



CLIMATE ACTION AND ADAPTATION TASK FORCE

6:30 PM on June 18, 2024

City Council Chambers, 2212 Beach Boulevard, Pacifica, CA 94044

AGENDA

I. Call to Order (5m)

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Minutes

II. Community Communications (TBD)

- A. Public Comment - *This portion of the agenda is available to the public to address the Task Force on items not on the agenda. Statements are limited to three (3) minutes.*

III. Task Force Communications (15m)

- A. Task Force Member announcements and updates from delegates:
 - RICAPS – Regionally Integrated Climate Action Planning Suite
 - LERN – Local Energy Resources Network
 - ICLEI – Local Governments for Sustainability
 - OPR – California Governor's Office of Planning and Research

IV. Staff Communications (20m)

- A. Updates and Announcements from City Staff
 - i. Emissions reduction tools (SPARQ and ClearPath)
 - ii. Staffing and consultant updates

V. Discussion and Action (85m)

- A. Updates and announcements from Subcommittees:
 - Update from Strategy and Actions Subcommittee (SAS) (45m)
 - RICAPS template assignment and timeline
 - Review proposed goals – presented by each subcommittee chair
 - Review and refine evaluation metrics
 - Review of City Council Update Draft Presentation
 - Update from Community Engagement and Outreach Subcommittee (COS) (15m)
 - Pride and Pacifica Collaborative Event Summary
 - Process for event volunteer sign up



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- Content for presentations
 - Update from Emissions Reduction & Energy Subcommittee (ERES) (5m)
 - Update from Transportation and Land Use Subcommittee (TLUS) (10m)
 - Update from Resilience and Adaptation Subcommittee (RAS) (5m)
- B. Standing Item: Formation/Updates to Subcommittee(s) (5m)

VI. Future Meetings (10m)

- A. Determine potential future agenda items

VII. Adjournment

Next Regular Meeting: July 16, 2024, subject to change

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CLIMATE ACTION AND ADAPTATION TASK FORCE

May 21, 2024 @ 6:30 PM

City Council Chambers, 2212 Beach Boulevard, Pacifica, CA 94044

MEETING MINUTES

Call to Order: 6:34pm

Roll Call:

Members Present: Maria Barr, Kimberly Finale, Monica Meagher, Rick Nahass, Dave Plumb, Carl Schwab, Jake Scussel, Nancy Tierney

Members Absent: Kai Martin, Margo Meiman

Staff Present:

Elizabeth Brooks - Management Analyst II

Gabriel Trevino - CivicSpark Fellow

Approval of Agenda: Tierney motioned to approve, Finale seconded. Motion to approve the agenda passed without objection.

Approval of April 16, 2024 Minutes: Barr motioned to approve, Scussel seconded. Motion to approve the minutes passed without objection.

Community Communications:

Various community members introduced themselves and expressed their concern in local environmental action. Members present included students from local schools such as Oceana and Terranova. Also in attendance was Catalina Gomes, founder of the Indigenous Land Trust.

Task Force Communications:

Plumb: Shared his experience attending an event concerning fleet electrification conversions.

Schwab: Shared that he had attended a Resource Management and Climate Protection Subcommittee meeting for San Mateo County, as he was asked by City Council member Beckmeyer. Shared the abbreviation RMCP as a way to track down online for more information, including information on how to achieve a sustainable San Mateo County.

Finale: Attended the Pacifica Democrats meeting at Sharp Park and received information from the previous California Coastal Commission. Also shared her experience attending the Half Moon Bay One Ocean Fest to learn about various zero

waste initiatives. Lastly, Finale attended the Planning Commission meeting regarding the quarry.

Meagher: Shared she was out of the country, but while overseas she saw great examples of dune management, and shared Meiman's share out due to her absence. On Meiman's behalf, Meagher shared that she attended the ICMA webinar regarding tax credits, and attended the LERN meeting with funding opportunities being shared. Lastly, she attended the Policy for Planet Skillshare to discover how environmental policy is framed.

Tierney: Attended the RICAPS meeting regarding building electrification, the health consequences of indoor gas appliances, and some possibilities surrounding the BAAQMD adopted ordinances. Shared goals regarding zero NOx and water heater upgrades with deadlines of 2027 to 2029. Lastly, Tierney shared the home electrification event she attended at the Pedro Point Firehouse.

Barr: San Francisco Climate Week in which she led two different events, while also attending other guided discussions regarding coastal resilience. Shared that she will be joining the Thrive Resilience Hub workshop.

Staff Communications:

Trevino: Shared information about the work on the RICAPS template, and how he will begin writing and filling out various parts as appropriate. Additionally shared that two sections will be added to the RICAPS template that are currently missing; those being an entire section dedicated to adaptation and resilience, as well as a more robust section on community engagement efforts and documentation of the process. He also shared the updates regarding the SPARQ Tool from Rincon. Trevino shared an update about conversations between Schwab, himself, and their ICLEI representative. Trevino also shared that the City hired a project manager for some electric vehicle implementation efforts around various City sites.

- Barr asked a clarifying question about the sections and how they are split up by number
- Meagher expanded on Trevino's share out, stating that the RICAPS template falls short of this Subcommittee's goals in sharing information about adaptation, resilience, and community engagement. This is the reason these new sections are being created.

