



Minutes
Parks, Beaches, and Recreation Commission
City of Pacifica

REGULAR MEETING – 7 PM

Wednesday, July 27, 2022

VIA Zoom Link: <https://us06web.zoom.us/j/86059467842>

CALL TO ORDER:

Chair Abbott: called the meeting to order at 7:00 pm.

Recreation Specialist Shirley Li read the COVID notice and Zoom criteria.

I PLEDGE OF ALLEGIANCE:

Commissioner Heywood: led the Pledge of Allegiance.

II ROLL CALL:

Commissioners Present: Chair Abbott, Commissioners: Benton Shoemaker, Heywood, Kellogg, and Nicolari

Commissioners Excused: Commissioner Luson

Staff Present: Director Michael Perez, Recreation Supervisor Anthony Schriver, Senior Services Supervisor Beth Phipps, Transportation Specialist Michael Costakis, Community Services Coordinator Christie Yeung, Recreation Specialist Rebecca Collier and Recreation Specialist Shirley Li

III APPROVAL OF MINUTES:

Chair Abbott called for a motion to approve the minutes. **A motion was made by Kellogg, seconded by Commissioner Benton- Shoemaker, motion carried 5-0.**

IV ADOPTION OF THE AGENDA:

Chair Abbott called for motion to approve the agenda of the 07/27/2022 meeting. By a show of hands, **Approval carried 5-0.**

V SPECIAL PRESENTATION:

A. New Parks, Beaches and Recreation Staff introductions

- Recreation Specialist Shirley Li introduced herself to the Commission and explained her background.
- Community Services Coordinator Christie Yeung introduced herself to the Commission and explained her background and status of her program.
- Transportation Specialist Michael Costakis introduced himself to the Commission and gave a brief overview on transportation for Senior Services participants.

B. Recreation Supervisor Anthony Schriver introduced himself to the Commissioners and explained his background and current status with the City. He gave a detailed overview of the following:

- Overview of the benefits of recreation programs and facilities
- Lap Swim and Water Aerobics
- Artistic Swimming
- Lifeguards -Training and Safety
- Wet and Wild Camp
- Fog Water Polo
- Spring Egg Hunt
- Santa Run
- 2022 Fourth of July Festivities
- Life Ring buoy stations

He thanked the Commission and opened the discussion for questions.

Chair Abbott: Asked, Commissioners for questions or comments.

Commissioner Nicolari: Thanked, Supervisor Schriver for the presentation and asked how many Life Ring Buoy Stations the City will be receiving and possible locations?

Supervisor Schriver: Replied, working with California Coastal Commission on a permit to allow an estimated six to ten lifesaving buoy stations to be installed at Pacifica State Beach. He will be meeting with representatives from the Sea Valor Organization and Arunay Foundation on Thursday, July 28, 2022, to decide locations for lifesaving buoy stations at Rockway beach, one each at the north and south end beach. One on the pier and estimate six to ten along the beach area surrounding the pier. Sea Valor Organization and Arunay Foundation has installed lifesaving buoys in other nearby beached and has experience with the permit process with the California Coastal Commission and San Mateo harbor. They also will be mindful of the endanger snowy plover protected area at Pacifica State Beach.

Commissioner Nicolari: Commented, he was excited about the number of lifesaving buoy stations possibly being installed.

Commissioner Benton Shoemaker: Thanked, Supervisor Schriver for his presentation and asked if swim lessons had been completely removed since COVID started in March 2020.

Supervisor Schriver: Answered, summer of 2021 Aquatics was only able to host a limited number private, semi-private and upper-level swim lessons due to the restrictions in place at the time. Summer of 2022, with staffing levels was uncertain, was able to bring back recreation swim and start the Wet and Wild Camp. Next would be to bring back more swim lessons in some capacity soon.

Commissioner Benton-Shoemaker: Asked, not this summer but maybe next summer?

Supervisor Schriver: Replied, upcoming fall.

Commissioner Benton-Shoemaker: Inquired, what age level?

Supervisor Schriver: Answered, certainly parent and child classes and possibly upper-division, adult and some youth swim lessons.

Chair Abbott: Commented, glad to hear the snowy plovers will be considered when placing the lifesaving buoy stations at Pacifica State Beach. She suggested contacting the Pacifica Shore Bird Alliance, good partnership to review the locations to avoid infringing on the area.

