

## MINUTES

**CITY OF PACIFICA  
PLANNING COMMISSION  
COUNCIL CHAMBERS  
2212 BEACH BOULEVARD**

November 16, 2020

7:00 p.m.

Vice Chair Berman called the meeting to order at 7:00 p.m.

Vice Chair Berman explained the conditions for having Planning Commission meetings pursuant to the provisions of the Governor's executive order, N-25-20 and N-39-20, which suspends certain requirements of the Brown Act and pursuant to the orders of the Health Officer of San Mateo County, dated June 17, 2020, to conduct necessary business as an essential governmental function with no public attendance allowed. He also gave information on how to present public comments participating by Zoom or phone.

Planning Director Wehrmeister took a verbal roll call.

**ROLL CALL:** Present: Commissioners Berman, Bigstycyk, Ferguson, Godwin, Hauser, Leal and Chair Nibbelin  
Absent: None.

**SALUTE TO FLAG:** Led by Commissioner Ferguson

**STAFF PRESENT:** Planning Director Wehrmeister

**APPROVAL OF ORDER OF AGENDA** Commissioner Bigstycyk moved approval of the Order of Agenda; Commissioner Godwin seconded the motion.

Planning Director Wehrmeister took a verbal roll call.

The motion carried **7-0**.

Ayes: Commissioners Berman, Bigstycyk, Ferguson, Godwin, Hauser, Leal and Chair Nibbelin  
Noes: None

**APPROVAL OF MINUTES:  
AUGUST 3, 2020  
OCTOBER 5, 2020  
OCTOBER 19, 2020** Chair Nibbelin moved approval of the minutes of August 3, 2020, October 5, 2020 and October 19, 2020; Commissioner Godwin seconded the motion.

Planning Director Wehrmeister took a verbal roll call.

The motion carried **7-0**.

Ayes: Commissioners Berman, Bigstycyk, Ferguson, Godwin, Hauser, Leal and Chair Nibbelin  
Noes: None

**DESIGNATION OF LIAISON TO CITY COUNCIL MEETING OF NOVEMBER 23, 2020:**

Planning Director Wehrmeister stated that they already have volunteers to act as liaisons at the next few meetings, specifically the November 17 special meeting regarding the Sharp Park Specific Plan and preferred land use strategies with Commissioner Bigstyk as the liaison, the November 23 meeting regarding the Vista Mar appeal with Commissioner Godwin as the liaison and the November 30 special meeting regarding the Verizon appeal with Vice Chair Berman as the liaison.

Vice Chair Berman stated that she might not be able to make the November 30 meeting but would let Planning Director Wehrmeister know.

Planning Director Wehrmeister asked if she would like to have an alternate if she can't make it.

Vice Chair Berman agreed, asking if they vote on that at this time.

Planning Director Wehrmeister stated that they can.

Vice Chair Berman stated that she will probably be away with family on that day, and she asked Chair Nibbelin if he was available.

Chair Nibbelin stated that he was able to fill in for her.

Vice Chair Berman stated that she would let staff know in plenty of time, and confirmed that they don't need to vote on it.

Planning Director Wehrmeister agreed that they do not.

**ORAL COMMUNICATIONS:**

None

**CONSENT ITEMS:**

None

**PUBLIC HEARINGS:**

None

**CONSIDERATION:**

None

**COMMISSION COMMUNICATIONS:**

Commissioner Bigstycyk stated that he wanted to remind everyone to wear masks as the rates were going up, and while he didn't think it was as bad in our area and they are optimistically seeing potential vaccines in the not too distant future. He then mentioned that this was probably his last Planning Commission meeting as a commissioner as he has been running for the City Council in District 4 and appears to have won, so he is looking forward to stepping up into that new position. He will miss his fellow commissioners, but he was looking forward to taking what he has learned and do some good and be the best citizen he can be. While he may be attending one last meeting, he was officially stepping down.

Vice Chair Berman thanked him, congratulated him and stated that she looked forward to seeing how he will contribute further to the city.

Commissioner Godwin congratulated him, stating it was well deserved and thought it will be a fruitful activity. He then reported on the 1300 Danmann appeal to Council where he was the liaison. He stated that Council supported their decision 4-1, but it was interesting that the applicant and appellant agreed to a modified plan to what was approved, to lower the height of the building and make other minor adjustments and ultimately the appellant withdrew his appeal. He thought what the Commission did helped them reach a decision that both sides could live with which he thought was gratifying.

Commissioner Hauser congratulated Commissioner Bigstycyk, stating that it is well deserved and he will be missed.

**STAFF COMMUNICATIONS:**

Planning Director Wehrmeister announced that the Murdock family welcomed their second baby boy, Connor, on November 7 and everyone was happy and healthy. She then mentioned that at Council's last meeting the agenda had the draft RHNA methodology and Council gave input for the comment letter which will be going back to Council on November 23, and she thought the Commission will be copied on that. She then referred to the December meetings, stating that the Commission usually takes the second meeting off because of its close proximity to Christmas, and they don't presently have anything scheduled for the first meeting. She mentioned that they have had several very contentious items that have gone to Council on appeal, and she thought they had the opportunity to catch up on Plan Pacifica and some long range projects, so she believes they will not meet in December, but she will let them know if something comes up.

Vice Chair Berman added her congratulations to Dep. Director Murdock

Commissioner Bigstycyk also congratulated Dep. Director Murdock.

**ADJOURNMENT:**

There being no further business for discussion, Commissioner Bigstycyk moved to adjourn the meeting at 7:16 p.m.; Commissioner Hauser seconded the motion.

Planning Director Wehrmeister took a verbal roll call.

The motion carried **7-0**.

Ayes: Commissioners Berman, Bigstycck, Ferguson, Godwin,  
Hauser, Leal and Chair Nibbelin  
Noes: None

Respectfully submitted,

Barbara Medina  
Public Meeting Stenographer

APPROVED:

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Planning Director Wehrmeister