

Pacifica Parks, Beaches and Recreation Department Surf Camp/School Policy for Pacifica State Beach

Applicant Qualifications:

- Pacifica business license
- Facility Use (permit) form via PB&R
- Price list of camp fees and program structure/basic curriculum and schedule - curriculum should also include discussion of surf citizenship/etiquette, appropriate to the length of the session
- Copy of Certificate of Insurance for \$3 million dollar (\$3,000,000) liability insurance for current year
- Proof of Workers' Compensation policy of one hundred thousand dollars (\$100,000) if you have employees
- Safety plan and business plan submitted with application
- Proof of current WSI (water safety) and CPR certification on file for each employee
- All applicants must have proper equipment in good condition
- Applicant and all staff must be proficient in surfing

Guidelines and Rules:

- Two surf schools/surf camps with a limit of 25 students per class
- One surf school/surf camp with a limit of 12 students per class
- Two Community Access Partnership (CAP)* camps with a limit of (12) students per class added as part of a 6 month pilot program to begin Sept/Oct 2020.
- The ratio of five (5) students per instructor (minimum requirement)
- All instructors under the age of 18 must be supervised if working with minors
- Students surfing outside the impact zone (beyond the breakwaters) and/or independently, must wear leashes
- Instructors to be identified by colored jersey with "Surf Instructor" on back (preferably red)
- Students to also wear a different colored jersey for identification and wetsuits for protection
- Individual surfing by instructors should be for demonstration and instructional purposes only
- Camp hours on weekends: 8 AM to 12 Noon; 10 or fewer students per camp between 12 Noon and sunset (weekends)
- Area of operations is restricted to the area between the north restrooms and the San Pedro Creek
- Camps/lessons will need to be canceled if water is too crowded, conditions unsafe or if only one wave break is surf-able

- Local Surf Shops who hold a Pacifica Business License, carry Liability and Workers Compensation Insurance, may continue the practice of employees teaching individual and small group lessons with a maximum of 5 students in keeping with the ratio of five (5) students per Instructor (minimum safety requirement)

- One local surf shop may apply annually for a permit to increase the number of students (up to 12) at the small surf camp rate

Day passes may be issued for other groups/events at the Directors discretion and in keeping with preserving the safety and minimizing the density of use.

*Community Access Partnership (CAP) Permit Applicant Additional Criteria

- a. The organization is exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code; (is a 501(c) (3) themselves or is a fiscally sponsored project of a 501(c)(3))
- b. The organization is in compliance with the Supervision of Trustees and Fundraisers for Charitable Purposes Act (Article 7 (commencing with Section 12580) of Chapter 6 of Part 2 of Division 3 of Title 2 of the Government Code);
- c. The organization has expertise in providing surf programming to low income or underrepresented groups who face obstacles, such as, but not limited to, transportation, cost, and disenfranchisement, to general public access and/or surfing at the beach;
- d. The organization delivers services consistent with the purpose and resource values of the park facilities granted;
- e. The organization has developed interpretive, educational and/or recreational programming to outdoor spaces with demonstrated results;
- f. The organization provides programming that is free or significantly subsidized for participants with low incomes
- g. The organization has instructors with specific training to the programming and cultural competencies to address the needs of participants served.

Access and use of beach/park facilities by eligible entities shall enhance beach/park access for disadvantaged and/or underrepresented groups who face obstacles to general public access or surf-related use of the beach/park.

Adopted by the PB&R Commission 8/26/2020

From the Dec 16, 2020 meeting

Recommended Changes for Current Surf Camp/School Policy for 2021

- ***Applicant Qualifications** – all current qualifications for commercial surf camps are recommended to remain. Commission may consider adding new qualifications, some of which were discussed at previous meetings, as well as staff recommendations:

- Copy of Certificate of Insurance for \$3 million dollar (\$3,000,000) liability insurance for current year – staff recommends adding in the requirement to name the City of Pacifica as an additionally insured/certificate holder.
- Proof of current WSI (water safety) and CPR certification on file for each employee. This requirement should remain. Adding in that possessing a lifeguarding certification by at least one camp/school staff on duty is highly desirable.
- Applicant and all staff must be proficient in surfing – staff recommends adding that all staff must be proficient at instructing and being good educators.
- Schedule – while we have required vendors to submit their schedule, it is not specifically listed as part of the requirements. Staff recommends adding this as part of the policy. This will also help in keeping track of the overall beach usage by camps and assist with determining peak vs non-peak usage times.