



HOME OCCUPATION PERMIT APPLICATION FORM

City of Pacifica
Planning and Building Department
1800 Francisco Boulevard, Pacifica, CA 94044
650-738-7341

The following application for a Home Occupation is provided for by the City of Pacifica Municipal Code, Section 9-4.3101. The Code in part requires that no person shall commence or carry on any home occupation without having first obtained a permit.

Every home occupation permittee shall pay a \$113.00 home occupation permit fee in addition to any fees required for the business license permit (minimum \$40.00 for most business types, \$50.00 for contractors). The home occupation fee, business license fees and appropriate documents should be collected at the same time. Refunding of these fees may take place in the event the home occupation is denied.

Applicant's name: \_\_\_\_\_ Phone Number: \_\_\_\_\_
Address: \_\_\_\_\_

1. Name of Home Occupation: \_\_\_\_\_
Describe Home Occupation: \_\_\_\_\_

2. Is the applicant the owner of the property? Yes\_\_ No\_\_
\*If no, attach written consent of the landlord or his or her agent authorizing approval of the home occupation. Yes\_\_ N/A\_\_

3. Will the home occupation generate pedestrian or vehicular traffic beyond what is normal to the zone in which it is located? Yes\_\_ No\_\_

4. Will the appearance of the structure or premises be altered so that the structure or premises may be recognized as serving a non-residential use? Yes\_\_ No\_\_

5. Will signs be installed? Yes\_\_ No\_\_

6. Will mechanical or electrical equipment be used or stored which causes undue noise or electrical interference? Yes\_\_ No\_\_

7. Will the home occupation involve employment of help other than members of the family within the residence? Yes\_\_ No\_\_

8. Will trucks over 3/4 ton be parked at the site? Yes\_\_ No\_\_

9. What type of materials will be used or stored for this home occupation? \_\_\_\_\_

Are these materials combustible or do they produce a combustible dust or vapor? Yes\_\_ No\_\_
NOT MORE THAN 100 SQUARE FEET SHALL BE USED FOR STORING STOCK IN TRADE

10. Indicate the area in square feet used for home occupation, (i.e. if the home occupation takes place in a 10' by 10' room indicate 100 square feet. Note that no home occupation can exceed 200 square feet):

Area within dwelling \_\_\_\_\_

(\$150.00 inspection fee is charged if garage is used for this home occupation) Area within garage \_\_\_\_\_

Area within accessory building \_\_\_\_\_

Total area on site \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

For City Use Only:

Inspection required: Yes\_\_ No\_\_ Fee: \_\_\_\_\_ Date: \_\_\_\_\_

Business License: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

APPROVALS: Planning Department \_\_\_\_\_