Supervisor Schriver: Thanked, Chair Abbott for the information.

Chair Abbott: Comment, the California Coastal Commission might be interested the in the steps needed to secure the snowy plovers habitat. Asked, at Sharp Park locations would lifesaving buoys stations be located only on the Pacifica

owned beach and not the City of San Francisco side?

Supervisor Schriver: Replied, he is working with the City Planning Department how to implement the lifesaving buoy stations without infringing into the City of San Francisco's jurisdiction.

Chair Abbott: Thanked Supervisor Schriver for the clarification. Asked, at the Wet and Wild Water Camp is there a review for beach safety?

Supervisor Schriver: Responded, with his background as a former United States Lifesaving Association Open Water Lifeguard he gave a presentation about rip currents and how to identify, and basic beach safety. The Wet and Wild campers also receive printed materials about rip currents and beach safety.

Chair Abbott: Commented, great news with the filling the open lifeguard positions and hearing about the variety of programs. Thanked, Supervisor Schriver for updating the City website with the current hours at the Jean Brink Pool. She suggested including descriptions of types of activities/programs added to the website with the time and date information? To ensure clear information is being communicated on the website.

Supervisor Schriver: Replied, yes and thanked Chair Abbott for being an advocate for the Parks, Beaches and Recreation Department as well as members of the community.

Chair Abbott: Thanked, for the wonderful time at the Fourth of July Event. She loved to see people out and enjoying themselves.

Commissioner Kellogg: Thanked, Supervisor Schriver all his work and commented on the importance of parent and child swim classes and how helpful it was for his own family.

Chair Abbott: Thanked, all the staff who was in attendance.

VI ORAL COMMUNICATION:

None

VII ITEMS FOR CONSENT:

- A. Administrative Narrative
- B. Aquatics Update
- C. Child Care Update
- D. Recreation, Youth and Teen Program Update
- E. Seniors and Food Service Update

Chair Abbott: Commented, nice to see all the work done by staff and resembling a sense of normality.

Commissioner Benton-Shoemaker: Commented, she always appreciates the staff reports and found the information in the report about the Roy Davies Trust informative.

Chair Abbott called for motion to approve the Items for Consent. **Motion was made by Commissioner Benton-Shoemaker, seconded by Commissioner Kellogg, motion carried 5-0.**

VIII ITEMS FOR CONSIDERATION:

None

IX REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS:

Commissioner Nicolari: gave brief update on the following:

- He attended the Pacific Beach Coalition meeting on July 12, 2022, and reported the coalition removed over 1,500 pounds of trash filling two dumpsters from the beaches in Pacifica after the fourth of July. Pacific Beach Coalition will be hosting a showing of Edge of Wild Movie event at the Pacifica Community Center on August 26, 2022, with 150 seats available.

Chair Abbott: Asked, if Pacific Beach Coalition was in the process of planning for Coastal Clean-Up on September 17, 2022?

Commissioner Nicolari: Responded, yes September 17, 2022, is the correct.

Commissioner Benton-Shoemaker gave an update on the following:

- Attended the Beautification Advisory Committee Meeting. The committee will be hosting a clean-up day at Palmetto on Saturday, July 30, 2022. Beautification Awards will be given to Pacifica residents who have worked to beautify their yards. They also had discussions about impermeable space, and they decided that only thirty percent of impermeable space referring to cement, or artificial turf and the remaining seventy percent be allotted to vegetation.
- Tree City Pacifica is preparing and looking at various locations for Arbor Day event in early November.

Chair Abbott: gave an update on the following:

- Attended and enjoyed the Parks, Beached and Recreation 4th of July event. Handed out information and received public comments on the Priority Park Project. Common comments received, some park goers visit several different parks and would want to see a variety of play equipment in the parks and not be redundant. Many members of the public were excited and appreciated the updates that are going to be made to the parks on the Priority Parks Project.
- She replied to an email from a resident inquiring about turning Pomo Park into an official off-leash dog park by the City. She shared with individual information for public comments during Parks, Beaches and Recreation Commission Meetings and there is a City process to change any City park's function and community engagement would be included in the process. In the past, the subject had come up but with push back from the residents in the surrounding area. It seems that it has become an unofficial off-leash dog park, which may make other possible park goers uncomfortable going to the park due to the dogs. She asked, in the next meeting to re-open work plan items to add off-leash dog parks. The subject has been coming up several conversations.
- She reached out to Public Works regarding comments from the public about the recently washed whales on the local beach shores. She will be meeting with a Public Works Supervisor next week regarding signage verbiage and information put out to the public by the City. She was informed by the Public Works Director that whale that washed up on Sharp Park beach was on City of San Francisco part of the beach and one on Linda Mar beach was on the City operated property.
- The final wall of the Mural at the beach is moving slowly due to limited access because of current construction around the building. After

construction is complete the artist will go back and do touch where needed.

