## **RESOLUTION NO. 30-2018**

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA REVISING THE JOB DESCRIPTIONS FOR INFORMATION SYSTEMS AND TECHNOLOGY MANAGER AND CITY **CLERK POSITIONS**

WHEREAS, the job descriptions for the Information Systems and Technology Manager and City Clerk have been revised via job analysis and reviewed by staff; and

WHEREAS, The City Manager's Office is in need of an experienced Information Systems and Technology Manager and City Clerk to exercise independent judgment and initiative in prioritizing, scheduling, and coordinating work in their respective areas.

NOW, THEREFORE, be it resolved by the City Council of the City of Pacifica that the job description listed above is hereby revised and authorized.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pacifica, California, held on July 9, 2018 by the following vote:

AYES,

Council Members: MARTIN, O'NEILL, DIGRE, VATERLAUS, KEENER

NOES,

Council Members: None

ABSENT,

Council Members: None

ABSTAIN,

Council Members: None

John Keener, Mayor

ATTEST:

Michelle Marchetta Kenyon, City Attorney

TO FORM: