

## MINUTES

Beautification Advisory Committee  
Police Department EOC  
2075 Coast Highway  
Pacifica, CA 94044

March 1, 2017

The meeting was called to order at 6:36 p.m. Members of the Beautification Advisory Committee (BAC) in attendance were Dave Martinez, Wendy Santiago, Alan Ernat, Patty Hontalas and newly appointed member Avelino Pombo. Yessika Dominguez, Aren Clark, Van Ocampo and Evan Albert from the City of Pacifica Public Works Department were also in attendance. Jeff Moroso and Dustin Hatlen attended as members of the public.

The agenda was approved, however the committee decided to move the Greenhouse Project item to the Public Comment portion of the meeting.

The minutes of the previous meeting were approved with one correction. See revised minutes from the February 1, 2017 meeting.

### Announcements:

- The new committee member introduced, Avelino Pombo, introduced himself and gave a brief description of his background, interests and goals for his term on this committee.

### Public Comments:

- Future Eagle Scout Dustin Hatlen updated the committee on the greenhouse project. Since his last work day at the site, he has improved the structure and attached 2x6's to the sides and top of the frame because it was leaning. He also removed some of the dented metal railing. This weekend he will be putting corrugated siding to front and back and installing the cover. He plans to work from 8:00 a.m. until he finishes, on Saturday and Sunday. Santiago suggested scheduling a ribbon cutting event for this site, and tentatively scheduled it for April 29<sup>th</sup>. Moroso asked about other improvements for the area around the greenhouse, such as irrigation, landscape, tables, etc. Martinez stated that the project is still in need of a manager. Moroso offered his help for this project once a design is in place. Martinez offered to do public outreach for more support for this site, and asked Hatlen how funds were raised, and Hatlen replied saying that most of the costs were out of pocket. He said that a lot of unexpected things came up during the repairs and he needed more materials than originally planned, and explained that the short time frame to complete the greenhouse was not conducive to fund raising for material costs/donations. Moroso offered some suggestions for seeking funding and donations from local businesses, and asked what the next steps would be to further improve the area. Martinez asked Hatlen if he needed any additional assistance to finish the project, and Hatlen said that he could use some ladders and screw guns. Martinez asked Clark to have Public Works staff provide the tools and assist at the greenhouse this weekend.

### Project Updates:

- **Linda Mar Medians:** Martinez asked what the legal parameters were for hiring a maintenance contractor. Clark said that we will follow up with the City Attorney's office and report back at the next meeting. Hontalas suggested getting new sponsors, and Martinez explained that we are now seeking professional maintenance contractors to take the work load off of Public Works. He also explained the difficulty of keeping the weeds down at this site.
- **Sanchez Art Center:** Martinez and his helper cleaned the area and exposed the lighting, and he is also working with an electrical contractor to come up with new lighting. He shared his plant list with the committee. The idea is to create a demonstration garden for California native plants.

Martinez noted talking to Cindy Abbott, who asked if he needed any volunteers, and he said that he could use help with keeping the plants watered.

- **Greenhouse Project:** This item was moved to the Public Comments.
- **Oceana Blvd., Ocean Shore School and Mazzetti's Bakery:** Ceanothus has been planted and the area looks good. Martinez asked if a ribbon cutting is in order for this site. Santiago noted that this will need to be coordinated with Ocean Shore School. The last step is to plant the succulents in between the ceanothus. Ernat added that school art, such as tiles, would be added to the site as well. Pombo asked how sponsors are sought out for the various sites. Santiago stated that the Rotary Club adopted this site because they wanted to improve the Manor area, and Ernat noted that the Rotary has also improved several other areas of interest. Pombo suggested reaching out to Safeway and ask how they can provide support in beautifying the general area. Santiago explained the process of engaging the merchants and the BAC's role in designing the project. Martinez asked about doing the dedication before art installations are done by the school, and Santiago said that the committee can still move forward with the dedication, but wants to confirm with Jaquith (not present at the meeting) first before setting a date.
- **Highway 1 / Adopt-a-Highway:** The pedestrian overcrossing project is starting soon, and Santiago designed a plan based on the Caltrans design plan and added her comments. Ocampo said we will forward to Caltrans staff, and noted that the landscaping portion of the project will happen at the end, so there is still time to add the committee's input. Ocampo will share all feedback from Caltrans with Santiago and the rest of the committee.
- **Crespi Parking Lot:** Hontalas noted that weeds are coming back in the mulch on the Crespi islands, but everything else looks good. Some weeds are growing at the planter boxes, and a sponsor is still needed for the last island on the south end of the lot. Pombo asked if the committee works with outside groups. Ernat mentioned the 2-year term of sponsorship, which includes a personalized sign at the site.

#### Upkeep of Completed Projects:

- ✓ **Grace McCarthy Vista Point:** No updates; this site looks good.
- ✓ **Marvilla Estates Park:** No updates; this site looks good.
- ✓ **Spindrift School:** There will be a new project at this site for Earth Day (April 22<sup>nd</sup>). Martinez will get a group together to clean up trash, and asked Public Works for wood chips at this site before Earth Day.

#### Continuing Business:

- **Review of the BAC Calendar:** Annual report to the City Council will take place at the meeting of April 10, 2017.
- **Mayor's Beautification Awards Sub-Committee:** No update.
- **Mural Subcommittee:** Final touches are being done on the report. The Historical Society is eager to do something at Community Center for Portola's anniversary next year. Ernat explained the nature of the committee to Pombo and invited him to join the next meeting.
- **Pacifica Beach Coalition (PBC):** The PBC is hosting this year's Earth Day/EcoFest on Saturday, April 22<sup>nd</sup> and Martinez encouraged all groups to clean up their adopted areas on or before this day, and/or help the PBC in cleaning up the beaches. Hontalas is the designated PBC liaison and attends the meetings to hopefully collaborate with them on BAC projects. Martinez asked who the City Council liaisons were for the BAC, and Ocampo stated that it is Mayor Mike O'Neill and Deirdre Martin. Hontalas said that the Master Gardeners will be having a booth at EcoFest, and asked if the BAC would be interested in having a booth as well, but Martinez noted the difficulty with staffing the booth for the entire day. Pombo expressed interest in manning the booth but would need support in answering any questions from the public. The PBC's most recent fundraiser generated \$7,000.
- **Palmetto Streetscape Project:** The bid opening for this project is on Monday, February 27<sup>th</sup>.

New business:

- **Replacement of club sign on Sharp Park Road:** The Rotary Club would like to work with other organizations on this project, such as the Lions Club and Historical Society.
- **Annual Report to City Council:** Moved to Monday, April 10<sup>th</sup>. Martinez encouraged all committee members to attend. Dominguez will review the PowerPoint and make any necessary changes. Martinez will pick up the flash drive on Friday. Updated group photo is needed.
- **Election of New Chair and Vice Chair:** Santiago announced that she will be moving out of state in June or July and asked if she should re-apply for another term and just resign when she moves. Ocampo recommended that she re-apply and sit on the committee for as long as she can. Hontalas nominated Martinez to be chair again, and Martinez nominated Ernat to be co-chair. The committee unanimously voted for Dave Martinez as Chair and Alan Ernat as Vice Chair.
- **EQ Basin:** Martinez asked about the planting design for this project. Ocampo gave a brief overview of the project.

Reports from Staff: Clark said Public Works is still working on the lighting for the Portola statue at the Community Center.

Items for Next Meeting:

- Safeway parking lot area
- Next steps for greenhouse

Good of the Order: None.

The meeting was adjourned at 8:04pm.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, April 5<sup>th</sup> at 6:30 p.m. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway in Pacifica, California.