



Scenic Pacifica
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CITY OF PACIFICA

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Mary Bier

COUNCIL
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Wednesday, November 17, 2021

7:00 PM Regular Session

Virtual Meeting via Zoom Link: <https://us06web.zoom.us/j/82188168222>

CORONAVIRUS DISEASE (COVID-19) NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-08-21 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting.

To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

- To Observe the Meeting click: <https://us06web.zoom.us/j/82188168222>
- Passcode: 109507
- To dial-in via phone: +1(669)900-6833
- Then webinar ID: 821 8816 8222

How to Submit Public Comments:

- **During the Meeting:** Live verbal public comments may be made by members of the public joining the meeting via Zoom (computer, smartphone/tablet app, or phone). Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. City staff will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment. You will have 3 minutes to speak unless modified by the meeting chair.
- **Before the Meeting:** Written public comments for the record may be submitted in advance by 4:00 p.m. on the meeting date by email to: rcollier@pacifica.gov and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following:
 - Clearly indicate the Agenda Item Number or topic, or specify "Oral Communications" in the Subject Line for items not on the agenda
 - Include the submitter's full name.

Note: The format of this meeting may be altered, or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at www.cityofpacifica.org for any updates.



AGENDA
Parks, Beaches, and Recreation Commission
City of Pacifica

Regular Meeting – 7 PM

WEDNESDAY, November 17, 2021

VIA Zoom: <https://us06web.zoom.us/j/82188168222>

CALL TO ORDER

7:00 PM REGULAR MEETING

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES

10/27/2021 Meeting Minutes

IV. ADOPTION OF AGENDA

V. INTRODUCTION OF NEW COMMISSIONER

A. Carl Nicolari

VI. SPECIAL PRESENTATION

None

VII. ORAL COMMUNICATION

This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.

VIII. ITEMS FOR CONSENT

None

IX. ITEMS FOR CONSIDERATION

A. 2021-2022 Work Plan Discussion

X. REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS

XI. REPORTS FROM STAFF

Director Michael Perez

XII. ADJOURNMENT

Next Regular Meeting: 12/15/2021

The City of Pacifica will provide special assistance for disabled citizens upon at least 24-hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



**Minutes
Parks, Beaches and Recreation Commission
City of Pacifica**

REGULAR MEETING – 7 PM

Wednesday, October 27, 2021

VIA Zoom Link: <https://zoom.us/j/95832189618>

CALL TO ORDER:

Chair Abbott: called the meeting to order at 7:02 pm.

Recreation Specialist Kenda Seeley read the COVID notice and Zoom criteria.

I. PLEDGE OF ALLEGIANCE:

Chair Abbott : led the Pledge of Allegiance.

II. ROLL CALL:

Commissioners Present: Chair Abbott, Commissioners: Benton Shoemaker, Heywood, Kellogg, Knowles, and Marchetti.

Commissioners Absent:

Commissioners Excused: Lusson

Staff Present: Director Michael Perez, Senior Services/Recreation Supervisor Beth Phipps, Recreation Specialist Rebecca Collier, and Recreation Specialist Kenda Seeley.

III. APPROVAL OF MINUTES:

Chair Abbott called for a motion to approve the minutes of the 09/22/2021.

A motion was made by Commissioner Kellogg to adopt the minutes seconded by Commissioner Knowles; motion carried 6-0.

IV. ADOPTION OF THE AGENDA:

Chair Abbott called for motion to approve the agenda of 10/27/2021. **Motion was made by Commissioner Knowles, seconded by Commissioner Benton- Shoemaker, motion carried 6-0.**

V. SPECIAL PRESENTATION:

VI. ORAL COMMUNICATION:

VII. ITEMS FOR CONSENT:

- A. Administration Narrative
- B. Aquatics Update
- C. Child Care Update
- D. Recreation, Youth and Teen Programs Update
- E. Senior Service and Food Service Updates

F. BPAC Transportation Development Act (TDA) Article 3 Grant Funding
Chair Abbott called for a motion to approve the Items for Consent. **Motion was made by Commissioner Benton-Shoemaker to approved the items for consent, seconded by Commissioner Knowles, motion carried 6-0.**

VIII. ITEMS FOR CONSIDERATION:

A. Surf Camp/School Policy Recommendations- Surf Camp/School Policy Advisory Task Force: Surf Camp/School Policy Advisory Task Force Members, Presenters PB&R Director Perez, Owner of Adventure Out, Cliff Hodges and Executive Director of City Surf Project, Johnny Irwin. Explained the purpose to consider and make recommendations on City of Pacifica Surf Camp/School Policy to the Commission. Asked Commission to adopt recommendations and present to City Council at a future meeting in November 2021. They opened the floor for questions

Chair Abbott: Thanked all three presenters for their recommendations. Also thanked the task force members for dedicating their time and input during the task force meetings. Appreciated all the public comments made throughout the process. Open the floor up to the commissioner for comments or questions about the task force recommendations.