- Sanchez Art Center currently has three shows. One exhibition is by a ceramist fifteen-year professor at Skyline College named Tiffany Schmierer. Second, in the East Gallery called the Essential Truths: Bay Area Artists in Color, highlighting how many artists of color there are in the Bay Area and how hard it is for them to share their art with the public. Lastly, Art Guild of Pacifica Positively Beastly. Sunday, July 31, 2022, 1:00pm-5:00pm, Handmade Pacifica event will feature over twenty different artisan vendors along with an artist talk.

X REPORTS FROM STAFF

Director Perez: Thanked staff for introducing themselves to the commission and was grateful to have a fully staffed Senior Services Division. Thanked Supervisor Schriver for his presentation all the Parks, Beaches and Recreation Staff for their continued hard work and resiliency. He gave brief updates on the following:

- City Website Update – The City website was recently updated and “retooled” to improve functionality and security. This was not a full redesign of the website, which would have been much more time-consuming and public process that will be taking place in future years. City staff worked to migrate existing webpage content to the “newer” version, which went live the second week in July. There were some issues related to the move and IT staff are addressing those and continue to do overall clean-up and organization of the webpages.
- Surf Camp/School Policy Advisory Task Force Recommendations - Staff applied for a Coastal Development Permit (CDP) to the California Coastal Commission (CCC) in December 2021 and received a request for more information a month later. Staff submitted a response to that and subsequently held a meeting, with the CCC staff which included participation from Chair Abbott in March. The CCC followed up with another request for information and Parks, Beaches and Recreation staff submitted responses on April 12, 2022. Staff responded with the information on May 19, 2022. Currently, CCC are still reviewing information and staff is attempting to schedule a meeting with them in August.
- Commissioner Workshop - The Parks and Recreation Administrators of San Mateo (which Director Perez is the current president) is sponsoring a Commissioners Workshop this fall (last one was 2018). There will be a formal invite with more details in August. Asked Commissioners to save the date Saturday, October 15, 9am-1pm at the Burlingame Community Center. Check-in at 8:30am. Sessions at 9am, 10am, & 11am. Lunch provided at 12pm and City will pay for any registration’s fees.
- Staff Updates - In the summer of 2019, we added five new full-time positions to our Child Care Division. In February of 2020, things were going so well we received approval to hire three additional full-time teachers. Unfortunately, COVID-19 shelter-in-place happened a few weeks later and we had to suspend the hiring of those three teachers. Based on Council’s FY 22-23 Budget approval, will add three full-time teacher positions, will strengthen and support staffing levels as

well as allow the enrollment of more children from the current waiting list. Interviews for the full-time teachers' positions will start the week of August 1, 2022. To properly manage the increase in staff and the regrowing/expansion of the program as well as continued challenges due to COVID-19, Mindy Tiet was promoted/reclassified to Child Care Supervisor. Child Care will have two Supervisors, strengthening the management and leadership capacity as well as support for the increasing program demands of the division. The two areas of focus for the Supervisors will be Operations and Administration. Internal recruitment for a Child Care Assistant Supervisor position. This is a promotional opportunity for an existing Site Coordinator, would continue coordinating duties at a center while assuming duties relating to administrative and office support, project management and leadership responsibilities.

Anthony Schriver was promoted/reclassified to the position of Recreation Supervisor.

