



AGENDA
Parks, Beaches and Recreation Commission
City of Pacifica

STUDY SESSION

WEDNESDAY, September 27, 2017 – 6:00 PM

City Council Chambers
2212 Beach Blvd.
Pacifica, CA 94044

Items to be discussed:

Parks and Beaches Operations

The purpose of a study session is to offer the Parks, Beaches and Recreation Commission an opportunity for discussion of items and concerns in an informal setting. No action or decision may be taken. Any statements made by the Parks, Beaches and Recreation Commission at a study session are informal only and are not to be considered commitments or guarantees of any kind.

The City of Pacifica will provide special assistance for disabled citizens upon at least 24-hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



AGENDA

Parks, Beaches and Recreation Commission City of Pacifica

WEDNESDAY, SEPTEMBER 27, 2017
CITY COUNCIL CHAMBERS
2212 Beach Boulevard

7:00 PM REGULAR MEETING

- I PLEDGE OF ALLEGIANCE
- II ROLL CALL
- III APPROVAL OF MINUTES Regular Meeting July 19, 2017
- IV ADOPTION OF AGENDA
- V INTRODUCTION OF NEW COMMISSIONER
Commissioner Knowles
- VI ORAL COMMUNICATIONS
This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.
- VII ITEMS FOR CONSENT
None
- VIII ITEMS FOR CONSIDERATION
 - A. BPAC - Recommendation to approve the Support Letter from the Bicycle / Pedestrian Advisory Committee (BPAC) for the Safe Routes to Schools/Green Streets Infrastructure Pilot Program Grant Funding.
 - B. Report from Study Session - Parks and Beaches Operations
- IX SPECIAL PRESENTATION
Aquatic Coordinator Anthony Schriver
- X REPORTS, ANNOUNCEMENTS AND CORRESPONDANCE FROM COMMISSIONERS
- XI REPORTS FROM STAFF
 - A) Director Perez
- XII ADJOURNMENT

Next Study Session: TBD

Next Regular Meeting Oct. 25, 2017

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Minutes Parks, Beaches and Recreation Commission City of Pacifica

REGULAR MEETING – 7 PM

Wednesday, July 19, 2017
City Council Chambers
2212 Beach Blvd.
Pacifica, CA 94044

CALL TO ORDER:

Chair Mau called the meeting to order at 7:00 PM.

I PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by **Commissioner Yakabe**.

II ROLL CALL:

Commissioners Present: Chair Mau, Commissioners
Bier, Kellogg, Murphy, and Yakabe

Commissioners Absent:

Commissioners Excused: Commissioners Abbott and Cochran

Staff Present: Director Michael Perez, Acting Supervisor Phipps

III APPROVAL OF MINUTES:

Chair Mau called for a motion to approve the minutes of the 4/26/17 meeting.

**Motion was made by Commissioner Bier, seconded by Commissioner
Murphy, motion carried 5-0.**

IV ADOPTION OF THE AGENDA:

Chair Mau called for a motion adopting the order of the agenda. **Commissioner
Murphy made a motion to adopt the agenda, seconded by Commissioner
Yakabe, motion carried 5-0.**

V SPECIAL PRESENTATIONS:

None

VI ORAL COMMUNICATIONS:

None

VII ITEMS for CONSENT:

Chair Mau called for a motion to accept the items for consent.

**Commissioner Yakabe made a motion to accept the items for consent,
seconded by Commissioner Bier. Motion carried 5-0.**

VIII ITEMS FOR CONSIDERATION:

Director Perez gave an overview of possible future meeting topics.

Commissioner Kellogg – Would like to look at the topics that can easily be checked off first.

Commissioner Bier -Would like to take a field trip to the Parks to understand what maintenance needs to be done. She also asked if Marijuana would be added to the signage.

Commissioner Murphy - Would like to look at Signage, Off Leash Dog areas and looking at the parks.

Commissioner Yakabe – Would like to look at Parks in terms of maintenance and off leash dog areas

Chair Mau – Would like to work on Parks maintenance along with litter possibly with a special presentation by public works and possibly a field trip to the parks, off leash dogs and signage.