Commissioner Heywood: Questioned the parameters of where the camps can operate. Assume that they will operate in the same general area. Review of the CAPP programs and how will the Community Access Review Board (CARB) be chosen to ensure that the programs are operating correctly.

Chair Abbott: Answered correct, No changes to the location of operation.

Johnny Irwin: Answered, the CARB board will review the CAPP applications to ensure they meet the standards of qualifications for CAPP along with reviewing LOAD and usage of beach during the requested timeframe for approval of permit. The creation of CARB board members has not been determined. It was advocated to have the board be a third party composed of member that have a knowledge of CAPP schools and non-profits' missions.

Commissioner Heywood: Asked, will commercial schools have to cap their participation level due to the increase of CAPP programs?

Johnny Irwin: Answered, The LOAD concept was only applied to the CAPP schools. Currently, the task force decided that the commercial schools will not follow LOAD concept. Due to the changing demands for commercial surf schools. CAPP schools apply for specific dates and time that are traditionally, the commercial school slower times and will not impact their numbers. CARB review will base permit approval for CAPP on availability.

Commissioner Heywood: Thanked Johnny Irwin.

Commissioner Marchetti: Liked the presentation, voiced concerns with CARB and CAPP, who will oversee CAPP for the long term and will PB&R have control of final approval in the process.

Director Perez: Responded, the CARB would be an outside entity that would act as a review board that will consist of members that are familiar with programs that serve diverse communities, meeting criteria, and expectations. There wouldn't be a conflict of interest with the members.

Commissioner Marchetti: Asked who will serve on the board and how will they be selected.

Director Perez: Answered, they have not been chosen and is to be determined. It will be part of other administrative duties, such as the RFP's that will be addressed in the future.

Commissioner Marchetti: Asked, will the board be put together by the PB&R commissioners and staff.

Chair Abbott: Answered, yes with community input and application process that PB&R staff would oversee the qualifications process. Look to the CARB as an advisory board for guidance for the strongest programs for the area.

Commissioner Marchetti: Responded he understood and thanked Chair Abbott.

Commissioner Benton Shoemaker: Commented, impressed with all the work over the last eight months and the report's details shows the work. Particularly appreciated the rubric that tracked the votes and how much work went into the process and decisions of the task force. Thanked everyone involved.

Commissioner Kellogg: Asked Director Perez, about how permits would be issued after the initial permits. Will they be issued all at once every three years for CAPP and five years for commercial camps, or if there were openings would permits be issued the following year or would they have to wait three or five years to apply for a permit.

Director Perez: Responded, the task force discussed different ways and one task force member used rolling applications as a possibility. would need to be flexible if a program that wasn't involved in the process, they would still have equal access to the process and permits especially if there is space to accommodate. There could be some CAPP programs that may not need the full three years and would create space for other programs. There needs to be some flexibility to achieve the goals of the program.

Commissioner Kellogg: Responded, Ok and added as member of the task force it was well represented on both sides of commercial companies and non-profits organizations and what is good for the City.

Chair Abbott: Asked, if no further questions from the commissioners, opened the floor to public comments.

Sabrina Brennan: Thanked the commission for the opportunity to speak. This is her first PB&R meeting, her family thinks of Pacifica State Beach as a second home and has investment on what happens at the beach. CARB board or communities that will give recommendations for the permit process, is something that she has dealt with in-depth at the North Shore. Speaking as a Surf Equity representative, it's important to have gender equality on the committees/commissions that make recommendations and decisions to increase diversity. She hopes that there would be equal gender diversity and potentially inclusion of non-binary person as well as LGBTQ community and communities of color represented on the board. To increase diversity and increase opportunities for all people to enjoy learning about surfing at the state beach. Would like more information around the coastal development permit process and who is required to obtain CDPs, will anyone who applies need to acquire a CDP and how will the city work with the coastal commission to address these permits if needed. Everything that happens at Pacifica State Beach should be appealable to the coastal commission and wanted to learn more.

