

# City of Pacifica

## APPLICATION FOR BLOCK PARTY PERMIT

SUBMIT TO: Pacifica Police Department  
 2075 Coast Highway  
 Pacifica, CA 94044

1. NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 ORGANIZATION NAME (if any) \_\_\_\_\_

2. BLOCK PARTY PLANNED FOR:  
 DATE: \_\_\_\_\_ TIME: from \_\_\_\_\_ to \_\_\_\_\_  
 PLACE: \_\_\_\_\_ Street, between \_\_\_\_\_ & \_\_\_\_\_ (cross streets)  
 MUSIC (if any): Live \_\_\_\_\_ Recorded \_\_\_\_\_ will cease playing at \_\_\_\_\_  
 Number of Participants expected \_\_\_\_\_ Alcoholic beverages to be served \_\_\_\_ Yes \_\_\_\_ No

3. ATTACH: **diagram of the area/placement of required barricades and consent petition** (see Section 4B)

4. STANDARDS:
- A. Applications are to be made **at least 14 days prior** to the date of the desired street closing and must include the **\$65.00 application fee**. Please make check payable to City of Pacifica.
  - B. At least  $\frac{2}{3}$  (or all) of the property owners/residents on the street should show their **consent in writing**. This can be arranged by a consent petition. The petition should state clearly the time, date, place and sponsor of the block party and signatures of the property owners/residents.
  - C. Block parties will normally be considered only when the majority of those attending are residents of that particular neighborhood.
  - D. **Block parties shall terminate at dusk or \_\_\_\_\_ p.m.**
  - E. Organizers will be required to provide at least two Class II barricades with caution light and one "road closed" sign mounted on one of the barricades. If two ends of a street are to be blocked off, then at least four barricades will be required. Barricades and flashers can be rented commercially or rented from the city. If organizers desire to rent barricades from the city, a \$50 deposit is required. Barricades are to be picked up from and returned to the corporation yard at 155 Milagra Drive between 7:30 a.m. and 3:30 p.m., prior to the close of the last normal workday prior to the event and returned at the first normal workday after the event. Barricade rental is \$2.00/barricade, which includes one "street closed" sign. Organizers will be responsible for any damage. **Minimum number of barricades required: \_\_\_\_\_**  
**Check One:**  will provide own barricades  will rent barricades from the city
  - F. Booths, tables or other objects should be placed so that a 20-foot minimum width of roadway remains clear for emergency equipment access, unless otherwise specifically cleared by the fire marshal.
  - G. Area adjacent to any fire hydrant shall be kept clear.
  - H. Block parties should be planned for cul-de-sacs or other streets that will not obstruct through-traffic flow. If it is determined the location is in a through street, it will be denied or additional requirements enforced, such as additional signs and barricades warning of road closures ahead.
  - I. Block party permit requests may be denied where other previous requests have been approved in the vicinity.
  - J. Party will cease and guests will disperse at the request of a police officer.
  - K. Amplification of sound shall be at a level not objectionable to surrounding residents and to be reduced upon request of the police department.
  - L. The City of Pacifica assumes no responsibility for claims, damages or injuries of whatever nature that may arise out of the block party.

5. SPECIAL CONDITIONS:  
 \_\_\_\_\_  
 \_\_\_\_\_

6. ISSUANCE OF THIS PERMIT IS SUBJECT TO THE APPROVAL OF:  
 Chief of Police \_\_\_\_\_ Director, Public Works \_\_\_\_\_

Original: Department File  
 Copy: Applicant Engineering Public Works Planning  
 Fire Dept Patrol Briefing Communications Records (when 1<sup>st</sup> submitted)