Director Perez reported that he had talked to **Commissioner Abbott** and she would like to take a look at off leash dog areas (i.e. Esplanade), beach & park signage, and access to beaches & Parks. She would also like to see a presentation by Public Works.

Director Perez summarized the Commissioners ideas which seemed to focus on three main areas; off leash dog areas, parks maintenance (possibly a field trip) and signage.

Commissioners came to a consensus to look at Parks and off leash dog areas together first.

IX REPORTS FROM COMMISSIONERS:

Commissioner Kellogg – reported that his neighbor was concerned about the foxtails at the local park on Carmel in his neighborhood.

Commissioner Bier – participated in the 4th of July event and had a great time. In regard to the homeless in Pacifica she would like to see the situation approached with understanding and kindness.

Commissioner Murphy – Also participated in the 4th of July event.

Commissioner Yakabe – Attended a J-Teen dance and feels that this is a wonderful event for the youth in Pacifica. He attended the 4th of July event and had a great time. He has also been attending the toddler swim class. He spoke in favor of having a food truck event in Pacifica. He gave an overview of several food truck events in the bay area and how much fun they are as well as the amount of revenue that they generate.

Chair Mau – Attended the 4th of July event and helped Michael Moran set up. He has been scouting new off leash dog areas He announced that the Chamber of Commerce is having a mixer on August the 25th at Luigi's. He also is an advocate for a food truck weekly event in Pacifica.

X REPORTS FROM STAFF:

Director Perez – Gave some background on the Food Truck idea and told the Commissioners that he would be happy to talk to them later.

Reported that the 4th of July was a great day however the food issue needed to be addressed for next year. The groups that provided food, ran out very early.

The Play brochure will be coming out the first week of August and the first day of registration will be on August 14th.

The Director reported that Rediscovering America is changing their name to the Ohlone Portola Heritage Trail Committee. There has been a lot of discussion on where exactly the trail was and how it could be navigated. Councilmember Digre is very interested in this project and wants to make sure that Pacifica does not miss out.

Pacifica is turning 60 and Director Perez is the Chair for this event. The Chamber and the Historical Society is doing a banquet at Nick's on Nov. 18. Pacifica will be doing an Open House at the Community Center in November. Director Perez asked if any of the members of the Commission would be interested in helping out with this event he would welcome them joining the group.

The Snowy Plover fencing is finished and he is working on the final grant report. He reported that we more than exceeded the original matching funds grant. We will be adding a nice slanted kiosk at the entrance to the beach.

The Pacifica Poet Laurette has been very active and very excited participating in many events.

Director Perez gave the commission details on the emergency Crespi Main Sewer project that will be starting in mid-August and how it might impact the parking lots.

Each Commissioner was given a copy of the letters that Chair Mau signed as well as a written report on the Pedestrian and Bike path.

Director Perez gave an update on the skate park as to the pros and cons of allowing bikes to use it as well.

Director Perez informed the Commission that one of the depts. part time employees passed away unexpectedly. The department has made arrangements for a grief counselor to be available for the staff.

XI ELECTION OF CHAIR AND CHAIR PRO-TEM

Chair Mau called for nominations for Chair. **Commissioner Murphy nominated Commissioner Bier to be elected as Chair and made a motion to elect, seconded by Commissioner Yakabe, motion carried 5-0.**

Chair Mau called for nominations for Chair Pro Tem. **Commissioner Murphy nominated Commissioner Yakabe as Chair Pro Tem and made a motion to elect, seconded by Commissioner Kellogg, Commissioner Yakabe accepted conditionally as his job often takes him out of town. motion carried 5-0**

Correspondence

None

NEXT STUDY SESSION: TBD

NEXT MEETING:

Regular Meeting – August 30, 2017

XII ADJOURNMENT:

Chair Mau asked for a motion to adjourn the meeting. **Commissioner Yakabe made the motion to adjourn, seconded by Commissioner Murphy. The motion passed 5-0** and the meeting adjourned at 8:25pm.

Respectfully submitted,
Beth Phipps
Acting Recreation Supervisor

Parks, Beaches & Recreation Commission
Mary Bier, Chair

Staff Report



PARKS, BEACHES AND RECREATION COMMISSION
AGENDA SUMMARY REPORT
September 27, 2017
Item VIII A

SUBJECT:

Recommendation to approve the Support Letter from the Bicycle / Pedestrian Advisory Committee (BPAC) for the Safe Routes to Schools/Green Streets Infrastructure Pilot Program Grant Funding.