James Wathen: Commented, that he worked for City Surf in the past and now works for Adventure Out for about three years. It's important for both groups to

have rapport with the public, they know the beaches. Nervous about the five-year renewal; he has been lucky to do what he loves, teach surfing, and interact with the community for a living and feels that this could potentially threaten job security as a surf instructor. Worries about the arbitrary decision making of who will get the commercial surf school renewals. His company's instructors know the ebb and flows of the beach, and when its safe and unsafe. Believes in the non-profits mission and have worked with them side by side. There is enough space for everyone on the beach, likes the staggering of classes, but not a fan of the five-year renewal. Thanked the commission.

Gary Goldstein: Commented, been coaching surfing in Pacifica for some time. Loves sharing what he loves, surfing. Worked with James Wathen and has been in the water alongside City Surf on many occasions. Loves what both programs are doing. Finds the concept of LOAD to be interesting it's what they do when they look at the water day in day out and other schools are there, they find a good spot for themselves. Important to be able to forecast the tides and safety for the students. Has concerns about the five-year permit process because in five-years his company may or may not be permitted and he may not have a job. There are surf companies like his, Adventure Out, that have a built good reputation and, in the future, may not have a permit to operate and other companies that may not be as familiar with the beaches receiving permits. Thanked the commission.

Alan Yu: Echoed the sentiments of his colleagues at Adventure Out. Has been teaching surfing for fourteen plus years. This his livelihood and career and the RFP process gives him anxiety when he thinks about what could happen in five years. In favor of access and equality but had great nervousness about what could happen in five years.

Cliff Hodges: Commented as owner of Adventure Out, he felt that it was important to remain impartial while presenting the task force recommendations. But speaking as an owner/operator of a surf school at Linda Mar for over 18 years, he and his staff have worked extremely hard to bring professionalism and legitimacy to his business. They have taught thousands of people to surf and the vast majority of those come to Pacifica because of the reputation they have built for his company. Customers bring in tourist dollars to the area and hopes that the commission recognizes what they offer is a benefit. Supports the CAPP program because it addresses a big need for the public. There is an issue with equity and access and proud to be part in the implementation of the process. Nervous about the RFP process for a small business like his and if not carefully constructed it could mean the loss of employee's jobs and the loss of his business. Asked when constructing the RPF that they carefully consider the livelihood of the surf companies and their employees that have worked long and hard to make Pacifica a premier surf destination. Thanked the commission.

Chair Abbott: Asked if there are any other public comment and if anyone has already spoken, they can only take one public comment from each member of the public. No other public comment. It will be brought to the commission for a vote. Asked for additional comments or additional deliberation from the commissioners on the Surf camp committee recommendations.

Chair Abbott: called for a motion to approve the Surf camp task force recommendations.

Motion to approve was made by Commissioner Knowles, seconded by Commissioner Benton-Shoemaker, Chair Abbott, called for Roll Call Vote, motion carried 6-0

B. Discussion to receive input of return to in-person meetings

Commissioner Kellogg: Said that It would be nice if we did go in person. He noticed with the last year and a half there was more public/resident engagement and participation through zoom. He would be in favor of an option hybrid of in-person and zoom. This would allow continued involvement with more of the residents of Pacifica.

Commissioner Benton Shoemaker: Agreed with Commissioner Kellogg around participation by the public on Zoom. Would prefer to stay on Zoom at least until the end of the year. Stated she would prefer not to be in a public meeting without knowing if people are vaccinated, due to personal health concerns. Curious about how San Francisco is requiring proof of vaccination for their public meetings. Interested on how other surrounding counties are handling and if they have successfully required proof of vaccination.

Chair Abbott: Agrees with city council's decision to remotely until at least January. Understands the challenges and concerns because there is still a lot unknown and working in public place. It could be a real challenge to check vaccination cards and its personal information. It can put the public in awkward positions because there is various reason some can't be vaccinated. Expressed concerns around mask mandate once City Council decides to go back to in-person meetings, not being able to clearly hear comments from the public and/or seeing their reactions and feelings. Asked about social distancing in council chamber, and how to accommodate for larger commissions. Agreement with other commissioners' comments around more public engagement and involvement. Would be in favor looking at other opportunities to have commission/committee meetings broadcast to increase public involvement. Public Comments:

Executive director of Brown Girl Surf Adriana Guerrero: Reiterate comments made by the commissioners surrounding accessibility and public engagement with meetings through Zoom and/or televised in the future. Found Zoom to be particularly useful during surf camp task force meetings, to have the ability was useful for all parties involved with the community, commercial surf business and other non-profit surf organizations to come together. "Our communities, voices amplified and connected through this issue have been pretty critical" and "due to the inclusion of technology has enabled our community's voices to be included in this process." "I think it would be critical and essential for both the council and the commission to continue with the broadcast and I know from several residents in Pacifica, haven't been aware of this particular issue due to the lack of public sharing " and "I think it's a great way to continue community engagement and civic engagement and issues that are critical to our communities that have been historically excluded from similar processes and make sure that all voices are included, especially those that have been directly impacted and thinking about how both transportation and access to technology are both privileges and not everyone has those opportunities to connect in these particular situations." Thanked the commission.

