

**RESOLUTION NO. 59-2024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFICA  
ADOPTING THE FISCAL YEAR 2024-25 ANNUAL OPERATING AND CAPITAL BUDGET**

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**WHEREAS**, the City Council of the City of Pacifica has held public budget study sessions on April 8, 2024, May 13, 2024, and June 10, 2024, and a public hearing on June 24, 2024, for consideration of adoption of the Recommended FY 2024-25 Operating and Capital Budget; and

**WHEREAS**, the recommended budget was prepared in accordance with governmental accounting standards and the financial policies of the City; and

**WHEREAS**, the recommended budget is a balanced expenditure plan that ensures the maintenance of adequate reserves during FY 2024-25; and

**WHEREAS**, the City of Pacifica now desires to adopt the 2024-25 Fiscal Year Appropriations Limit, Master Fee Schedule for FY 2024-25, and Operating and Capital Improvement Program Budgets for FY 2024-25; and

**WHEREAS**, Sections 65400, 654001, and 65403 of the State Planning and Zoning Code require the Planning Commission to review Public Works capital projects for the next fiscal year to determine conformity with the adopted General Plan. The Planning Commission reviewed and approved the Capital Improvement Project Budget on June 3, 2024; and

**WHEREAS**, expenditures from the Roy Davies Trust Fund are required to be approved by a 4/5 vote of the City Council, and the 2024-25 Roy Davies Trust Fund expenditures are part of the 2024-25 Capital Budget;

**NOW, THEREFORE, THE CITY COUNCIL HEREBY RESOLVES:**

The City Council of the City of Pacifica hereby approves the FY 2024-25 budget with the citywide revenues and expenditures as follows:

| <b>Fund Name</b>                                 | <b>Revenues &amp; Transfers In Revised Budget</b> | <b>Expenditures &amp; Transfers Out Revised</b> | <b>Revenue Over (Under) Expenditures</b> |
|--|---|---|--|
| <b>01 GENERAL FUND</b>                           | <b>\$ 48,068,300</b>                              | <b>\$ 46,916,071</b>                            | <b>\$ 1,152,229</b>                      |
| <b>ENTERPRISE FUNDS</b>                          |   |   |  |
| 18 Sewer Charge Fund                             | 20,260,000  | 18,869,108                                      | 1,390,892                                |
| 34 Sewer Facility Construction Fund              | 50,000  | 14,999,886                                      | (14,949,886)                             |
| 18/34 Sewer Fund                                 | 20,310,000  | 33,868,994                                      | (13,558,994)                             |
| 35 Beach Parking Fund                            | 592,000   | 593,632   | (1,632)                                  |
| <b>Total Enterprise Funds</b>                    | <b>20,902,000</b>                                 | <b>34,462,626</b>                               | <b>(13,560,626)</b>                      |
| <b>SPECIAL REVENUE FUNDS</b>                     |   |   |  |
| 07 SLES Fund                                     | 150,000   | 79,100  | 70,900                                   |
| 09 Measure A Fund                                | 1,400,000   | 1,938,926                                       | (538,926)                                |
| 10 Gas Tax Maintenance Fund                      | 2,442,000   | 2,128,400                                       | 313,600                                  |
| 11 Measure W Fund                                | 560,000   | 862,000   | (302,000)                                |
| 12 Highway 1 Improvement Fund                    | 5,000   | 35,966  | (30,966)                                 |
| 13 Street Improvement Fund                       | 655,000   | 882,947   | (227,947)                                |
| 14 Manor Drive Improvement Fund*                 | 107,947   | -   | 107,947                                  |
| 16 NPDES Stormwater Fund                         | 193,000   | 266,000   | (73,000)                                 |
| 19 Planned Local Drainage Fund                   | 25,000  | 2,100   | 22,900                                   |
| 21 Housing Action Fund                           | 1,650,000   | 473,000   | 1,177,000                                |
| 22 General Capital Improvement Fund              | 1,279,800   | 1,590,180                                       | (310,380)                                |
| 23 Frontierland Remediation                      | 75,000  | -   | 75,000                                   |
| 93 Housing Successor                             | -   | -   | -  |
| 24 Housing In-Lieu Fund                          | -   | -   | -  |
| 25 Parking In-Lieu Fund                          | 20,000  | -   | 20,000                                   |
| 26 Park In-Lieu Capital Improvement              | 100,000   | -   | 100,000                                  |
| 27 PB&R Roy Davies Trust                         | -   | 100,300   | (100,300)                                |
| 28 PB&R Special Revenue Fund                     | -   | 216,474   | (216,474)                                |
| 29 Tree Special Revenue Fund                     | -   | -   | -  |
| 31 Pacifica Library Fund                         | -   | -   | -  |
| 38 Disaster Accounting Fund                      | 1,650,000   | 668,455   | 981,545                                  |
| <b>Total Special Revenue &amp; Capital Funds</b> | <b>10,312,747</b>                                 | <b>9,243,848</b>                                | <b>1,068,899</b>                         |
| <b>INTERNAL SERVICE FUNDS</b>                    |   |   |  |
| 65 Self Funded Dental Plan                       | 255,000   | 184,800   | 70,200                                   |
| 66 Self-Insurance Fund W/C                       | 1,112,000   | 1,112,000                                       | -  |
| 67 Self-Insurance Fund Liability                 | 2,808,400   | 2,808,400                                       | -  |
| 71 Motor Pool Operations Fund                    | 1,184,459   | 1,184,459                                       | -  |
| 72 Motor Pool Replacement Fund                   | 25,000  | 750,000   | (725,000)                                |
| 74 Fire Equipment Fund                           | 133,000   | -   | 133,000                                  |
| <b>Total Internal Service Funds</b>              | <b>5,517,859</b>                                  | <b>6,039,659</b>                                | <b>(521,800)</b>                         |
| <b>DEBT SERVICE FUNDS</b>                        |   |   |  |
| 40 Debt Service Fund                             | 483,226   | 2,522,941                                       | (2,039,715)                              |
| <b>Total Debt Service Funds</b>                  | <b>483,226</b>                                    | <b>2,522,941</b>                                | <b>(2,039,715)</b>                       |
| <b>Total Other Funds</b>                         | <b>37,215,832</b>                                 | <b>52,269,074</b>                               | <b>(15,053,242)</b>                      |
| <b>Total All Funds</b>                           | <b>\$ 85,284,132</b>                              | <b>\$ 99,185,145</b>                            | <b>\$ (13,901,013)</b>                   |