BACKGROUND:

On Monday, June 26, 2017, the City Council approved a resolution designating the Parks, Beaches, and Recreation Commission as the City's Bicycle and Pedestrian Advisory Committee (BPAC).

One of the responsibilities of the City's Bicycle/Pedestrian Advisory Committee is to ensure an intermodal perspective towards bicycle and pedestrian planning and project prioritization.

The City/County Association of Governments (C/CAG) sent out a call for projects associated with the Safe Routes to Schools/Green Streets Infrastructure Pilot Program grant funding. The Safe Routes to School and Green Streets Infrastructure Pilot Program is intended to fund integrated improvements within the public right-of-way that increase safety for children walking and biking to school, while also improving water quality, increasing urban greening, and enhancing the pedestrian environment. The focus of the Pilot Program is integrated improvements at intersections or mid-block crossings, all within the public right-of-way.

Based on the grant's guidelines, staff has identified two locations: Cabrillo School at Crespi Drive and Terra Nova High School at Terra Nova Boulevard. The proposed projects will install vegetated curb extensions at the midblock crossing directly in front of both schools. Curb extensions or sometimes called bulb-outs, extend the curb into the parking lane to narrow the roadway and provide additional pedestrian space at key locations. Curb extensions enhance pedestrian safety by increasing pedestrian visibility, shortening crossing distances, slowing turning vehicles, and visually narrowing the roadway. Vegetated extensions or Bioswales create a space for water to filter and temporarily store during heavy rains before soaking into the ground or draining into water systems, such as creeks or storm drainage systems. They help reduce or eliminate polluted water runoff during storms, reduce stormwater management costs, and increase the aesthetic value of streets and neighborhoods.

Staff is asking the committee to provide a letter of support for this grant.

DISCUSSION:

Tonight we can discuss the two identified project locations.

With the deadline to grant submission fast approaching, it would be desirable to have the letters signed before the end of the meeting.

ATTACHEMENTS

Letter of support

COMMISSION ACTION REQUESTED

Recommendation of support for the City of Pacifica Safe Routes to Schools/Green Streets Infrastructure Pilot Program Grant Funding; Signing of Support Letter.



Scenic Pacifica

Incorporated Nov. 22, 1957

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506

www.cityofpacifica.org

MAYOR
Mike O'Neill

MAYOR PRO TEM
John Keener

COUNCIL
Sue Digre
Sue Vaterlaus
Deirdre Martin

September 27, 2017

Mr. Van Ocampo
Director of Public Works
City of Pacifica
170 Santa Maria Avenue
Pacifica, CA 94044

Subject: City of Pacifica Safe Routes to Schools/Green Streets Infrastructure Pilot Program

Dear Mr. Ocampo:

On behalf of the Pacifica Parks, Beaches & Recreation Commission, I am writing in support of the grant application by the City of Pacifica for the Safe Routes to Schools/Green Streets Infrastructure Pilot Program.