Sabrina Brennan: Thanked the commission on the opportunity to speak on this topic. Agreed and supported comments made by Ms. Guerrero, hopes that the commission would continue to have Zoom meetings and once meetings go

in-person that they would see the importance to continue with Zoom meetings. As we are still in the middle of a pandemic and there are members of the public that may not want to attend public meetings. Believes public participation is due to the accessibility of Zoom meeting. She strongly encourages the commission to continue to use Zoom and PCTV, broadcast meetings and publish meetings on YouTube in the future as forms to keep the public engaged.

IX. REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS:

Chair Abbott: Announced this is Commissioner Knowles last meeting and was pleased to see a Bike and Pedestrian recommendation letter be part of her last meeting and voting on the recommendations from the task force. Appreciated her staying until her replacement was announced at the last City Council Meeting and all the time, she put into the commission along with her advocacy for bike and pedestrian master plan was critical. Express her thanks to Commissioner Knowles.

Commissioner Knowles: Asked, for update on the BPAC funding and specific projects from the items for consent.

Director Perez: Answered, Lawrence Enriquez was here during the consent calendar. He can say the project letter was for a grant application for installing class two bike lanes. One for Paloma and West Avalon and the second for Esplanade Avenue and was just looking for support. Where the roadway narrows and creates visibility hazards for bicyclist the grant will also seek the installment of high visibility crosswalks and ADA compliant curb ramps for pedestrians.

Commissioner Benton Shoemaker: Thanked Commissioner Knowles for all her service and hard work. Thanked staff and recognized all the hard work that goes into the reporting. She appreciates the updates from each PB&R department and learning what happening. Went to Linda Mar Beach to see the mural that faces the ocean, and it is amazing. Asked about San Pedro Creek, who is responsible for maintaining that area and totem pole artwork. Attended the heritage tree ordinance revision study session, some questions were mystifying but good discussion, ideas, and information. Arbor Day is November 13th, Tree City Pacifica has been working hard on finalizing all the details. On November 12th there will be 10 trees planted at Pacifica schools with assistance from the Pacifica Garden Club members and master gardeners. On November 13th at 10:00am, the Mayor will be speaking at Fairmont park and the proclamation will be given and the COVID Memorial Grove will be dedicated in the park. Volunteers will plant trees throughout the neighborhood and commissioners are welcomed to attend. Tree art contest for eighth grade students at Sanchez art Center with over one hundred submission and a dozen will be on exhibit, the first two weeks in November to run in conjunction with Arbor Day. Thanked Sanchez Art Center for their support.

Commissioner Heywood: Concerned with RV parking in the B lot that have been there for a couple of weeks. What can be done and if the City is just overlooking. They're taking up spots every day and are large. Was at/saw the disabled Vet event at the beach recently, spoke with the organizers, was able to watch and was impressed. Spoke with Director Perez about replacing the coping blocks at the skatepark and gather information on how to replace to make the

skatepark better.

Chair Kellogg: Thanked Commissioner Knowles for her hard work and being the previous chair.

Commissioner Knowles: Thanked everyone and pleased to see through the surf camp task force. Thanked staff and Chair Abbott for their hard work and organization with the task force. Looks forward to seeing more diverse surf camps on the beach. Thanked all parties for their support over the last four plus years as a commissioner.

Chair Abbott: Thanked commissioner Knowles. Glad to see in the staff reports that youth advisory board is being regenerated and trying to get back up and running for the upcoming school year. Friday, October 29th 7:00pm-9:00pm, at The Sanchez Art Center, sister organization Art Guild opening its 62nd awards exhibition and 63rd member show. The show will run through December 12th. They're the longest running organization in the community. Comment about the redwood poles that are underwater at Pacifica State Beach, they are buried 4 feet under the bay for about a century, the artist that put them together are monitoring them and should be okay. If there is a need, Public Works can help since they were instrumental in the planting of the poles. This is continuing work in progress; the topper and additional wildlife signage will be installed at the eastern side of the creek and will not replace the ocean side of the creek. Public Works shared the reeds have grown on ocean side and is a protected wildlife area. There are 60 new wildlife signs to place on the eastern side and the project will take time to complete.

