



**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT**

4/24/2023

SUBJECT:

Sharp Park Priority Development Area Pedestrian Improvement Project Design & Engineering

RECOMMENDED ACTION:

Adopt a Resolution entitled "A Resolution of the City Council of the City of Pacifica Approving the Master Services Agreement and Task Order No. 1 with NCE in an amount not to exceed \$155,800.00; Authorize a budget authority in the amount of \$179,170.00, which includes contingencies in an amount not to exceed fifteen percent (15%) of the Agreement amount; Authorize staff to Execute Future Task Orders not to exceed the contingency amount; and Authorize the City Manager to execute all documents related to the Sharp Park Priority Development Area Pedestrian Improvement Project."

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BACKGROUND/DISCUSSION:

The Sharp Park Priority Development Area (PDA) Pedestrian Improvement Project will close sidewalk gaps, improve sidewalk to current ADA standards, install new ADA compliant driveways and corner curb ramps, install curb and gutter to improve storm water management, remove and replace failed pavement, install Bicycle Boulevard (Paloma) and pedestrian crossing striping, and base repairs with slurry seal along Paloma Avenue, Carmel Avenue and Santa Maria Avenue from Francisco Boulevard to Beach Boulevard. The new driveways and sidewalks will provide an ADA compliant path of travel in the project area and provide a vital link for pedestrians and bicyclists from the eastern residential neighborhood of Pacifica to the Sharp Park district, Palmetto business area, Pacifica Civic Center, two schools, the Sharp Park Library, and the popular Sharp Park Beach and Pacifica Pier. Furthermore, the pavement improvements will aid bicyclists and pedestrians by remove tripping hazards while also installing up to date and improved pavement striping for a safer overall experience.

In spring of 2022, the City/County Association of Governments of San Mateo (C/CAG) approved the guidelines and process for the Metropolitan Transportation Commission One Bay Area Grant (OBAG) 3 County & Local Program. As part of the OBAG 3 process, C/CAG Board recently authorized \$900,000 in Measure M funds to fund Safe Routes to School (SRTS) eligible projects towards this project, following the City's OBAG 3 grant submittal. At the April

10, 2023 Council meeting, the City Council adopted a resolution approving the funding agreement with C/CAG related to this Measure M grant.

Additional funds needed for the project were recently approved by the C/CAG Board and will come from reallocated OBAG 2 funds and Transportation Fund for Clean Air (TFCA) funding. The total additional funding allocation from these sources will be approximately \$1.35M. The C/CAG Board approved these funds with the understanding that the City would expedite the project due to a project construction obligation funding deadline of early 2024. Once the City receives the funding agreements for this new project funding, staff will bring these agreements to the City Council for approval.

In anticipation of receiving \$900,000 project Measure M funding, staff requested proposals from the City’s on-call consultant list for civil engineering and design. Staff evaluated the three received proposals based upon the consultants’ experience in similar projects, quality of key staff and defined scope and approach. Based upon the evaluation criteria, NCE was selected by staff to proceed with the civil engineering and design services related to the Sharp Park Priority Development Area Pedestrian Improvement Project and environmental review.

Staff has successfully worked with NCE, to develop the five-year Street Maintenance Program the City’s streets and several resurfacing projects since the program was developed. NCE is a full-service engineering firm that specialize in local agency staff augmentation work including, design and engineering. They have expertise in many aspects of civil design and are also familiar with City standards.

The City Manager recommends adopting the resolution and approving the Master Agreement and Task Order No. 1 between the City of Pacifica and NCE (Attachment "A"), for design and engineering Services.

ALTERNATIVE ACTION:

Alternative Action would be to not adopt the resolution which would delay the project design and possibly jeopardizing the City from receiving the grant funding. Staff does not support this alternative action.

RELATION TO CITY COUNCIL GOALS AND WORK PLAN:

- **Stewardship of City Infrastructure:** includes repairing/replacing outdated city facilities such as city hall, the libraries, fire stations, etc., improving streets, and responding to impacts of sea level rise. Adopting the resolution will improve the condition of the City street network.

FISCAL IMPACT:

Project Use of Funds	
Design and Engineering	\$155,800.00
Contingency, 15%	\$23,370.00
Total Project Use of Funds	\$179,170.00

Project Source of Funds	
Measure M Grant	\$900,000.00
Total Project Source of Funds	\$900,000.00

Remaining Funds	\$720,830.00
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The Measure M grant funding will cover the design and engineering cost and remaining funds will go towards construction.

ORIGINATED BY:

Public Works

ATTACHMENT LIST:

Attachment 1_Master Agreement and Task Order No. 1 between the City of Pacifica and NCE
(PDF)



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA APPROVING THE MASTER SERVICES AGREEMENT AND TASK ORDER NO. 1 WITH NCE IN AN AMOUNT NOT TO EXCEED \$155,800; AUTHORIZE A BUDGET AUTHORITY IN THE AMOUNT OF \$179,170, WHICH INCLUDES CONTINGENCIES IN AN AMOUNT NOT TO EXCEED FIFTEEN PERCENT (15%) OF THE AGREEMENT AMOUNT; AUTHORIZE STAFF TO EXECUTE FUTURE TASK ORDERS NOT TO EXCEED THE CONTINGENCY AMOUNT; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL DOCUMENTS RELATED TO THE SHARP PARK PRIORITY DEVELOPMENT AREA PEDESTRIAN IMPROVEMENT PROJECT

WHEREAS, the Board of Directors of the City/County Association of Governments authorized \$900,000 in Measure M funds to pay for Safe Routes to School (SRTS) eligible projects under the approved guidelines for the OBAG 3 County & Local Program towards the Sharp Park Priority Development Area Pedestrian Improvement Project; and

WHEREAS, the City desires to move forward with the design of the Sharp Park Priority Development Area Pedestrian Improvement Project using a portion of the \$900,000 allocated to the City by C/CAG; and

WHEREAS, the City requested proposals from engineering companies on the City’s On-Call List for the civil engineering and design services related to the Sharp Park Priority Development Area Pedestrian Improvement Project; and

WHEREAS, the City evaluated NCE’s proposal, and is satisfied they can successfully complete the work and has been satisfied with their services on past City projects.

THEREFORE BE IT RESOLVED that the City Council of the City of Pacifica authorizes the City Manager to execute the Master Agreement, Task Order No. 1 and future task orders for the Council for an amount not to exceed the budget authority amount of \$179,170 that includes a 15% contingency and authorizes the City Manager to execute all documents related to the project.

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PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pacifica, California, held on the 24th day of April, 2023, by the following vote:

- AYES**, Councilmembers:
- NOES**, Councilmembers:
- ABSENT**, Councilmembers:
- ABSTAIN**, Councilmembers:

Tygarjas TwyrIs Bigstyck, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah Coffey, City Clerk

Michelle Kenyon, City Attorney