

**RESOLUTION NO. 61-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA REVISING THE JOB DESCRIPTION FOR THE ASSISTANT CITY MANAGER AND PLANNING DIRECTOR CLASSIFICATION AND CREATING THE NEW CLASSIFICATION OF DEPUTY DIRECTOR OF PLANNING**

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**WHEREAS**, the job description for the Assistant City Manager has been revised via job analysis and reviewed by staff; and

**WHEREAS**, the job description for the Director of Planning has been revised via job analysis and reviewed by staff; and

**WHEREAS**, the new classification of Deputy Director of Planning has been created via job analysis and reviewed by staff; and

**WHEREAS**, staff has completed the necessary review to establish the new salary range for the position of Deputy Director of Planning at \$12,575 - \$14,752 per month.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Pacifica that the job descriptions, new position, new titles and salaries listed above is hereby revised and authorized.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pacifica, California, held on the 12<sup>th</sup> day of October 2020, by the following vote:

**AYES**, Councilmembers: Martin, Beckmeyer, Vaterlaus, Bier, O'Neill.

**NOES**, Councilmembers: n/a

**ABSENT**, Councilmembers: n/a

**ABSTAIN**, Councilmembers: n/a

*Deirdre H Martin*  
Deirdre H Martin (Oct 15, 2020 12:54 PDT)

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Deirdre Martin, Mayor

ATTEST:

*Sarah Coffey*

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Sarah Coffey, City Clerk

APPROVED AS TO FORM:

*Michelle Marchetta Kenyon*

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Michelle Marchetta Kenyon, City Attorney




# For Signature: ResolutionNo61-2020\_JobDescriptionClassification\_AsstCityMgrPlanningDir\_DeputyPlanningDirector-Approved

Final Audit Report

2020-10-15

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