

## MINUTES

Beautification Advisory Committee  
Police Department EOC  
2075 Coast Highway  
Pacifica, CA 94044

January 4, 2017

The meeting was called to order at 6:34 p.m. Members of the Beautification Advisory Committee (BAC) in attendance were Dave Martinez, Wendy Santiago, Edith Dom and Patty Hontalas. Yessika Dominguez and Aren Clark from the City of Pacifica Public Works Department were also in attendance. Cindy Abbott from the Sanchez Art Center attended as a member of the public.

The agenda was approved with no corrections.

The minutes of the previous meeting were approved with one correction. See revised minutes from December 7, 2016 meeting.

### Announcements:

- Sandy Parry has resigned from the BAC. Recruitment is underway for a replacement.

### Public Comments:

- Cindy Abbot from the Sanchez Art Center discussed a proposal for a new garden at the center. The Rotary Club and Pacifica Garden Club currently have plots there. The frontage of the center could be an opportunity for a new BAC project site. Martinez said his business, Dig It Organic would be willing to adopt the area. Santiago asked about the placement of the sign, and suggested possible affiliation with the Master Gardeners who will use the greenhouse. Martinez plans to plant California native plants. Abbot and Martinez discussed irrigation options. The committee discussed the placement and size of the sponsor's sign, and one suggestion was to have a smaller size sign. Hontalas asked if the center had lighting at night. Abbott said the sign itself is illuminated. Martinez mentioned that some volunteers that will be cleaning the mural area at the center can possibly help maintain the greenhouse.

### Project Updates:

- **Crespi Parking Lot:** Plants are thriving and looking good. Parry relayed the message that she will continue to maintain her planter box as long as she is able.
- **Greenhouse Project:** Door is installed and working. Public Works has added the rock, but still waiting for the cover and kickboard to be installed to add the rest of the rock around the greenhouse. The committee discussed who would be allowed to use the greenhouse and would like more input from Director of Public Works, Van Ocampo, since propagating plants for profit would not be allowed. Santiago suggested that Master Gardeners could grow plants for public land. She will coordinate with Dustin to schedule a dedication for this site.
- **Oceana Blvd., Ocean Shore School and Mazzetti's Bakery:** All trees except for one are thriving. Hontalas suggested trimming the bottom branches, but Martinez said to leave them there for a couple of years to build the cambium, and then trim. Santiago discussed which plants she plans to add in the future at this site. Rotary and soccer team volunteers will be planting on Saturday, January 21<sup>st</sup>.
- **Highway 1 / Adopt-a-Highway:** Santiago hopes to have the draft letter done soon, and will request Jaquith's input. The committee discussed Caltrans' role in work along the highway and what the next course of action will be to get the highway improved. ~~Clark noted that Public~~

~~Works cleans along the highway on a daily basis. He suggested getting a group together to volunteer to maintain the area.~~

#### Upkeep of Completed Projects:

- ✓ **Linda Mar Medians:** Santiago shared the revised plant replacement list that included pricing information. The committee made some changes to the plant sizes and adjusted the prices accordingly, and estimated that each median will require approximately \$200-300 from the sponsor. Martinez suggested increasing the donation amount to cover maintenance of the island and any additional plants or materials that may be needed. Clark will talk to Field Services Manager Raymond Biagini, but asserted that Public Works staff needs to focus on other public areas such as parks, and may not be able to maintain the medians. Santiago mentioned that Coastside Community Church may be willing to renew their sponsorship of their median.
- ✓ **Grace McCarthy Vista Point:** The Rotary Club may be interested in renewing their sponsorship for this site.
- ✓ **Marvilla Estates Park:** Martinez noted that the area has some orange coloring and asked if Clark/DPW sprayed any chemicals there. Clark had no knowledge of any work there.
- ✓ **Spindrift School:** Plants are surviving better since wildlife has not been pulling them out.

#### Continuing Business:

- **Review of the BAC Calendar:** No additions or revisions.
- **Mayor's Beautification Awards Sub-Committee:** No progress, subcommittee will kick off in May.
- **Mural Subcommittee:** Report is being drafted.
- **Pacifica Beach Coalition (PBC):** Jeff Moroso could be a potential new BAC member and, if appointed, may be able to report on this. Hontalas may be able to attend the next meeting on January 10<sup>th</sup> but will confirm with Sandy Parry first. Meetings are every second Tuesday of the month.
- **Palmetto Streetscape Project:** No updates at this time.

There is no new business.

#### Reports from Staff:

- Clark touched on the greenhouse project and noted that it has taken a great deal of work for the Eagle Scout, and suggested seeking more volunteers to help complete the project. Hontalas will reach out to Dustin Hatlen and ask if he would like help with finishing the project. The plastic cover will take a lot of manpower to install efficiently. Martinez thanked DPW for our work during storms and offered his assistance.

#### Items for Next Meeting:

- Landscape permitting requirements - get feedback from Ocampo. Santiago noted some of the requirements from other cities.

#### Good of the Order:

- Be prepared for this weekend's storm.

The meeting was adjourned at 7:43pm.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, January 4<sup>th</sup> at 6:30 p.m. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway in Pacifica, California.