

MINUTES

**CITY OF PACIFICA
PLANNING COMMISSION
COUNCIL CHAMBERS
2212 BEACH BOULEVARD**

July 6, 2021

7:00 p.m.

Vice Chair Berman called the meeting to order at 7:02 p.m.

Vice Chair Berman explained the conditions for having Planning Commission meetings pursuant to the provisions of the Governor’s executive order, N-25-20 and N-29-20, which suspends certain requirements of the Brown Act and pursuant to the orders of the Health Officer of San Mateo County, to conduct necessary business as an essential governmental function with no public attendance allowed. She also gave information on how to present public comments participating by Zoom or phone.

Dep. Planning Director Murdock took a verbal roll call.

ROLL CALL: Present: Commissioners Ferguson, Godwin, Hauser, and Vice Chair Berman
Absent: Commissioners Domurat, Leal and Chair Nibbelin

SALUTE TO FLAG: Led by Commissioner Hauser

STAFF PRESENT: Dep. Planning Director Murdock

APPROVAL OF ORDER OF AGENDA Commissioner Godwin moved approval of the Order of Agenda; Commissioner Hauser seconded the motion.

Dep. Planning Director Murdock took a verbal roll call.

The motion carried **4-0**.

Ayes: Commissioners Ferguson, Godwin, Hauser, and Vice Chair Berman
Noes: None

APPROVAL OF MINUTES: JUNE 7, 2021 Commissioner Hauser moved approval of the minutes of June 7, 2021; Commissioner Ferguson seconded the motion.

Dep. Planning Director Murdock took a verbal roll call.

The motion carried **4-0**.

Ayes: Commissioners Ferguson, Godwin, Hauser and Vice Chair Berman
Noes: None

DESIGNATION OF LIAISON TO CITY COUNCIL MEETING OF JULY 12, 2021:

Vice Chair Berman asked if they still had no need for a liaison.

Dep. Planning Director Murdock responded affirmatively.

ORAL COMMUNICATIONS:

None.

CONSENT ITEMS:

None

PUBLIC HEARINGS:

1. **RZ-201-18** **File No. 2018-057 – Rezoning RZ-201-18, Development Plan**
DP-79-18 **DP-79-18, Specific Plan SP-169-18, Variance PV-526-18, and**
SP-169-18 **Parking Exception PE-191-21**, filed by Matthew and Margaret
PV-526-18 Murphy, for rezoning to the PD (Planned Development) HPD
PE-191-21 (Hillside Preservation District) zoning districts, authorization for
single-family residential use, and construction of a 2,538-square foot
(sf) single-family residence with a two-car garage on a 24,149-sf
undeveloped parcel, at the eastern terminus of Talbot Avenue (APN
016-270-110) in Pacifica. A variance is required to exceed the
allowable coverage within the HPD zoning district. A parking
exception is required to deviate from the guest-parking requirement
within the HPD zoning district. Recommended CEQA Action: N/A.

Dep. Planning Director Murdock presented the staff report.

Vice Chair Berman opened the Public Hearing and, seeing no one, closed the Public Hearing.

Commissioner Hauser moved that the Planning Commission continue the item to the Planning Commission meeting of August 2, 2021; Commissioner Godwin seconded the motion.

Dep. Planning Director Murdock took a verbal roll call.

The motion carried **4-0**.

Ayes: Commissioners Ferguson, Godwin, Hauser and
 Vice Chair Berman
Noes: None

CONSIDERATION:

None

COMMISSION COMMUNICATIONS:

Commissioner Hauser had a question for Dep. Planning Director Murdock. She mentioned that they have been getting lots of questions about the Hillside Preservation District and she wanted to understand if there was a platform where an explanation of that could take place at one of the meetings to benefit the public on understanding more.

Dep. Planning Director Murdock stated that they certainly could explore this. He could not recall beyond a general overview of the workings of the Planning Commission that they have a discussion like this and ordinances are usually only discussed when up for amendment. He stated that he was thinking about the proper way to do that if there is one and he will take it back to staff to give some consideration. He understands that the HPD ordinance has been the subject of a lot of community discussion recently and getting the facts out would be a good thing. He stated that, in the interim, before they have an opportunity to have a discussion, the ordinance itself is in the city's municipal code and the code is available on the city's website and he encouraged the public to go to the website, find the municipal code and search for HPD and they can read it.

Commissioner Hauser thanked him, adding that she thought it was Article 22.5.

Dep. Planning Director Murdock stated that it sounded right but he would doublecheck to be sure they go to the right place. He concluded that it was Article 22.5 of Chapter 4 of Title 9 in the Municipal Code.

Commissioner Hauser appreciated it and she may ask again at the next meeting for follow up.

STAFF COMMUNICATIONS:

Dep. Planning Director Murdock stated that, on June 28, City Council adopted the FY of 2021-2022 operating budget for the city despite the last year being very challenging fiscally for Pacifica as well as a number of communities in the state. He stated that City Manager's office and staff and Council were able to put together a balanced budget and he thought the good news for Planning Commission is that no significant changes in the Planning Department's operations in terms of how they support and bring items to the Planning Commission for consideration. He thought that was encouraging that they were able to get through a very difficult year fiscally and continue to provide a high level of services to the Commission and community.

Vice Chair Berman stated that, during the past year and a half, she knows how much staff has had to do to keep projects going and keep Commission and Council meeting going, and community outreach, as well as getting the Local Coastal Land Use Plan forward through the Coastal Commission. She stated that they were still in the process. She thanked Dep. Planning Director Murdock and staff.

Dep. Planning Director Murdock stated that it was a pleasure. They work hard and it has been more challenging than usual over the past 12+ months.

ADJOURNMENT:

There being no further business for discussion, Commissioner Ferguson moved to adjourn the meeting at 7:19 p.m.; Commissioner Godwin seconded the motion.

Dep. Planning Director Murdock took a verbal roll call.

The motion carried **4-0**.

Ayes:	Commissioners Ferguson, Godwin, Hauser and Vice Chair Berman
Noes:	None

Respectfully submitted,

Barbara Medina
Public Meeting Stenographer

APPROVED:

Planning Director Wehrmeister