

RESOLUTION NO. 50-2023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA CREATING THE CLIMATE ACTION AND ADAPTATION PLAN TASK FORCE

**WHEREAS**, the City of Pacifica desires to update its Climate Action Plan; and

**WHEREAS**, on April 24, 2023, the City Council gave direction to establish a Climate Action and Adaptation Plan Task Force to develop and draft a Climate Action and Adaptation Plan ("Plan"); and

**WHEREAS**, the purpose of the Climate Action and Adaptation Plan Task Force is to 1) Define the scope of the Plan; 2) Analyze the City's GHG inventory and develop an emissions forecast; 3) Establish measurable targets and actionable goals; 4) Formulate the strategies, initiatives, and plan to implement the goals; 5) Draft the Plan, and 6) Present the Plan for City Council adoption; and

**WHEREAS**, the Climate Action and Adaptation Plan Task Force membership, purpose, and provisions shall be as described in **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Pacifica does hereby authorize the creation of the Climate Action and Adaptation Plan Task Force and shall appoint its members following the submission of applications and interviews.

. . . . .

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pacifica, California, held on the 22<sup>nd</sup> day of May, 2023, by the following vote:

**AYES**, Councilmembers: Beckmeyer, Bier, Bigstycck, Bolas, Vaterlaus


**NOES**, Councilmembers: n/a

**ABSENT**, Councilmembers: n/a

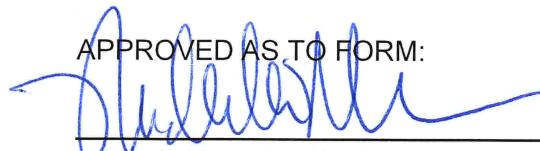
**ABSTAIN**, Councilmembers: n/a

  
Tygaris Twyrls Bigstycck, Mayor

ATTEST:

  
\_\_\_\_\_  
Sarah Coffey, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michelle Kenyon, City Attorney

**Exhibit A**  
**Climate Action and Adaption Plan Task Force**

**Purpose**

The Climate Action and Adaption Plan Task Force (“Task Force”) is created to develop a Climate Action and Adaptation Plan (“CAAP”) for adoption by City Council.

**Membership**

The Task Force shall consist of a minimum of nine and a maximum of eleven members.

**Task Force Member Terms**

Appointments to the Task Force are for the duration of the Task Force’s existence, unless otherwise amended or terminated by City Council.

**Task Force Duties**

The duties of the Task Force are to develop a draft CAAP for Council adoption. This entails engaging with staff, the community, and other stakeholders to meet the following milestones within 18 to 24 months.

- Define the scope of the Plan
- Analyze the City’s GHG inventory and develop an emissions forecast
- Establish measurable targets and actionable goals
- Formulate the strategies, initiatives, and plan to implement the goals
- Draft the Plan, with reporting and updating requirements built in
- Present the Plan for adoption

**Task Force Meetings**

The Task Force will meet not less than monthly as a body and present its progress to City Council at key project milestones, to be determined, to receive guidance towards completion of the CAAP. All meetings of the Task Force shall be open to the public, subject to the Brown Act, and abide by the rules set out in the Commission and Committee Handbook as amended from time to time.

**General Provisions**

The Task Force shall exist until City Council adoption of the CAAP, or until otherwise disbanded or extended by action of the City Council.

The Task Force will follow the General Terms for City of Pacifica Commissions and Committees including electing a Chair and Vice Chair, holding meetings subject to the provisions of the Brown Act, and following the rules in the Commission and Committee Handbook.