Section 1. The summary balances shown above included in the City's Operating Budget for Fiscal Year 2024-25 contains the expenditures (including transfers) to be appropriated in the sum of \$99,185,145. The citywide revenues (including transfers) are budgeted at \$85,284,132.

Section 2. The CIP allocation of \$19.7 million, including the Capital Budget expenditures, increase the construction contingency for the Civic Center Facilities Rehabilitation Project by an additional \$150,000. The previous Council-approved midyear allocation to the Civic Center Facilities Rehabilitation Project increases the W.E. Lyons construction contingency for the Project by an additional \$150,000 or 1.59% of the construction budget to the total contingency of \$1,402,431.76 (14.9%), increasing the total project construction budget authority to \$10,807,828. \$9,000 of this budget authority will be used to finish the material testing work on the Civic Center project by BKS consultants, increasing their contract from \$118,489 to \$127,489. The City Manager will execute all necessary documents related to the BSK contract amendment. The CIP Budget also includes expenditures from the Roy Davies Trust Fund of \$100,300.

A copy of the Operating and Capital budgets are on file with the City Clerk and are hereby adopted. The funds appropriated by this resolution are authorized to be expended as necessary and proper for municipal purposes.

Section 3. The City Manager shall be authorized to redistribute budgeted appropriations from one department to another or one capital project to another within the same fund. However, any transfers between the funds shall be approved by the City Council.

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**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pacifica, California, held on the 24<sup>th</sup> day of June, 2024, by the following vote:

**AYES**, Councilmembers: *Beckmayer, Bier, Bigstyk, Boles, Vaterlaus.*

**NOES**, Councilmembers: *n/a*

**ABSENT**, Councilmembers: *n/a*

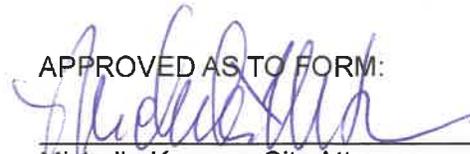
**ABSTAIN**, Councilmembers: *n/a*

  
Sue Vaterlaus, Mayor

ATTEST:

  
Sarah Coffey, City Clerk

APPROVED AS TO FORM:

  
Michelle Kenyon, City Attorney