ZONING ADMINISTRATOR
Minutes

Scenic Pacifica
Incorporated Nov. 22, 1957

DATE: December 5, 2018

LOCATION: Planning Department Conference Room, 1800 Francisco Boulevard

TIME: 6:00 PM

Zoning Administrator (ZA) Tina Wehrmeister called the meeting to order at 6:03 PM. She stated that Asst. Planner Helen Gannon and Senior Planner Christian Murdock were present along with the applicant.

ADMINISTRATIVE BUSINESS:

1.   **Approval of Minutes**   ZA Wehrmeister approved the minutes from April 24, 2017, without revision.

2.   **Oral Communications**   No speakers.

PUBLIC HEARINGS:

3.   A-3-17   **FILE NO. 2018-045 FOR VARIANCE PV-525-18,** filed by Fabio Penny on August 29, 2018, for the construction of a six (6) foot tall fence within the required front setback at 707 Prairie Creek Dr. (APN 022-371-170). Recommended California Environmental Quality Act (CEQA) status: Class 3 Categorical Exemption, CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures).

Proposed Action: Approve as conditioned.

- Assistant Planner Helen Gannon presented the staff report.
- ZA Wehrmeister had questions relating to site safety and whether staff believed Engineering would be okay with approving an Encroachment Permit for the proposed fence.
- Assistant Planner Gannon stated that through conversations with Engineering and staff analysis, site safety would not be an issue and that Engineering would approve an Encroachment Permit.
- Senior Planner Murdock added that the property was analyzed and treated as if it were a corner lot to confirm site safety.
- ZA Wehrmeister opened the public hearing. Mr. Penny stated that he and his family would like to have this fence primarily for the safety of their family and the general public.
- ZA Wehrmeister asked if Mr. Penny had read through the revised Condition of Approval #2.
- Mr. Penny stated that he had.
- ZA Wehrmeister closed the public hearing.
- ZA Wehrmeister approved the project and finds it exempt for the California Environmental Quality Act.

ADJOURNMENT

Zoning Administrator Wehrmeister adjourned the meeting at 6:23 PM.