- Priority Park Projects Update -The Priority Parks consultant NCE, along with staff held pop-up informational events at each of the project parks on July 9th and 16th – Brighton, Marvilla, Imperial and Skyridge – to engage the community and solicit feedback on the conceptual designs. In addition, designs and information were available the PB&R booth at the Fourth of July celebration. Thanks to Chair Abbott for her volunteering with the outreach on the Fourth. Online surveys were also available for folks and were scheduled to close a week after the final pop-up event.
- Roy Davies Trust - The Roy Davies trust was established in 2006. The funds left to the City of Pacifica \$3,900,000 were designated "to be used to help acquire, build, remodel, improve, support, and maintain, the equipment, buildings, grounds, yard, gardens and landscaped areas of various parks, beaches, and recreation areas located in Pacifica, to conduct related educational and recreation programs for the benefit of the general public..." The Fund principal can only be used for the purposes specified and can only be appropriated by a 4/5 Council majority. \$450,000 was designated for the Community Center roof and the Fairmont Park playground and grounds. The playground was then named after Mr. Davies. The remainder, \$3,450,000, was placed in an account with the income (interest) going to the Parks, Beaches and Recreation Department, and the principal could only be used upon a 4 out of 5 majority votes of the City Council members. The plan was to use the interest on the principal for projects and programs.

Over the years monies in the Roy Davies Trust have been used alongside other funding sources to help improve parks with playground replacement parks, create parking for the Meals on Wheels program at the Community Center, construct the Community Center outdoor restroom, contribute to the Fairway Park restroom, fix the kitchen floor, put a new roof on the Fairmont Recreation Center, improve walkways at the Community Center and construct an office at Brink Pool. In addition, the funds were used to help with special events, youth scholarships and special event staffing. When the recession happened, interest in the account went from about \$15,000/month to \$1,800/year. Because of

this, there was a pause on using the funds. Approximately five years ago, with the City Manager's recommendation Council agreed to use the principal for these types of projects. As part of the Capital Improvement Project, the Priority Parks Project is being funded mostly, by the Roy Davies Fund. The amount allocated for the 22-23 fiscal year is \$1,040,000.

- Off-leash Dog Park concerns can be reviewed at a future Parks, Beaches and Recreation Commission meeting.
- Thanked Recreation Specialist Kenda Seeley who had been working remotely for several for all her hard work and wished her best of luck in her future endeavors.

Commissioner Benton Shoemaker: Asked, would the Roy Davies Trust go back to building interest per the Pacifica Tribune article?

Director Perez: Replied, he did not want to contradict information that the Pacifica Tribune may have received but explained that he would not count on it because around 2009-2010, the interest rates went down, and the City is not allowed to invest in high-risk funds and has an investment policy that it must follow.

Commissioner Benton-Shoemaker: Asked, Commission Workshop in October, she would be interested to know different capacities of other Parks, Beaches and Recreation Commissions before attending the workshop.

Director Perez: Answered, there are many departments that are responsible for non- traditional Parks and Recreation functions for example, managing motor pools and libraries. Others have Parks maintenance department separate from Recreation programs. There are various organizational structures that cities can allocate department responsibilities.

Commissioner Benton-Shoemaker: Replied, fascinating and thanked Director Perez.

Chair Abbott: Comment, Roy Davies Trust information was very informative and made her think about use of the funds. Reviewing comments from the Priority Park Project pop-ups, with the larger structures and expenditures going into improving Imperial Park, and limited access into the park, may want to review and not be the best place to spend a large portion of the Roy Davies fund. To be mindful of the improvements that are being done with the Roy Davies Trust Fund and try to stretch the funds as long as possible because when it's gone it will be gone. She remembers several presentations about protecting cities from high-risk investing after the financial crisis and all cities had to move their investments to low risk investments. She asked, when would the compiled data from the surveys be coming back from the NCE Consulting in the next couple of months?

Director Perez: Answered, no confirmed date but once the survey closes, NCE will be summing up the data and reporting back. He will update Commission when he receives the information and will ask NCE to present at a future Parks, Beaches and Recreation Commission meeting.

Commissioner Benton-Shoemaker: Asked, when will the survey close?

Director Perez: Replied, Saturday July 30, 2022

XI ADJOURNMENT:

Chair Abbott: asked for motion to Adjourn. Motion was made by **Commissioner Nicolari, seconded by Commissioner Kellogg. By a show of hands, Motion Carried 5-0.**

Next Regular Meeting: 08/24/2022

Respectfully submitted by,
Rebecca Collier, Recreation Specialist
Pacifica Parks, Beaches, and Recreation

X

Pacifica Parks, Beaches & Commission
Chair Cindy Abbott

