

MINUTES

Beautification Advisory Committee
Police Department EOC
2075 Coast Highway
Pacifica, CA 94044

January 6, 2016

The meeting was called to order at 6:32 PM by Committee Chair Wendy Santiago. Members of the Beautification Advisory Committee (BAC) in attendance were Wendy Santiago, Ginny Jaquith, Sandy Parry, Alan Ernat and Patty Hontalas. Sharon Lamparter of the Pacifica Garden Club and Keira Robalino from the Spindrift School were present as members of the public. Aren Clark and Yessika Dominguez from the City of Pacifica Public Works Department were also in attendance.

The minutes of the previous meeting were accepted without corrections.

Announcements:

- Ginny Jaquith noted the ethics training workshop on January 28th, to which committee members are required to attend biannually. New BAC members should attend.

There were no Public Comments.

Project Updates:

- Crespi Parking Lot: The Pacifica Garden Club has submitted their beautification plan, and the BAC reviewed and approved the plan including the rock placement. Sharon said some plants have already been purchased from Pacific Nurseries in Colma. Chamberland Designs will be installing the rocks before the plants are planted. Sharon will communicate the planting dates with the BAC. Sandy Parry mentioned that she also adopted a planter and would like help from volunteers to help her with the planting. Sharon will coordinate planting dates with Sandy. Ginny Jaquith offered to seek volunteer help from other sources.
- Rockaway Beach Parking Lot: No progress.
- Greenhouse Project: No progress.
- Oddstad/Terra Nova Medians: No progress.
- Oceana Blvd., Ocean Shore School and Mazzetti's Bakery: A meeting will be held on January 14th between Ocean Shore School, the Rotary Club and a few members of the BAC to discuss commitments to the project and sponsorship/funding. Some additional volunteers may be available.
- Spindrift School: Chair Santiago and Dave Martinez met at the site and prepared a design plan. Keira presented various ideas for the beautification of the front entrance, including a spiral yellow brick road using sponsored, engraved bricks, and a picnic area. The budget for this project is flexible. Keira asked for a large rock to be placed to cover the return valve in front of the building. There is a large volunteer base for this project. The

rotting staircase was discussed; the City is aware and currently exploring replacement options. Keira estimated that the timeline for this beautification project is 2-4 weeks. Chair Santiago suggested adding mulch/wood chips to dirt area until planting has been completed.

- Highway 1 / Adopt-a-Highway: No progress. Sandy Parry noted that the K-rail fence installed by Caltrans along Linda Mar Beach/Crespi area should be removed. Sandy will follow up with Public Works via email to communicate this to Caltrans staff.
- Mural sub-committee: It was confirmed by the City Attorney's office that the BAC may appoint the mural sub-committee members independently. Ginny Jaquith researched various mural projects and noted that a vast amount of effort related to signage, permitting, maintenance, ordinances, etc. is required, but still suggests moving forward with the project and creating the sub-committee, which will make recommendations for upcoming mural projects. The BAC unanimously agreed to form the sub-committee. Alan Ernat volunteered to be co-chair. The Historical Society, PB&R Commission, Chamber of Commerce, Economic Development Commission and Art Center will be represented on this committee.
- Upkeep of Completed Projects:
 - ✓ Linda Mar Medians: No updates at this time.
 - ✓ Grace McCarthy Vista Point: No updates at this time.
 - ✓ Marvilla Estates Park: No updates at this time.

Continuing Business:

- Review of the BAC Calendar: The annual report for BAC will be presented to the City Council. Chair Santiago will email City Manager Lorie Tinfow to ask when that can be presented. The mural sub-committee kickoff will occur in March. Spindrifft and Crespi projects will be planted in January/February.
- Mayor's Beautification Awards Sub-Committee: Sandy Parry and Dave Martinez will create a calendar for the next round.
- Maintenance Agreements for Site Adoption: City staff has posted the agreement to the City's website under the BAC's page.

There is no New Business.

There were no reports from staff.

Items for Next Meeting:

- City budget presentation by Assistant City Manager Lorenzo Hines.

The meeting was adjourned at 7:56 PM.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, February 3rd at 6:30 PM. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway Pacifica California.