

**MINUTES**

**CITY OF PACIFICA  
PLANNING COMMISSION  
COUNCIL CHAMBERS  
2212 BEACH BOULEVARD**

September 8, 2020

7:00 p.m.

Vice Chair Berman called the meeting to order at 7:05 p.m.

Vice Chair Berman explained the conditions for having Planning Commission meetings pursuant to the provisions of the Governor’s executive order, N-25-20 and N-29-20, which suspends certain requirements of the Brown Act and pursuant to the orders of the Health Officer of San Mateo County, dated June 17, 2020, to conduct necessary business as an essential governmental function with no public attendance allowed. He also gave information on how to present public comments participating by Zoom or phone.

Sr. Planner Murdock took a verbal roll call.

**ROLL CALL:** Present: Commissioners Bigstycyk, Godwin, Hauser, Leal and Vice Chair Berman  
Absent: Chair Nibbelin

**SALUTE TO FLAG:** Led by Commissioner Leal

**STAFF PRESENT:** Sr. Planner Murdock  
Assoc. Planner O’Connor

**APPROVAL OF ORDER OF AGENDA** Commissioner Hauser moved approval of the Order of Agenda; Commissioner Leal seconded the motion.

Sr. Planner Murdock took a verbal roll call.

The motion carried **5-0**.

Ayes: Commissioners Bigstycyk, Godwin, Hauser, Leal and Vice Chair Berman  
Noes: None

**APPROVAL OF MINUTES:** None.

**DESIGNATION OF LIAISON TO CITY COUNCIL MEETING OF SEPTEMBER 14, 2020:**

Sr. Planner Murdock mentioned that the project is a Verizon wireless communications facility on Redwood Way which the Commission approved and was appealed.

Vice Chair Berman asked for a volunteer and stated that, if no one volunteered she thought she would be able to be the liaison.

Sr. Planner Murdock stated that the meeting was a special meeting starting at 6 pm., and he would follow up with further information.

**ORAL COMMUNICATIONS:**

None.

**CONSENT ITEMS:**

None.

**PUBLIC HEARING:**

**PSD-714-02  
UP-904-02  
SUB-204-02  
Heritage Tree Removal  
Authorization  
Authorization for  
Logging Operations**

**File No. 2002-001 – Site Development Permit PSD-714-02,  
Use Permit UP-904-02, Tentative Subdivision SUB-204-02,  
Authorization for Heritage Tree Removal and Authorization  
for Logging Operations** for construction of four new townhouse  
duplex buildings (total of eight dwelling units) and associated  
subdivision for condominium purposes, on an approximately  
53,000-sf (1.217 acres) undeveloped lot located on the east side of  
Monterey Road approximately 250 feet southeast of the Monterey  
Road and Hickey Boulevard intersection (APN 009-381-010) in  
Pacifica. The project would include removal of seven heritage trees.  
Recommended CEQA Action: N/A.

Assoc. Planner O'Connor presented a brief staff report update explaining the reason to continue to a future meeting.

Commissioner Bigstyk stated that he had no questions or comments and he would be happy to make a motion to continue the item.

Sr. Planner Murdock asked that they give the public a chance to comment before continuing the item, and asked the public to limit comments to the continuance and not the details of the project.

Vice Chair Berman opened the Public Hearing.

Kristin Cramer, Pacifica, asked Assoc. Planner O'Connor if they already have the plans but weren't ready to review and include them at this meeting. She asked when the public will be able to see them.

Vice Chair Berman stated that they don't get into dialogues during public comments but they would address it after the public hearing is over.

Vice Chair Berman closed the Public Hearing and asked Assoc. Planner O'Connor to respond to the speaker's question.

Assoc. Planner O'Connor stated that the plans were in draft form until the staff report is published for the public hearing. She stated that they have responded to public record requests for copies of the project plans but the version that will be presented to Planning Commission for consideration will be included in the September 21 staff report.

Commissioner Bigstyk moved that the Planning Commission continue the item to the Planning Commission meeting of September 21, 2020; Commissioner Hauser seconded the motion.

Sr. Planner Murdock took a verbal roll call.

The motion carried **5-0**.

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Ayes: Commissioners Bigstyk, Godwin, Hauser, Leal  
and Vice Chair Berman

Noes: None

**COMMISSION COMMUNICATIONS:**

Commissioner Bigstyk stated that, as a worker in the public sphere, he wanted to remind everyone to wear masks and stated that it was appreciated when they did wear them as the workers feel respected.

Commissioner Hauser stated that she wanted to report on the Lots 4-12 Oddstad Way project for which she was the liaison at the Council meeting. She stated that there was a lot of discussion and they did approve the project but with two added conditions of adjustment in working hours and a change in the heritage tree replacement ratio.

**STAFF COMMUNICATIONS:**

Sr. Planner Murdock stated that two notices of preparation for environmental impact reports have gone out to the public for EIRs that the city is preparing. There will be two public comment periods and staff encouraged the public to submit their comments by the deadline. He stated that Pacifica doesn't prepare many EIRs so he wanted to explain that they try to identify potential areas of environmental impact and make sure that the city properly evaluates them. He mentioned them, i.e., Plan Pacifica/Sharp Park Specific Plan and Rockaway Quarry Reclamation Plan, and gave some information on what was involved, as well as when the meetings via Zoom will take place to allow public comment. He added that there was information available on the Planning Dept's webpage. He also mentioned the 801 Fassler 24-unit condominium project and where they were in that project stage. He also mentioned Council denying the appeal and approving the Lots 4-12 Oddstad Way project, additionally thanking Commissioner Hauser for her comments on it.

**ADJOURNMENT:**

There being no further business for discussion, Commissioner Leal moved to adjourn the meeting at 7:27 p.m.; Commissioner Bigstyk seconded the motion.

Sr. Planner Murdock took a verbal roll call.

The motion carried **5-0**.

Ayes: Commissioners Bigstyk, Godwin, Hauser, Leal  
and Vice Chair Berman  
Noes: None

Vice Chair Berman declared that anyone aggrieved by the action of the Planning Commission has ten (10) calendar days to appeal the decision in writing to the City Council.

Respectfully submitted,

Barbara Medina  
Public Meeting Stenographer

APPROVED:

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Planning Director Wehrmeister