Brooks: Shared information regarding the overlapping jurisdictions of the city, the school districts, and the libraries in Pacifica. Pacifica School District owns, operates, and maintains their buildings, city rents child care facilities, anything related to the caap would be directed to the school district regarding property. Library, owned by the city, operated and maintained by joint power of authorities of multiple jurisdictions, specifically the JPA. Wastewater is serviced by the city. Recycling and waste facilities are handled by recology as a franchise deal to conduct those services.

- Finale advocated for supporting students to lead the effort on the school grounds as a population that is there and impacted every day. Brooks expanded on this by responding that through RICAPS, Pacifica could try to begin some conversations as the County Office of Education has representation within the RICAPS meetings.
- Community member Cobb shared that an effective way to engage students is to promote a contest and incentivize change, specifically regarding an incentive for revising current policies in place at the City level.

Discussion:

Item 1: Receive Update from Strategy and Actions Subcommittee

Meagher: Led discussion on how to structure goals and action items for the final report, and how this has a relationship with evaluation metrics. Shared examples of the type of goal language that is being used from around the county, and shared that the number of goals should be reasonable but not necessarily limited; as long as they can be justified then it can be considered.

- Schwab had a clarifying question about the limit of goals per section, as it can possibly fluctuate based on the workload or expansiveness of one section compared to another. Meagher responded saying that at this time there is not necessarily a limit, but SAS is looking to establish guidelines to focus those goals for the sake of consistency.
- Finale commented on what could possibly be the two large overarching goals related to community outreach, those being education and implementation. Barr expanded on this saying there is a possibility of option paralysis or overload with too many options, and the Finale's point to having simplified, fewer, overarching goals with sub-actions or goals within those could be effective.
- Tierney continued this conversation, stating that a Subcommittee could provide 50 actions, but they could be grouped according to large overarching goals but should still have importance. Finale suggested the possibility of long term vs short term goals. Tierney continued this saying a phased approach of implementing goals in certain time periods could be worth examining. Nahass advocated for not necessarily a limit on the number of goals, but establishing a system to prioritize those goals, framed as an opportunistic approach of what is within the confines of City goals and budget.
- Due to the absence of Martin and Meiman, Meagher read their preferences to the group, stating that there should be no limit as long as they can be justified, and that cutting down the list can be left to the purview of City Council.
- Meagher responded to the sentiments of the group leaning towards not limiting is that it could create difficult choices for City Council, and a list derived from the best options could be effective. Scussel built on this

stating that a 'bang for buck' approach could be a way of determining what those most effective actions are.

- Schwab advocated for providing as much information about an action as possible, and leaving the decision making on which actions and goals to target to City Council, as long as the Task Force can justify with research.
- Community member Chan asked a clarifying question about how local policies can be used to justify prioritization of action items. Tierney built on this saying that documents that already have done some of that prioritization, such as the Capital Improvements Plan, could be useful for determining actions.
- The discussion then moved on to establishing a basic hierarchy terminology of how to differentiate between goals and actions.

Meagher: Began discussion on the specific asks/deliverables of the group, which is between 3 and 5 high level goals, which can encompass smaller actions within them that are necessary for achieving that goal, but to also develop that list of evaluation criteria based on your Subcommittee.

- Discussion regarding the difference in evaluation criteria between subjects such as resilience or community outreach
- Finale, Nahass, and Scussel brought up various perspectives on how this evaluation criteria can be used to either guide the group, justify actions that were chosen to the community and to City Council, and as a means of achieving higher overarching goals that the Task Force committed to in the Scope statement crafted in 2023.

Meagher: Shared with the Task Force the contents of the draft presentation to City Council for the update in July.

Item 2: Receive Update from Community Engagement and Outreach Subcommittee

Finale: Shared progress in presenting to and communicating with various community groups and members throughout Pacifica about climate action. Specifically, meeting with the Progressive Alliance, and the Pacifica Resource Center among others. Also shared that stakeholders have responded to the reach out email and are eager to engage in some capacity. Finale additionally shared that there is a great amount of youth enthusiasm for the Task Force to support. Finale gave an update on the conversations with the Farmers Market organizers. Finale requested the Task Force has signage to identify who the group is for outreach events. Finale spoke on the realities of how some of the citizens of Pacifica's main priority is food and shelter, and how all voices are valuable in this process of receiving input from the community on how the project progresses.

Item 3: Receive Update from Emissions Reduction and Energy Subcommittee

Schwab: Shared progress on developing a list of action items within the purview of ERES and the types of evaluation criteria being used to determine which

actions are chosen. Additionally shared the ongoing conversations within the Subcommittee on how to revise and edit the evaluation criteria.

Item 4: Receive Update from Transportation and Land Use Subcommittee

Schwab: Shared progress on developing a list of action items within the purview of TLUS, and how this group is in a similar position as other Subcommittees in their process of revising actions and the evaluation process for them.

Item 5: Receive Update from Resilience and Adaptation Subcommittee

Barr: Shared that RAS is currently in the process of reviewing goals, actions, and the evaluation criteria that are going to be used to examine them.

Meagher: Briefly updated the Task Force on changes to the Project Roadmap.

Adjourn: 8:38pm

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