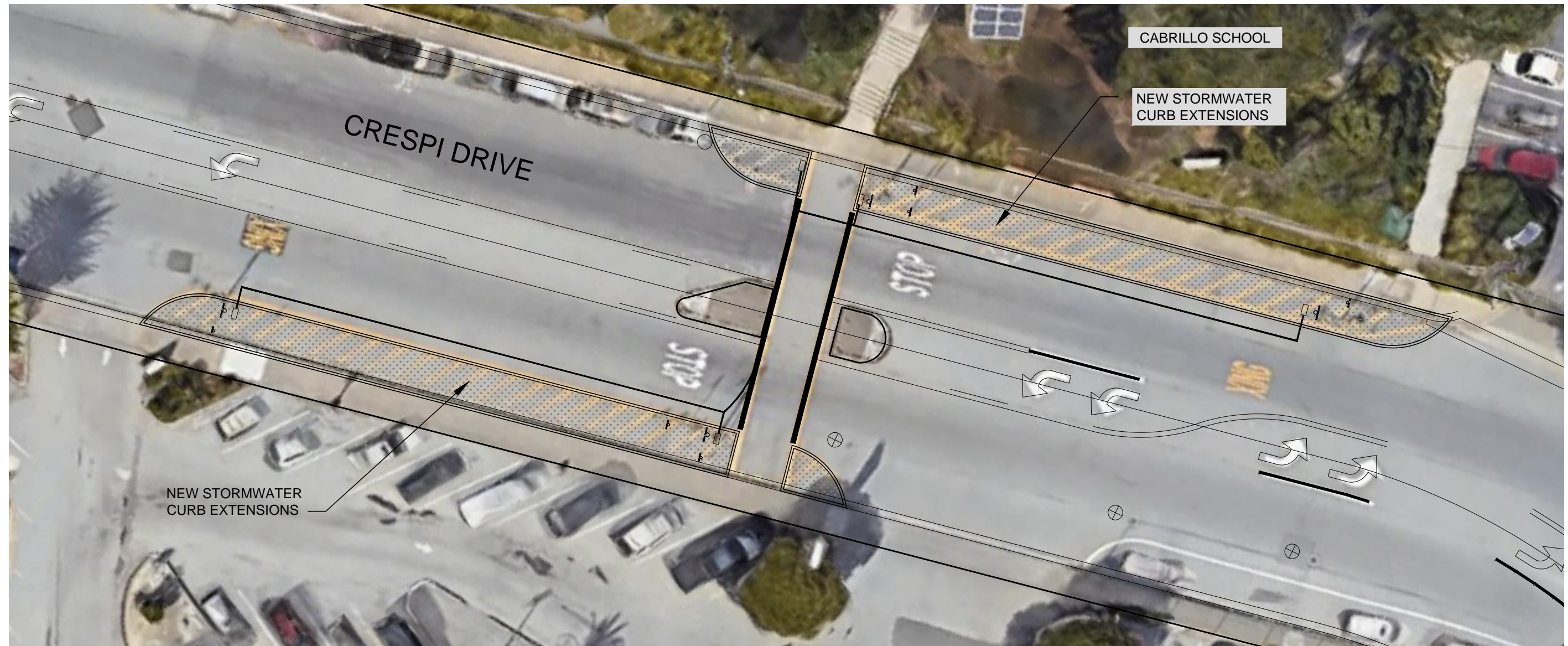
The proposed projects will install stormwater curb extensions on the mid-block crossing at Cabrillo School at Crespi Drive and Terra Nova High School at Terra Nova Boulevard.

We encourage and support any effort by the City of Pacifica to improve these critical pedestrian routes within the City. On behalf of the Pacifica Parks, Beaches & Recreation Commission, I would like to express our best wishes on these projects.

Sincerely,

Mary Bier
Chair

Cc: File

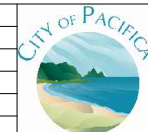


DATE ISSUED: 9-21-17
 SCALE: NTS
 DRAWN BY: RDD
 DESIGNED BY: RDD
 CHECKED BY: RDD

APPROVED BY:

 DATE
 VAN DOMINIC OCAMPO, P.E.
 CITY ENGINEER
 R.C.E. NO.: 59601
 EXPIRES: 12-31-17

NO.	DATE	REVISION	BY



CITY OF PACIFICA
 DEPARTMENT OF PUBLIC WORKS
 170 SANTA MARIA BOULEVARD
 PACIFICA CALIFORNIA 94044

**SAFE ROUTES TO SCHOOLS/GREEN STREETS
 INFRASTRUCTURE PILOT PROGRAM**
 CABRILLO SCHOOL SITE PLAN

SHEET 1
 OF 1 SHEETS



DATE ISSUED: 9-21-17
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APPROVED BY:

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CITY OF PACIFICA
 DEPARTMENT OF PUBLIC WORKS
 170 SANTA MARIA BOULEVARD
 PACIFICA CALIFORNIA 94044

**SAFE ROUTES TO SCHOOLS/GREEN STREETS
 INFRASTRUCTURE PILOT PROGRAM**
TERRA NOVA HIGH SCHOOL SITE PLAN

SHEET **1**
 OF 1 SHEETS