



Scenic Pacifica
Incorporated Nov. 22,
1957

CITY OF PACIFICA
Beautification Advisory Committee (BAC)
170 Santa Maria Avenue • Pacifica, California 94044-2506
www.cityofpacifica.org

MAYOR
Deirdre Martin
MAYOR PRO TEM
Sue Beckmeyer

Wednesday, November 4, 2020
Virtual Meeting via Zoom Link:

COUNCIL
Sue Vaterlaus
Mary Bier
Mike O'Neill

Join URL:

<https://zoom.us/j/99335289340?pwd=VXZOU0w5MUk1V1YtT1pzd09>

CORONAVIRUS DISEASE (COVID-19) NOTICE

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT AND PURSUANT TO THE ORDERS OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED JUNE 17, 2020. THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.

Consistent with the above-referenced Orders, this City Committee Meeting will not be physically open to the public and Committee Members and staff will be video/teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting as detailed below.

How to Join the Meeting:

- Join using Zoom meeting link:

<https://zoom.us/j/99335289340?pwd=VXZOU0w5MUk1V1YtT1pzd09>

(Meeting ID: 993 3528 9340; Password: 944750)

To dial-in via phone:

DIAL:+1 669 900 6833 Meeting ID: 993 3528 9340

- Contact Department of Public Works Project Coordinator, Michelle Trayer by email to:
trayerm@ci.pacificaca.us

How to Submit Public Comments:

There are 2 options for providing public comments.

- (1) **By EMAIL** to trayerm@ci.pacificaca.us. Comments submitted by email should adhere to the following:
 - Subject Line: "Public Comment – BAC Mtg 11/4/2020 [AGENDA ITEM NO. or "ORAL COMMUNICATIONS" for topics not on the agenda]"
 - Submitter's Full Name
 - Limit word count to 350 words
- (2) Use **Chat Feature** within the Zoom meeting to provide comments to City staff host Michelle Trayer

Electronic Comments received by email will be monitored during the meeting and read into the record at the appropriate time with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion.

Note: The format of this meeting may be altered or the meeting may be cancelled, if needed. You may check on the status of the meeting by visiting the City's website at www.cityofpacificca.org for any updates.

CALL TO ORDER

ADMINISTRATIVE BUSINESS (5 Minutes):

- Approval of Agenda
- Approval of October 7, 2020 Minutes

PUBLIC COMMUNICATION:

Oral Communication: *This portion of the agenda is available to the public to address the Committee on any issue within the subject matter jurisdiction of the Committee that is, or is not on the agenda (3 minutes per speaker)*

DISCUSSION ITEMS (20 Minutes):

- A. Review of workday 10/24/20: what worked/what didn't/ any changes to be implemented for next workday: Gail / Ryann
- B. Update on Mayor's Beautification Awards application and distribution: Dave / Patty / Ryann
- C. Revised Planting Guidelines (Attachment Provided): Ryann
- D. 400 Rockaway site update: Patty

STAFF COMMUNICATIONS (10 Minutes):

No items.

NEW BUSINESS: Items for next meeting agenda are to be of an essential nature pending change of County Shelter-in-place order.

Good of the order:

- a. Reminder to Email, Text, or Call if not attending meeting – important for quorum.
- b. Please print & review Minutes and Agenda prior to the meeting.
- c. Please speak one at a time during the meeting- important for accurate minute-taking.

Next meeting December 2, 2020 at 6:30 P.M., subject to change

ADJOURNMENT



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Planting Guidelines for California Natives

We're so excited you're joining us in restoring the beauty and ecological sustainability of Pacifica through planting California Natives. Please reference the below guidelines for the basic principles of planting California Natives in your home, business, or community garden. Happy planting!

- The Beautification Advisory Committee

BEFORE PLANTING

1. If possible, water the area to be planted two or more days prior to make sure moisture is in the soil before planting. Be sure not to water the day of, or the day before planting.
2. Water all planting material before planting. Preferably the day before planting.

PLANTING

3. Dig hole 3 times as wide as the root ball, but not deeper. Plant should fit in the hole with the top of the root ball ½" to 1" higher than the top of the soil.
4. After removing the plant from its container, gently pull the roots apart to encourage the roots to grow outward.
5. For California native plants amend soil with sandy soil mix if needed, or just use domestic soil to back fill the planting whole. Do not use any compost or fertilizers.
6. Bury the root ball by pushing soil into the planting hole. Push down the soil firmly with your hands to fill voids in the planting hole.

AFTER PLANTING

7. If installing a drip system, make sure there is an emitter (where the water flows out) on top of the root ball of the plant, or place emitter on the high side of a plant, an inch above the root ball.
8. Apply 3" of mulch to all planting areas, covering any drip system pipe. Keep mulch a few inches from the base of the plant, but make sure root ball is covered.
9. Water plants generously after planting.