

## MEETING MINUTES Parks, Beaches, and Recreation Commission City of Pacifica

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### Regular Meeting – 7 PM

Wednesday, September 25, 2024  
2122 Beach Blvd. Pacifica, CA 94044

### CALL TO ORDER

#### **7:00 PM REGULAR MEETING**

**Chair Benton-Shoemaker:** called the meeting to order at 7:00pm

#### **I. PLEDGE OF ALLEGIANCE**

**Commissioner Banks:** led the Pledge of Allegiance

#### **II. ROLL CALL**

**Commissioners Present:** Chair Benton-Shoemaker, Commissioner Abbott, Commissioner Torres, Commissioner Banks

**Commissioners Excused:** Commissioner Phillips, Commissioner Staudenbaur

**Staff Present:** Acting Director Scott Leslie, Recreation Supervisor Anthony Schriver, Recreation Coordinator Aquatics Mitchell Klassen, and Recreation Administrative Specialist Sabrina Krenn

#### **III. APPROVAL OF MINUTES:**

**Chair Benton Shoemaker** called for a motion to approve the meeting minutes 8/28/2024 with two edits: twenty trees, not two, will be planted at the Community Center for the Arbor Day celebration and Parks, Beaches, and Recreation has a list of parks, not a record. **A motion was made by Commission Abbott, seconded by Commissioner Torres, motion carried 4-0.**

#### **IV. ADOPTION OF AGENDA**

**Chair Benton-Shoemaker** noted two changes to the agenda: the 40<sup>th</sup> Anniversary Family Fun Fest presentation would be going first and the Arbor Day presentation second, and that the Arbor Day presentation would be presented by Scott Shoemaker. **Commissioner Abbot made the motion to approve the agenda with those changes and Commissioner Banks seconded. Motion carried 4-0.**

#### **V. SPECIAL PRESENTATION**

##### **A. 40<sup>th</sup> Anniversary Family Fun Fest – Bill Michaelis**

**Bill Michaelis** presented on the history of Pacifica's Family Fun Fest ahead of its 40<sup>th</sup> anniversary. Michaelis emphasized the importance of play as a community builder, a way to be creative, and to cross generational boundaries. Michaelis spoke about his experience creating an extensive leadership training program in conjunction with other groups with the goal of creating events that are non-competitive and fun for everyone, and how that has been incorporated and continues to be the foundation of Fun Fest.

**Commissioner Abbott:** thanked Bill Michaelis for his contributions to Fun Fest and asked staff how Parks, Beaches, and Recreation plans to ensure that Fun Fest always stays true to the characteristics that have made it so loved by the community. Acting Director Leslie replied that there are no plans to change its nature, only small changes so that the experience is different every year. Commissioner Abbott also asked how the event was advertised. Supervisor Anthony Schriver answered that it was advertised on social media accounts, flyers at City facilities, and flyers were given to the Pacifica School District. Bill Michaelis also added that the Pacifica Tribune had written an article about it.



**Chair Benton-Shoemaker:** Asked, for the date of Fun Fest and what some of the activities are for those who have not attended. Fun Fest was on September 29<sup>th</sup>. Some of the typical activities include Earth Ball, paint the car, trike races, giant bubbles, Imagination Playground, and more.

**Commissioner Banks:** Asked, if the Fun Fest staff work with any summer camps, such as Adventure Camp, to bring their thinking and approach to play to them. Bill Michaelis answered that not in the last couple of years, but they have partnered with them. Acting Director Leslie also clarified that the Fun Fest staff are largely comprised of Adventure Camp staff, which is a City summer camp.

#### **B. Arbor Day Presentation – Scott Shoemaker**

**Scott Shoemaker** is an Arbor Day volunteer and presented on Pacifica’s upcoming Arbor Day Celebration. Shoemaker explained the requirements for a city to be a Tree City USA, the benefits of trees, both environmentally and economically. Thirty trees will be planted in celebration of Arbor Day this year: ten at Pacifica School District Schools and twenty at the Community Center. The Arbor Day Celebration will be on November 2<sup>nd</sup> at 10am at the Community Center.

**Commissioner Banks:** Asked, what is being done to ensure that Pacifica reaches its goal to have a 25% urban canopy. Shoemaker responded that encouraging the public is one way to help reach the goal, and another is to implement a tree replacement program so that if a tree is cut down, it must be replaced.

**Chair Benton-Shoemaker:** Acknowledged, Commissioner Abbott, the executive director of Sanchez Art Center, for the art contest and exhibit at Sanchez Art Center composed of elementary student’s artwork of trees for Arbor Day.

### **VI. ORAL COMMUNICATION**

None.

### **VII. REPORTS, ANNOUNCEMENTS, AND CORRESPONDENCE FROM COMMISSIONERS**

Commissioners gave updates on their liaison assignments and community involvement.

**Commissioner Abbott** reported that the Seniors in Action Council has a new elected board, have had over 300 seniors get a membership for the 24-25 year, and had the highest earning rummage sale in their history. Commission Abbott also spoke about the Youth Services Bureau in Pacifica, which provides a variety of services for children, including mental health and counseling services, and collaborate with the schools. Commissioner Abbott reminded the Commission about the upcoming EV Expo at the Community Center. **Chair Benton-Shoemaker** spoke about the Beautification Committee’s partnership with Sanchez Art Center at the Fog Fest and reported on the Climate Action Task Force and Tree City Pacifica, which is busy preparing for Arbor Day.

