

MINUTES

Beautification Advisory Committee
1800 Francisco Blvd.
Pacifica, CA 94044

November 6, 2013

The meeting was called to order at 6:35 PM by Chair Jaquith.

Members of the Beatification Advisory Committee (BAC) in attendance were, Ginny Jaquith, David Martinez, Wendy Santiago, and Michael Mooney. Others in attendance were Director of Public Works Van Ocampo, and Aren Clark. Florentina Mazzone was not present at the meeting

The minutes of the previous meeting were accepted with no corrections.

During the announcement portion of the meeting the question was raised as to whether or not people receive copies of the original Beautification Task Force report when they adopt an area. It was pointed out that the report is available on the City of Pacifica website.

Timeframes were set for the planting of the first island on Linda Mar Boulevard. It was agreed to mulch the island by November 22, 2013 and try to plant during the first week of December. Wendy agreed to supply the City of Pacifica with a plant list. City staff agreed to place the order for the purchase of the plants using funds donated by the North Coast Count Water District. The need to take pictures as the project progresses was put forward.

The suggestion was made to steer the Beta Sigma Phi organization project from the Edgemare Fire House to a planter box at the parking lot between Highway 1 and the Community Center. It was felt that this area would provide more benefits for the adopting group.

Michael Mooney presented a new sign frame he had constructed. The new design is easier to construct as it consist of two main posts as opposed to an entire frame. He also suggested using metal signs as they would last longer.

The next topic of discussion was the resent training class presented to commission members regarding the Brown Act. It was mentioned that provisions in the act could put members of the commission, especially those that own their own business, in a position of being harassed. No specific scenarios were put forward to illustrate this potential problem. The suggestion was made that if anyone on the committee has any questions regarding appropriate conduct at any time, they should seek answers before proceeding with any activity. It was asked if commission members needed to fill out form 700 and the answer was that they do not. It was noted that items need to be placed on the agenda at least 72 hours in advance of a meeting in order for them to be a topic of discussion.

Michael Mooney presented a letter he received from Cal-Trans intended to determine if he intended to continue his adopt a Highway responsibilities. City staff was asked to check with Cal- Trans regarding this issue.

The meeting was adjourned at 7:30 PM.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday December 4, 2013 at 7:00 PM. The meeting will be held in the PB&R Conference room located at 1810 Francisco Boulevard.