Director Perez: Thanked Commissioner Knowles for her service and echo the comments made by other the commissioners. New commissioner Carl Nicolari was named at city council meeting.

X. REPORTS FROM STAFF

Director Perez – thanks Commission Knowles for her service on the Commission and announced Carl Nicolari as the new Commissioner to be seated next month; highlighted the challenges still facing staff and thanked them for all their hard work and efforts and gave updates on the following items:

- Civic Center Campus Facilities Project
- Thanked the Surf Camp/School Policy Advisory Task Force for their services and talked about next steps for the recommendations – applying for a Coastal Development Permit and going to City Council.
- Staff Updates – the department is in the process of hiring two full-time lead teachers in Child Care and a Senior Services Transportation Specialist. In addition, the recruitment for a Recreation Manager will begin soon.
- Announced the Ohlone-Portola' Heritage program and hike and Ahni trail ribbon cutting that would be happening November 6, 2021.

Chair Abbott: Asked, questions by the commissioners for Director Perez.

Commissioner Heywood: Asked about multiple large RV's parking at the beach taking up several spaces. RVs are parking at the beach all day and they seems to be parking overnight.

Director Perez: Answered, he will bring the information to the Rangers and their Supervisor. The lots are not closed at night and difficult to enforce the overnight rules.

Chair Abbott: Asked, status update for beach closure due to the pervious storm. Day three since closure and water testing, when might the beaches re-open.

Director Perez: Answered, will contact City's Public Works department to receive updated and ensure that information is convey to the public.

XI. ADJOURNMENT:

Chair Abbott: asked for a motion to Adjourn, Motion was made by **Commissioner Knowles, seconded by Commissioner Heywood. Motion Carried 6-0.**

Next Regular Meeting: 11/17/2021

Respectfully submitted by,
Rebecca Collier, Recreation Specialist
Parks, Beaches, and Recreation

X

Chair Cindy Abbott



Staff Report

PARKS, BEACHES AND RECREATION COMMISSION
AGENDA SUMMARY REPORT
November 17, 2021

Item IX B)

Date: November 17, 2021
To: Members of the Parks, Beaches and Recreation Commission
From: Michael Perez, Director
Subject: 2021 - 2022 Work Plan items

BACKGROUND/DISCUSSION:

In past years, the Parks, Beaches and Recreation Commission has created lists to address upcoming topics, which have been referred to as “What’s Next” in annual reports to City Council.

In December of 2020, Commissioners discussed these items for consideration to be included in the 2021 work plan. With the end of the calendar year approaching, staff is providing a summary from the 2021 work plan for Commission to use as part of a discussion to recap 2021 and to consider items for the 2022.

Staff suggests Commission discuss these items during the November and December meetings, recommend items for inclusion, prioritize the topics, decide if they need further information, whether the item should be a study session or a regular meeting item and request any additional information needed from staff.

Surf Camp/School Policy - This item was referred by City Council in June 2020 with several study sessions and regular meetings on the topic. In December 2020, the Commission created the Surf Camp/School Policy Advisory Task Force to consider and make recommendations regarding the City of Pacifica Surf Camp/School Policy.

The Task Force met monthly from February through August 2021, skipping September and meeting in October to review the report. At the regular Commissioner meeting on October 24, 2020, the Task Force presented their recommendations, which were approved by the Commission. Currently staff is working on putting together the application for a California Coastal Commission coastal development permit. The recommendations will also be presented to City Council as a yet to be determined date.

Liaison Assignments – Typically, this list is updated annually, with the potential assignments that Commissioners may volunteer to fill. Several of the groups/committees that are on this list, have not had regular meeting or occurrences during COVID-19. The current liaison list is attached to this report for questions and potential additions. Staff request that Commissioners consider their interests for discussion and assignment of liaisons at the December meeting.

Poet Laureate – In 2013, the selection of the City’s Poet Laureate became the responsibility of the PB&R Commission. Poet Laureate’s serve three-year terms. Our current Poet Laureate agreed to continue past her term as we were coming to grips with COVID-19. Unfortunately, due in part to COVID-19 the search for a new Poet Laureate has stalled with no qualifying applicants

coming forward. The Committee established by the Commission is in the process of formulating a plan which may include a different direction for the Poet Laureate process.