### **VIII. REPORTS FROM STAFF**

**Acting Director Scott Leslie gave the following statements and updates:**

- The City is in the process of installing EV charging stations at the Community Center
- Tracy Buie resigned from the PB&R Commission
- Reopening of the Community Center
  - Supervisor Schriver is the leader of the contract class task force.
  - Goal is to add thirty additional courses per quarter.
  - In the process of reimplementing the play brochure.
  - The building has been rekeyed.
  - Moving forward with preparations to paint the interior this winter.
    - Other building renovations are scheduled for 2025-2026.
- Child Care
  - Three of the four school-age programs are completely full and have waiting lists.
  - 383 school-age children are enrolled in the program.
- The first J-Teen Dance of the 2024-2025 school year sold out.
- The 40<sup>th</sup> annual California Coastal Cleanup has expanded and had hundreds in attendance.
- Beach Safety and Surf Awareness Day was aimed at teaching safety techniques to surfers.
- Swim meet season started at Jean E. Brink Pool for both youth and adults.
- Four pickleball courts have been striped at Terra Nova High School and two at Oceana High



School – they are join-use courts as they are also striped for tennis.

- Parks, Beaches, and Recreation has received permission from the Jefferson Union High School District to stripe the remaining tennis courts for pickleball as well.
- The Youth Advisory Board will be presenting to the Commission next month and have twelve active members.
- The Halloween event has been named the Boo Bash and will be held at the Community Center on 10/26.

**Commissioner Banks:** Asked, if the Boys and Girls Club in Pacifica shuts down, is City of Pacifica Child Care maxed out or do they have the ability to grow if needed? Acting Director Leslie answered that Parks, Beaches, and Recreation hopes that the Boys and Girls Club continues to operate and that if something were to happen to that program, the department would do whatever it could to support them. Acting Director Leslie said that in that potential situation, the school district would be impacted as well.

**Chair Benton-Shoemaker:** Asked, how many locations Boys and Girls Club has in Pacifica and if they own their property. Acting Director Leslie responded that they have a site at Sunset Ridge and a location in the back of the valley, and that he believes they own their property.

**Commissioner Torres:** Asked for more information about the installation of EV chargers. Acting Director Leslie replied that the City has a grant to fund the installation of EV chargers and that three charging stations will be installed at the Community Center. Acting Director Leslie also expressed that as city cars and vans age out, they should be replaced with electric vehicles.

**Commissioner Abbott:** Stated, the EV Expo will have a map of where the EV chargers are and added that the grant for the EV chargers is through Peninsula Clean Energy. Commissioner Abbott spoke about the economic benefits of EV chargers as the City continues to install new ones, such as at Linda Mar shopping center. Commissioner Abbott also clarified that there is already a City policy to replace City gas-powered vehicles with electric vehicles. Commissioner Abbott spoke about her excitement for the return of the play brochure and expressed that they should be mailed to every household like it had been previously. Commissioner Abbott asked how the Commission can support and advise staff when the bids for the priority parks come and staff need assistance spreading the word to residents. Commissioner Abbott also asked if the Commission can be involved in the facilities task force. Commissioner Abbott brought up that renaming rooms at the Community Center is also on the work plan.

**Acting Director Leslie:** Responded, that the Commission would be sought out for advice as the renovations to the Community Center moves forward. Acting Director Leslie also said that Commissioners could join the regular meetings if they wish to attend, and that elements of what they discuss will be brought to the Commission. Acting Director Leslie believes that renaming the rooms at the Community Center might be brought before the City Council and added that all Portola artifacts are being removed from the Community Center.

**Chair Benton-Shoemaker:** Asked, for clarification on what pre-COVID numbers for contract classes at the Community Center were and what it means to add thirty courses per quarter. Acting Director Leslie responded that the goal is to get back to one hundred fifty classes a year from now, which can be achieving by gaining thirty classes every quarter. Acting Director Leslie added that staff are seeking out popular contract classes from the past and finding new options for people of all ages. Chair Benton-Shoemaker asked that the Commission receive updates on the returning classes as the Commissioners often receive questions about it from members of the public.

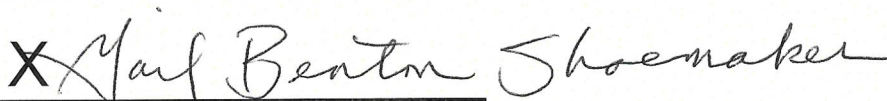
## IX. ADJOURNMENT

**Chair Benton-Shoemaker** called for a motion to adjourn the meeting. **Motion was made by Commissioner Abbott, seconded by Commissioner Torres, motion carried 4-0.**

**Next Regular Meeting:** Regular meeting – October 23, 2024, 7:00pm

Respectfully submitted by,  
Sabrina Krenn, Recreation Administrative Specialist  
Pacifica Parks, Beaches, and Recreation

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Chair Gail Benton-Shoemaker  
Pacifica Parks, Beaches, and Recreation Com...