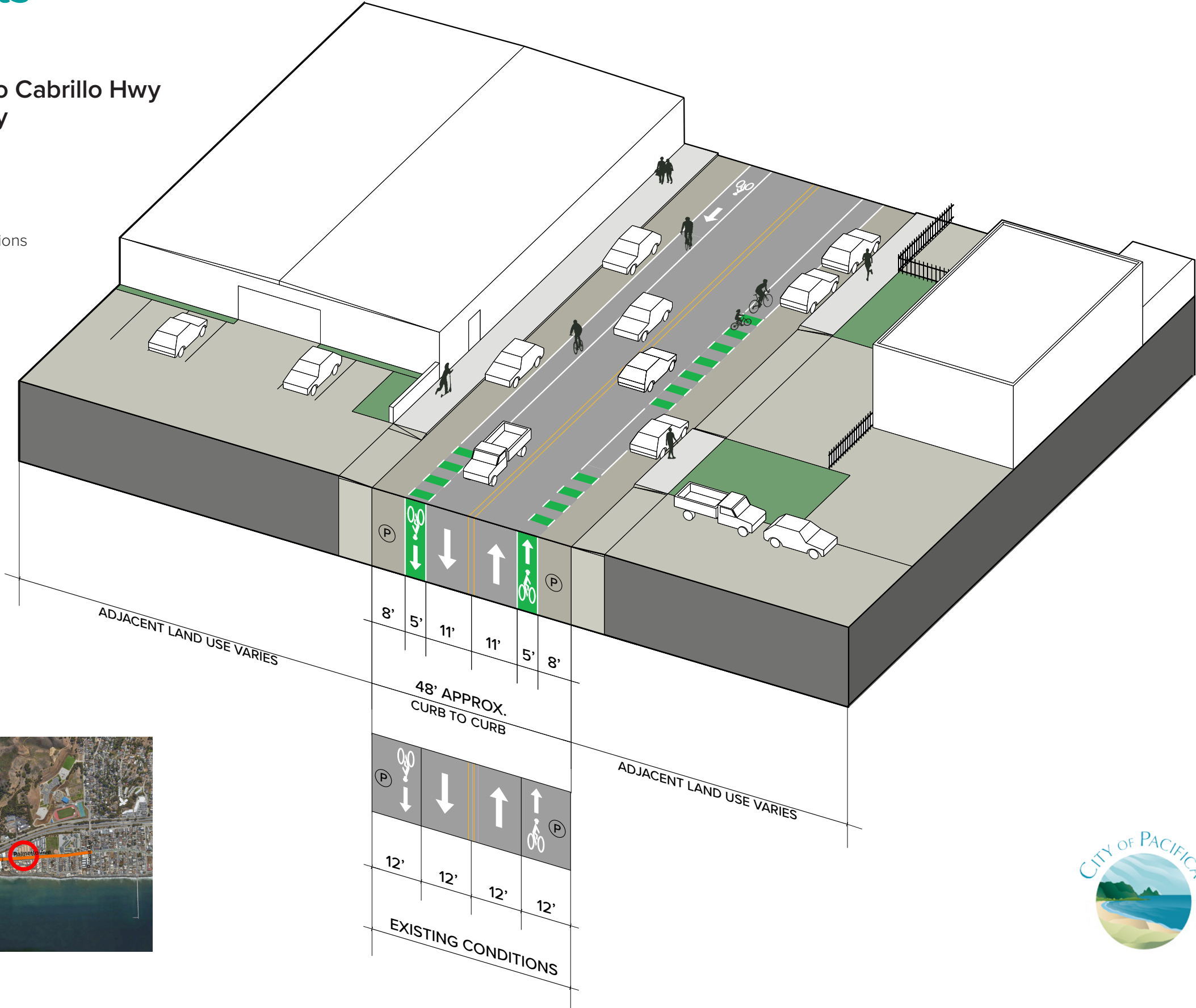


Palmetto - Esplanade Bikeway Concepts

Segment 02

Palmetto Ave - Paloma Ave to Cabrillo Hwy on-ramp north of Sharon Way

- Parking maintained on both sides of street
- Narrowed travel lanes
- Class II bike lanes
- Green-backed bike lane symbol at intersections
- White lane stripe at interior fog line



Staff Report



PARKS, BEACHES AND RECREATION COMMISSION
AGENDA SUMMARY REPORT
October 27, 2021
VIII B

SUBJECT:

Discussion and input on the future of return to in-person meetings.

BACKGROUND/DISCUSSION:

At their 9/27 meeting, the City Council provided direction for Council meetings to continue via Zoom through the end of 2021, due to continuing health and safety concerns regarding the Delta variant and the feasibility of effectively conducting long meetings while wearing a mask. Also, the City is not planning to require proof of vaccination, or proof of negative test, for public entry into an in-person meeting due to operational challenges this requirement would pose, and because the City Attorney's Office would need to conduct research to determine if such a requirement would be legal under the Brown Act and the California and US Constitutions.

In compliance with AB361, the Council will adopt a resolution making findings to allow continuance of teleconferenced meetings during a period of gubernatorial state of emergency. The Council will make findings every 30 days that reconsider the circumstances of the state of emergency and either (1) the emergency continues to impact the ability to safely meet in-person, or (2) State or local officials continue to impose or recommend social distancing. Council will consider such a resolution at their Oct 11, 2021 meeting.

The City Council wants each City commission/committee to be aware of their decision and have a chance to provide comments.

The following information is important for members to know for when they discuss this topic:

- The City Council felt that there could be risks of exposure to the virus if meetings returned in person without confirmation of vaccination or testing; and
- Wearing masks would be difficult for long meetings; and
- More people have been able to attend virtual meetings; and
- When meetings return to in-person, only City Council and Planning Commission meetings will be able to test a phone-in option for public comment, since these are the only meetings that are streamed via PCT and occur in the Council Chambers where this technology is available.

COMMISSION ACTION REQUESTED

Provide input regarding the future of return to in-person meetings