



**CITY OF PACIFICA
BEAUTIFICATION ADVISORY COMMITTEE
MEETING MINUTES**

**Wednesday, September 6, 2023
6:30 p.m.
Public Works Corporation Yard
675 Oceana Blvd.
Pacifica, CA 94044**

CALL TO ORDER: 6:32 p.m. by Chairperson Gail Bennett

Members Present: Gail Bennett, Linda Jonas, Hernan Muirragui, Teresa Sulcer, Dan Wells

City Council Liaison: Sue Beckmeyer

PB&R Liaison: Gail Benton Shoemaker

Staff Members: Michael Pham from Public Works Field Services & Michelle Trayer from Public Works Engineering Division

APPROVAL OF AGENDA: Approved

APPROVAL OF August 2, 2023: Approved.

PUBLIC COMMENT: No public comment.

DISCUSSION ITEMS:

A. Crespi Bioswales:

Chairperson Bennett shared there was a plumbing leak at the front of Cabrillo School that caused flooding in the bioswales, so the carboard that was put down had to be redone. She said Committee member Gossage and the volunteers took care of the task. She also said she would be working with Public Works on the plant order for the next workday, which is to be determined. Lastly, she said the Cabrillo PTO requested a work calendar to give to the volunteers.

B. Palmetto Streetscape:

Chairperson Bennett said the sites were looking good and mentioned she emailed reminders to the groups who need to weed their spots. She stated Public Works would be delivering the mulch two days prior to the workday, and she, along with the sponsors would be spreading it certain sites. Chairperson Bennett said the workday would take place on Saturday, September 16 from 12 p.m. to 2 p.m. and asked for BAC volunteers. She said the Community Center planters looked good. Committee member Wells told Public Works the node batteries went out at his site and asked them to check it over the

weekend. Committee member Wells also stated the Pacifica Garden Club would be holding a plant sale on Saturday, September 23 from 12 p.m. to 3 p.m. at the Community Center.

C. Grace McCarthy Outlook:

Chairperson Bennett said she drove past the outlook and the area looked good. Acting Building and Parks Superintendent Pham said Public Works weeded about a month ago. Committee member Jonas said the Rotary Club needed to schedule a work date, but said the Rotary Chair wanted to know if Public Works or North Coast County Water District would water the site after the plant installation. The group decided they needed time to figure out the issue since there is no on-site water available.

D. Fog Fest Volunteer sign-ups:

Committee member Sulcer said she would create a sign-up sheet for the group and submit it to City staff so it can be emailed to the members. She shared ideas for how to make the Fog Fest space more interactive, which included a photo “selfie” station and a scavenger hunt. Chairperson Bennett showed the group a photo totem display she had been working on, which included volunteer, project, and Pacifica Beautification Award winner photos.

E. Upcoming workdays:

This topic was discussed under Item B.

COUNCIL MEMBER UPDATES:

Councilmember Beckmeyer told the group the OSPAC Committee (Open Space and Parkland Advisory Committee) was interested in refining their roles and said they have an interest in being a contact for anyone planning development within the vicinity of an open space. The Committee was established to consider issues related to natural areas that are proposed to be dedicated to the Golden Gate National Recreation Area (GGNRA), lands that are proposed to be dedicated open space, parklands that are under the jurisdiction of the GGNRA and areas operated by the San Mateo County Parks Department. She said OSPAC does a lot of interfacing with the GGNRA (Golden Gate National Recreation Area) since Pacifica has a lot of open space. She shared the GGNRA will be bringing forth a parking plan proposal. Councilmember Beckmeyer stated City Council will soon be revisiting the Tree Ordinance and discuss the high fees that are required to cut down a heritage tree.

STAFF COMMUNICATIONS:

Public Works Acting Building and Parks Superintendent Michael Pham sat in for Field Services Manager Gino Assereto and announced Gino’s recent promotion to Field Services Manager. He said he would be taking Field Services Manager Assereto’s place as liaison for the next few meetings. He addressed a previous complaint about the “sinking” benches at the Rockaway Beach lighthouse lot and said Public Works reset them and placed them closer to the pavement. He said Public Works will address the sand issue but will need to determine where it can be

hauled off to. Committee member Wells said there should be additional garbage cans and asked if there was funding for obtaining more. Acting Building and Parks Superintendent Pham said this would go through Field Services Management. He said his department would also be addressing the possible replacement of damaged and missing memorial bench plaques. Committee member Sulcer questioned if it would better for the benches to be made of a different material and not solid concrete. She suggested a material that wind could flow through might hold up better. Acting Building and Parks Superintendent Pham said he would look into it but explained the issue of potential rot or structure failure if a material other than concrete was used. Lastly, he spoke about the ongoing issue of graffiti along the pathway. Committee member Wells praised the new graffiti removal paint that Public Works used.

NEW BUSINESS:

- A. Pacifica Beautification Awards discussion and application voting
- B. Fog Fest wrap-up

GOOD OF THE ORDER:

Reminder to email, text, or call if not attending the meeting as it is important for quorum. Please review the minutes and agenda prior to the meeting.

ADJOURNMENT:

There being no further business, Chairperson Bennett closed the meeting at 7:34 p.m.

The next meeting of the Beautification Advisory Committee is scheduled for October 4, 2023, at 6:30 p.m. and is subject to change.