

**MINUTES**

**CITY OF PACIFICA  
PLANNING COMMISSION**

May 18, 2020

**TELECONFERENCE MEETING** 7:00 p.m.

Chair Nibbelin called the meeting to order at 7:02 p.m.

Chair Nibbelin explained the conditions of the meeting based on the shelter in place orders of the state and county.

**ROLL CALL:** Present: Commissioners Berman, Bigstyck, Godwin, Hauser, Leal and Chair Nibbelin  
Absent: Commissioner Rubinstein

**SALUTE TO FLAG:** Led by Commissioner Leal

**STAFF PRESENT:** Planning Director Wehrmeister  
Sr. Planner Murdock  
Asst. City Attorney Bazzano  
Asst. Planner Gannon  
Contract Planner Usher  
Field Svcs. Dep. Director Bautista  
Sr. Civil Engineer Donguines  
Police Chief Steidle  
Dep. Fire Chief Biermann  
Dep. Fire Chief Lauderdale

**APPROVAL OF ORDER OF AGENDA** Commissioner Berman moved approval of the Order of Agenda; Commissioner Hauser seconded the motion.

Sr. Planner Murdock took a vocal roll call.

The motion carried **6-0**.

Ayes: Commissioners Berman, Bigstyck, Godwin, Hauser, Leal and Chair Nibbelin  
Noes: None

**APPROVAL OF MINUTES:** None.

**DESIGNATION OF LIAISON TO CITY COUNCIL MEETING:**

Chair Nibbelin asked staff to confirm that they do not need a liaison to the City Council meeting.

Sr. Planner Murdock responded affirmatively, adding that they will have to have a need at the next Planning Commission but not now as they have at least one appeal of a Planning Commission action set for the City Council meeting of June 22.

Chair Nibbelin asked the commissioners to think about their willingness to volunteer when they meet at their next meeting.

**ORAL COMMUNICATIONS:**

Chair Nibbelin opened the public comment period.

Sr. Planner Murdock stated that they have a number of comments but he would need time to confirm if any are for general oral communications.

Chair Nibbelin stated that they would wait for him to confirm that.

Sr. Planner Murdock stated that there were no comments for Oral Communications.

Chair Nibbelin closed the public comment period.

**CONTINUED PUBLIC HEARINGS:**

- 1. CAP-13-19 PE-789-20**                      **File No. 2019-020 – Cannabis Activity Permit CAP-13-19 and Parking Exception PE-789-20**, filed by West Manor LLC, for establishment of a Cannabis Manufacturing Operation located at 901 Palmetto Avenue, Unit B (APN 009-244-010).  
Recommended CEQA Action: Class 1 Categorical Exemption, CEQA Guidelines Section 15301.

Asst. Planner Gannon presented the staff report.

Sr. Planner Murdock stated that they are having technical difficulties with the Pacific Coast TV (PCTV) broadcast as the audio feed is not going out correctly to the public. He stated that PCTV was working on a technical fix but they thought it was advisable to hold off on further business until they are able to resolve the problem.

As the audio was no longer available, Chair Nibbelin ordered a recess at 7:13 pm. to allow time for a technical fix.

Chair Nibbelin resumed the meeting at 7:24 pm, asked staff for an update. Sr. Planner Murdock indicated additional time was needed to assess the situation.

Chair Nibbelin ordered a recess at 7:25 pm.

Chair Nibbelin resumed the meeting at 7:35 pm. Sr. Planner Murdock asked for another 1-2 minutes to provide a recommendation on how to proceed.

Sr. Planner Murdock mentioned that technical difficulties persisted and it did not appear that PCTV would be able to resolve the audio issues on the cable TV broadcast.

Planning Director Wehrmeister mentioned that although the online livestream broadcast was functioning correctly, the agenda provided a second means of public participation through cable

Channel 26. With the loss of the second means of public participation noted on the agenda, Director Wehrmeister recommended that the meeting should not continue. She recommended that the Planning Commission take up the remaining business at the regular meeting on June 15, 2020, and that Asst. City Attorney Bazzano would recommend the appropriate procedure.

Asst. City Attorney Bazzano recommended adjourning the Planning Commission meeting until the regular meeting of June 15, 2020, and said it would require a motion from the Planning Commission.

The commission discussed the recommended action by staff to adjourn to a regular meeting on June 15, 2020.

Vice Chair Berman wondered how this might impact the statute of limitations for these projects.

Chair Nibbelin stated that he had a similar concern about shot clocks, and wondered whether they were relevant with respect to the telecommunications or any other permit streamlining.

Sr. Planner Murdock stated that, with respect to the wireless facility being considered, he didn't think the continuance would affect the shot clock limitations in affect now. He thought, for the other projects, it was reasonable to continue them. He deferred to Asst. City Attorney Bazzano if she had thoughts on that point.

Asst. City Attorney Bazzano thought, given the circumstances, it was reasonable to continue the agenda for a short time to allow the Planning Commission to schedule the items in June and insure that the public can participate in the way the city has indicated that they can participate.

Chair Nibbelin thought it was reasonable, but he thought an adjournment to June 15, 2020 didn't strike him as brief, given the amount of time some matters have been percolating. He understood that they were dealing with unique and challenging circumstances. He thought that, if that was the earliest feasible date in staff's estimation, he would defer to staff, but he thought it was a bit of a way out there. He stated that Commissioner Bigstycck has made a motion, to adjourn this regular meeting to June 15, 2020. He asked if there was a second to that motion.

Commissioner Bigstycck moved to adjourn this regular meeting to June 15, 2020; Commissioner Godwin seconded the motion.

Sr. Planner Murdock took a verbal roll call.

The motion carried **6-0**.

Ayes: Commissioners Berman, Bigstycck, Godwin, Hauser,  
Leal and Chair Nibbelin

Noes: None

Chair Nibbelin asked Asst. City Attorney Bazzano if there was anything further that they need to do at this point or are they in fact adjourned.

Asst. City Attorney Bazzano stated that they were adjourned until June 15, 2020 and at that time, the meeting will commence where this meeting left off.

Chair Nibbelin concluded that the meeting was adjourned at 7:43 PM.

Respectfully submitted,

Barbara Medina  
Public Meeting Stenographer

APPROVED:

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Planning Director Wehrmeister