Bike Park – On November 16 a Flash Vote survey that the Pacifica Bike Park Committee (PBPC) created will be sent out to participants on November 16th. This survey contains questions and asks for feedback regarding the possibility of a bicycle park being built at lower Frontierland Park. Questions that will be asked are would families and individuals use a bike park with dirt, paved, and ramp features? How often do they or a member of their family use a bicycle? Do they think that would use the bike park? What concerns do they have about a bicycle park being built in Pacifica? Would they support a bicycle park being built in Pacifica? And lastly, any comments or suggestions that they like to add. Survey results from Flash Vote will come in on November 18. PBPC is looking at applying for grant money to be used to create the bike park once the concept of a Bike Park and a preferred location is approved by City Council. PBPC plans on presenting the survey results and propose the ideal location of the bike park to City Council early next year.

Tree Appeals – Commission was looking for help, information, clarification, and background to assist in decision they can make on mitigation as well as assessment on items relating to tree appeal decisions to aid in preparation and an increase in knowledge. Assistant City Manager/Planning Director Tina Wehrmeister, Public Works Deputy Director Sam Bautista and Parks Superintendent Ray Kurttila presented information to the Commission at the March 2021 Heritage Tree Study Session. It was a very informative session that included time for questions and discussion.

There was also a Heritage Tree Ordinance joint study session with the Planning Commission, PB&R Commission and Beautification Advisory in September 2021. Commission/Committee members received a presentation and engaged in discussion and input regarding the topic and provided responses to questions from City staff and the Heritage Tree consultants from Davey Resources Group, Inc. (DRG). This process is continuing with a November 16, 2021 Heritage Tree Ordinance update virtual community meeting.

Playground Improvement Program – this program has been part of the City’s Capital Improvement Program for the past few years. Staff have made a few updates and presentations to the Commission. At a recent meeting, a request for another update was made. PB&R staff will work with Public Works staff to bring updated information on the 21/22 program’s progress.

Beach Safety – Commissioners have asked to have beach safety on the work plan, and there have been several discussions over the years. Prior to COVID-19, staff had engaged with the president of the Pedro Point Surf Club to discuss ways in which to address this item. Suggestions have included education, signage, workshops/classes and even safety videos. There are several other items, and recently information about a buoy program was shared.

COMMISSION ACTION REQUESTED

Discussion of the topics to include prioritization, potential timeline and scheduling as well as suggestions for additional items.

PARKS, BEACHES AND RECREATION DEPARTMENT COMMISSION LIAISON ASSIGNMENTS (Updated 11/10/2021)

COMMITTEE	MEETINGS	LIAISON
Aquatics/Pool Liaison	As needed for pool issues/events Contact Anthony Schriver	VACANT
Beach Coalition Committee	Lynn Adams lynn4promos@aol.com or 355-1668	VACANT
Beautification Committee	1 st Wednesday, 6:30 pm EOC	COMMISSIONER BENTON- SHOEMAKER
Bike Park Committee		COMMISSIONER(S) KELLOGG, LUSSON, MARCHETTI
Chamber of Commerce	www.pacificachamber.com	VACANT
Childcare Services	As needed for issues/events Contact Tracy Gilbert	COMMISSIONER MARCHETTI
Earth Day Committee	As needed	VACANT
Economic Development Committee	2 nd Tuesday of the month, 6pm at EOC	COMMISSIONER ABBOTT
Family Fun Fest & Jr. Olympics	As needed	COMMISSIONER LUSSON
4th of July Celebration	July 4 th planning meetings	COMMISSIONER MARCHETTI
Library Advisory Committee		COMMISSIONER BENTON- SHOEMAKER
Mural Subcommittee		VACANT
Open Space and Parkland Advisory Committee	3 rd Wednesday, 6:00 pm PB & R Conference Room	VACANT
Poet Laureate	As needed	COMMISSIONER ABBOTT & BENTON-SHOEMAKER
Seniors in Action Council	As needed (Senior Advisory Council meets 3 rd Monday, 10:15am)	COMMISSIONER ABBOTT
Skate Park		COMMISSIONER HEYWOOD
Surf Camp/School Committee		COMMISSIONER ABBOTT & KELLOGG
Tree City Pacifica		COMMISSIONER BENTON- SHOEMAKER
Youth Advisory Board	2 nd & 4 th Wed Schedules permitting Community Center 6:00-7:00 pm Contact Sydney Bliss (738-7376) for meeting schedule	COMMISSIONER KELLOGG